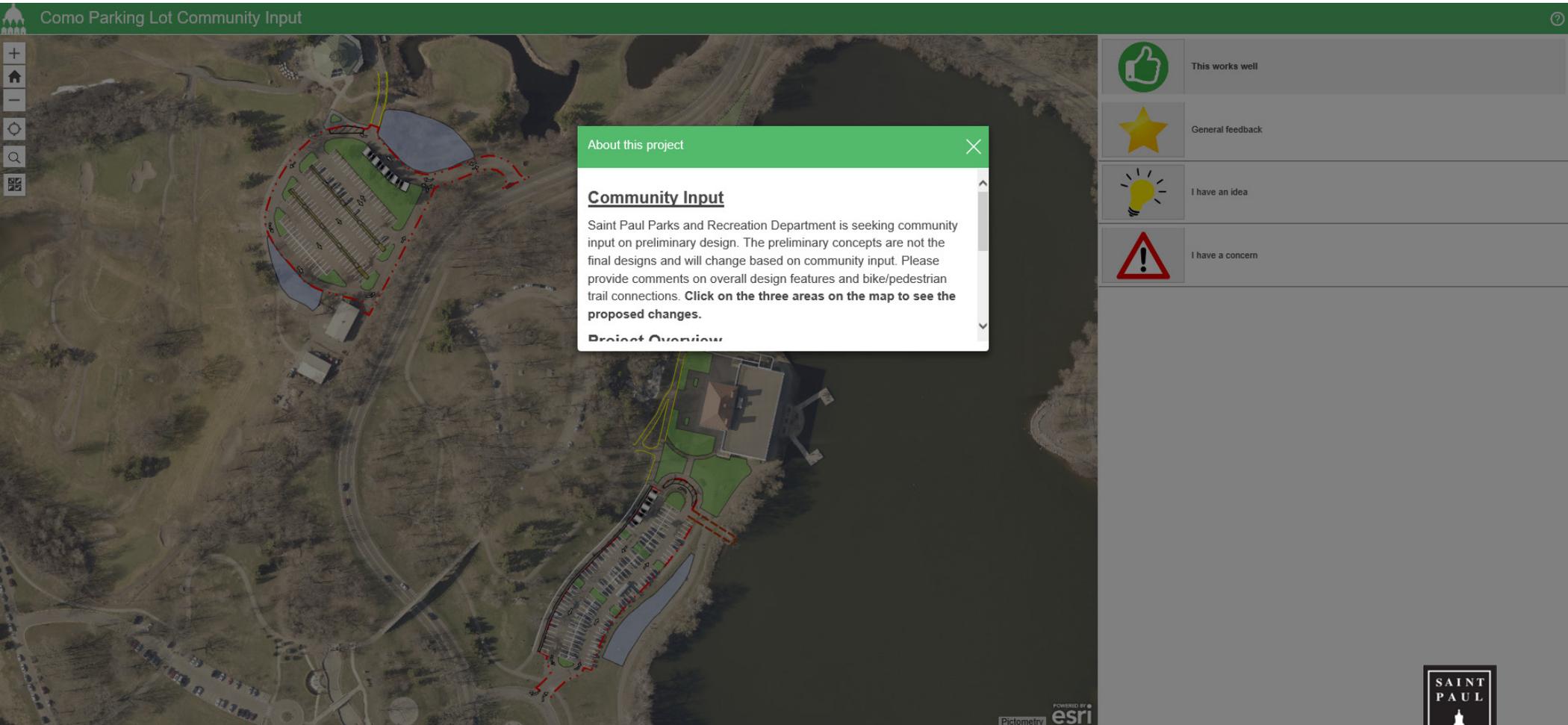


# TUTORIAL

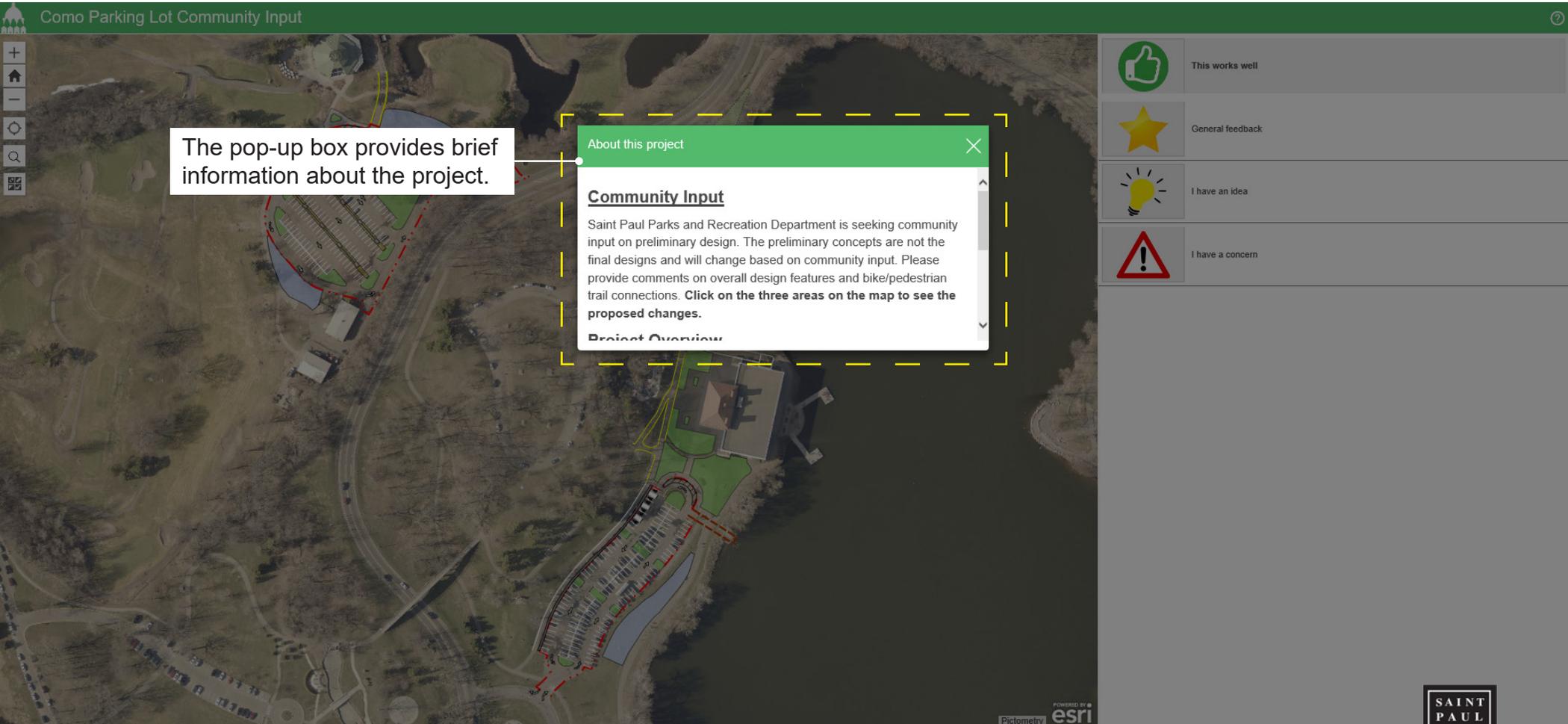
How to navigate the online community engagement map.

5 easy steps!



