

*****Please complete both of these forms (including a parent/guardian signature if under 18). Bring these forms to your Right Track worksite supervisor, or the Right Track office (25 West 4th Street, Suite 400 - Saint Paul, MN 55102).**

You are not eligible to start your Right Track job until Right Track staff have your completed/signed forms and you have received permission from Right Track staff to start.***

CDBG INCOME AFFIDAVIT

This program is being assisted with Community Development Block Grant (CDBG) funds provided through the City of Saint Paul, which it receives from the U.S. Department of Housing and Urban Development (HUD). A requirement of this assistance is that we collect income data from persons who apply for assistance. This information will not be disclosed or released by this office without your consent, except to the City of Saint Paul and to HUD, and except as required or permitted by law.

Is your household headed by a female (for statistical purposes) Yes No

Is your family Hispanic? (for statistical purposes) Yes No

Please check the race(s) appropriate for your family: (for statistical purposes)

White Asian
 Black/African American Native Hawaiian or Other Pacific Islander
 American Indian/Alaskan Native

What is the total number of adult and child family members living in your household? (including yourself) _____

What will the total income for all family members be for the next 12 months? Please check the income range below that corresponds with the number of people in your family.

1 member:	<input type="checkbox"/> \$18,050 or less	<input type="checkbox"/> \$18,051 - 30,050	<input type="checkbox"/> \$30,051 - 46,000	<input type="checkbox"/> \$46,001 or more
2 members:	<input type="checkbox"/> \$20,600 or less	<input type="checkbox"/> \$20,601 - 34,350	<input type="checkbox"/> \$34,351 - 52,600	<input type="checkbox"/> \$52,601 or more
3 members:	<input type="checkbox"/> \$23,200 or less	<input type="checkbox"/> \$23,201 - 38,650	<input type="checkbox"/> \$38,651 - 59,150	<input type="checkbox"/> \$59,151 or more
4 members:	<input type="checkbox"/> \$25,750 or less	<input type="checkbox"/> \$25,751 - 42,900	<input type="checkbox"/> \$42,901 - 65,700	<input type="checkbox"/> \$65,701 or more
5 members:	<input type="checkbox"/> \$28,440 or less	<input type="checkbox"/> \$28,441 - 46,350	<input type="checkbox"/> \$46,351 - 71,000	<input type="checkbox"/> \$71,001 or more
6 members:	<input type="checkbox"/> \$32,580 or less	<input type="checkbox"/> \$32,581 - 49,800	<input type="checkbox"/> \$49,801 - 76,250	<input type="checkbox"/> \$76,251 or more
7 members:	<input type="checkbox"/> \$36,730 or less	<input type="checkbox"/> \$36,731 - 53,200	<input type="checkbox"/> \$53,201 - 81,500	<input type="checkbox"/> \$81,501 or more
8 members:	<input type="checkbox"/> \$40,890 or less	<input type="checkbox"/> \$40,891 - 56,650	<input type="checkbox"/> \$56,651 - 86,750	<input type="checkbox"/> \$86,751 or more

I agree to make my financial records available to the City of Saint Paul or HUD for verification of the above information.

I certify that the information above is, to the best of my knowledge and belief, a true, correct and complete statement of my financial condition as of the date stated herein.

Participant's full name
(Please print name)

Participant's worksite

Participant's Supervisor's Full Name

Printed Name
(Parent/legal guardian if under 18)

Signature

Date

Address

Note: Section 1001 of Title 18 of the U. S. Code makes it a criminal offense to make false statements or misrepresentations to any Department or Agency of the U.S. as to matters within its jurisdiction.



SAINT PAUL. YOUTH JOBS.

Permission Slip

To Parent/Guardian or 18+ Applicant: Right Track is the City of Saint Paul’s youth employment program for youth 14-21. All youth under the age of 18 must have parent/guardian permission to participate. The parent/guardian must read and complete all sections of this form.

This form must be submitted to the City of Saint Paul / Right Track program as part of a completed new employee payroll packet in order to be considered for admission to the program.

Applicant Information:

I hereby certify that I am a resident of the City of Saint Paul and will be at least 14 years old and no older than 21 by my first day of work.

I agree to participate in activities of the Right Track program that may lead to employment and training opportunities. I understand that the youth participants will be referred to various City, non-city and/or private sector employers.

I agree to provide, if requested, any documentation necessary to verify my eligibility for Right Track and I authorize the City of Saint Paul or its providers to verify information provided. I also give permission to the City of Saint Paul and Saint Paul Public Schools to request and receive my information & records from/to Saint Paul Public Schools, City, County and State Agencies including confirmation of economic eligibility for income requirements.

I understand that I am subject to immediate termination from the Right Track program if I am found ineligible after enrollment and that I may be prosecuted for fraud and/or perjury and forfeit any money earned but not yet received if I have intentionally falsified information on this application. I also understand that false information regarding household size, age, and income may be subject to immediate termination and prosecution. I understand that any termination of employment will not grant rights to unemployment compensation.

I agree to participate in program evaluations and to attend educational field trips in conjunction with the Right Track program. I understand that I will be required to provide my own transportation or use public transportation to get to and from work.

I voluntarily release the City of Saint Paul from any and all liability based on claimed negligence at times when the youth participant is not under the supervision of the City of Saint Paul. I will not hold the City of Saint Paul, Saint Paul Public Schools, Ramsey County or any other partnering agencies responsible for injuries or personal property damage or loss except to the extent such injuries, damages or losses are caused by the gross negligence of such agency.

The Right Track program participates in the Sprockets network which works to improve the quality and availability of after-school and summer programs for youth and their families in Saint Paul. Information about your child’s participation in this activity will be used to help assess the quality and effectiveness of out of school time programs. Information about your child will be kept confidential and your child will never be identified in any evaluation or research reports. You have the right to review the Data Privacy Notice. If you do not want your child’s data to be included in evaluation or research related to Sprockets, please tell our staff and sign the non-consent form. This will NOT affect your child’s participation in the program.

I agree to be photographed and/or video recorded to promote the Right Track program, and/or my employer. ___yes___ no.

I have read this application and agree that it is accurate and complete to the best of my knowledge. I understand that completing this application does not guarantee that I will be enrolled in the Right Track program with the City of Saint Paul.

Applicant/Participant (Please print name)

Date of Birth

Date

I am the parent/legal guardian of the youth applicant and have read and agree to the above.

Signature of Parent/Legal Guardian

Date

Participant’s worksite

Full Name of Participant’s Supervisor