1. Click on the link to access the online community engagement map:  
<https://www.stpaul.gov/comoparkinginputmap>

2. Once you click on the link it will bring you to the screen below.



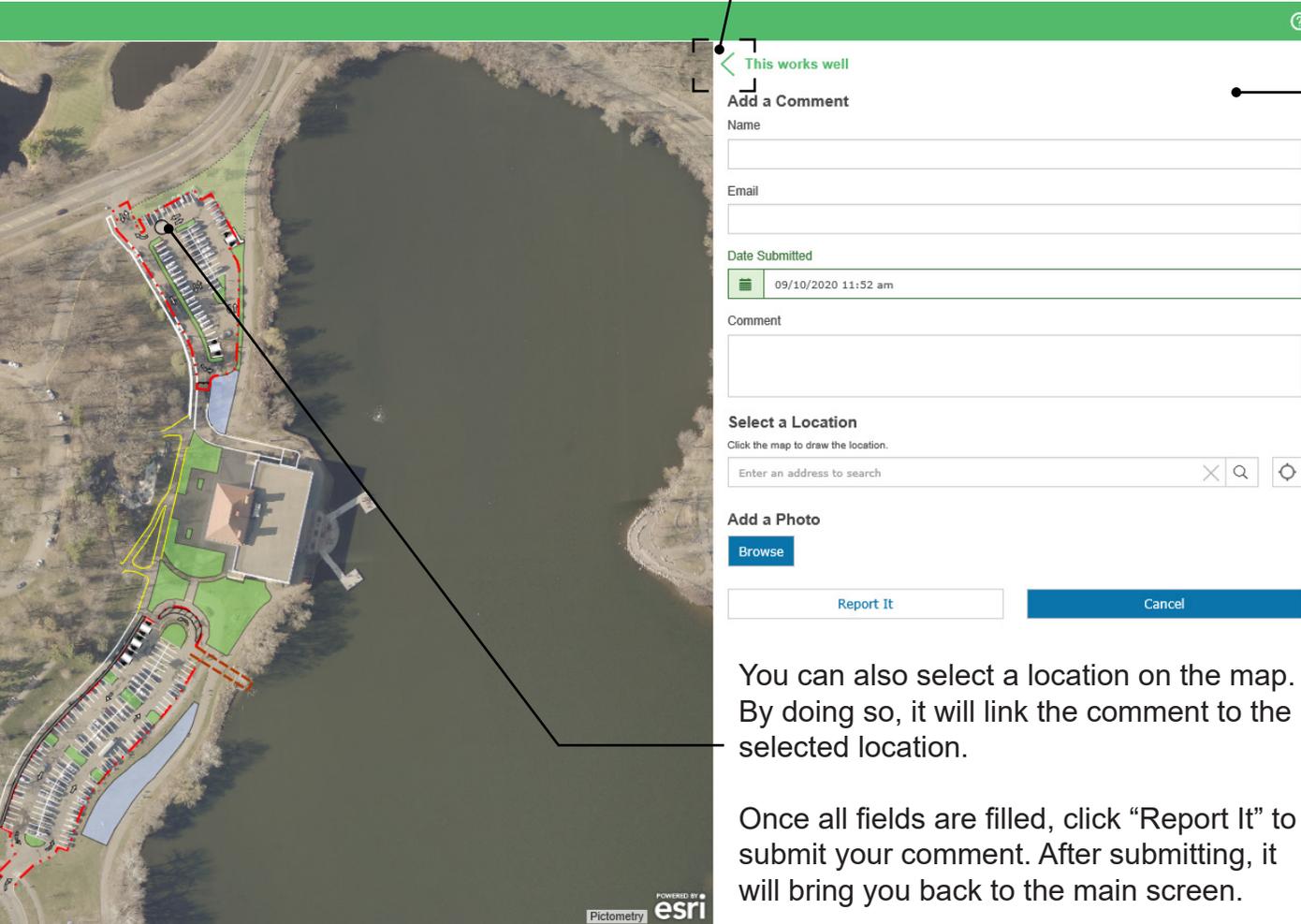
3. Close the pop-up box. On the main screen, you will be able to interact with the map by zooming in and out. On the right side, it has 4 categories in which you can comment.

4. To comment, pick a category of your interest and click on it.

Click on the arrow to return to the previous screen.

This screen will pop up. Click "Submit a comment" to add a comment.

Click on the arrow to return to the previous screen.



When you click on “Submit a comment” it will look like this. Fill in the fields. Name and email are optional.

You can also select a location on the map. By doing so, it will link the comment to the selected location.

Once all fields are filled, click “Report It” to submit your comment. After submitting, it will bring you back to the main screen.

Repeat process to submit additional comments.

5. For more detail information about the parking lot concepts click on the parking lot on the map. Additional background information can be found on the right side.

The screenshot displays a web application interface for 'Como Parking Lot Community Input'. The main area is an aerial map of a golf course with several parking lot concepts overlaid in red and blue. A white text box in the center of the map reads: 'Click on the link at the bottom to see the rendered plans of all the preliminary concepts (PDF file)'. On the right side, there is an information panel titled 'Golf Course Background' with a sub-section 'Golf Course Parking Lot'. Under 'Preliminary Concept', it lists: 'Approx. 158 total parking spaces (158 existing)', 'Approx. 8 ADA spaces', 'Approx 30 new shade trees', 'Perimeter - one direction traffic', 'Between parking - two direction traffic', '90° angled parking', and 'Approx. 4,019 sf interior landscape (872 sf required)'. At the bottom of the panel is a blue link: 'Click here to view the rendered plans for more detail'. The interface includes a green header, a left sidebar with navigation icons, and a bottom status bar with 'POWERED BY Pictometry esri' and a zoom level of '84%'.

Project updates and more information can be found on the project website at: [www.stpaul.gov/comoparkinglots](http://www.stpaul.gov/comoparkinglots).