



City of Saint Paul

Parks and Recreation

Landmark Tree Program

The Landmark Tree Program was created to identify remarkable trees within Saint Paul. The program aims to promote the importance of trees, foster community appreciation, and educate citizens about proper maintenance and planting practices. Inducted trees will serve as examples of arboricultural perfection, and demonstrate the long-term effect of proper tree placement and selection.

Landmark Tree nominations must be within Saint Paul or a Saint Paul park. Nominated trees must be on public property or visible from public property. All trees on private property require a **Property Owner Consent Form** to be completed on the nomination form.

Please include pictures of tree being nominated. For more program information go to www.stpaul.gov/forestry/. The Landmark Tree Program does **not** place protective restrictions on any nominated trees.

Nomination Form

TREE LOCATION <i>Please include map.</i>	COMMON NAME OF TREE	
TREE CATEGORY <input type="checkbox"/> Historic <input type="checkbox"/> Specimen <input type="checkbox"/> Ornamental <input type="checkbox"/> Champion <input type="checkbox"/> Unique Species <input type="checkbox"/> Grove of Trees <input type="checkbox"/> Other <i>Pick all that apply. If other, please explain.</i>		
PHYSICAL DESCRIPTION OF TREE/GROVE - <i>Please read measuring instructions on page 2:</i> Diameter at 4.5 feet (inches) Height (feet) Crown spread (feet)		
SIGNIFICANCE OF TREE/GROVE: NOTABLE CHARACTERISTICS: <i>Justify the specific reason(s) you think the tree is significant. Include any documents like newspaper clippings or historical documentation.</i>		
NOMINATOR	DATE SUBMITTED	
ADDRESS	ZIP	
TELEPHONE	EMAIL	
TREE OWNER NAME <i>(if different than nominator)</i>	TELEPHONE	
ADDRESS	ZIP	

Landmark Tree Nomination

Incomplete forms will not be considered for nominations. **Application deadline is November 1st.**

Please send nomination forms to Saint Paul Forestry office:

City of Saint Paul, Department of Parks and Recreation
1100 North Hamline Avenue
Saint Paul, MN 55108

Attention: Landmark Tree Program

For additional information visit our website at www.stpaul.gov/forestry or contact the Forestry Office at 651-266-6400 or forestry@ci.stpaul.mn.us.



Property Owner Consent

PROPERTY OWNER NAME

ADDRESS

ZIP

PHONE

EMAIL

I hereby authorize the City of Saint Paul and/or their agents the right to enter onto my property to view a tree being submitted for nomination. I hereby give my consent to allow the public the opportunity to view the nominated tree on my property from the public street right-of-way if Landmark Tree status is obtained.

Property Owner Signature

Date

Tree Measurement Instructions

Measuring Tree Diameter

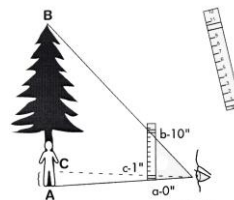
1. Measure the trunk of the tree at 4 ½ feet up from ground level using a tape measure. This will give the circumference of the tree.
2. Divide the circumference by 3.14, which will give you the diameter of the tree.
3. If the tree has multiple leaders, or is on a steep hill, please visit the following link for more information:

https://www.dnr.state.mn.us/trees_shrubs/bigtree/measuring.html



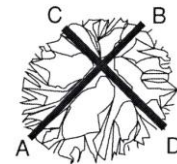
Measuring Tree Height

1. On a 12-inch ruler, mark the 1-inch and 10-inch lines with tape.
2. Work in pairs to measure height. Person A stands at the base of the tree.
3. Person B, while holding the ruler up in front of their eyes at arm length, moves back until they can see the whole tree from top to base.
4. Person B then moves the ruler until the base of the tree is exactly at 0-inches and the top of the tree is sighted exactly at 10-inches.
5. Person B sights out from the ruler's 1-inch mark to a point on the trunk above the base.
6. Person A marks this spot on the trunk with tape.
7. Measure the distance from the base of the tree to the 1-inch mark (X) on the tree.
8. Multiply by 10 to get an approximate height of the tree.



Measuring Crown Spread

1. Walk under tree and find the place the crown is furthest from the trunk (A) and mark it using a pencil or stick as a stake. Mark the spot directly opposite of that point on the crown (B).
2. Next, find the spot the crown is closest to the trunk and mark it and its counter point (C and D).
3. Measure the distances AB and CD in inches.
4. Add the two measurements together and divide by two to get the average crown width. Lastly, convert back into feet.



For more information on how to measure trees go to: <http://files.dnr.state.mn.us/forestry/education/primer/appendixfour.pdf>

Benefits of a tree receiving Landmark Tree status:

- Certificate of Appreciation for the nominator and owner
- Landmark Tree designation for the life of the tree
- Tree, with photos, will be posted on interactive Landmark Tree Tour map, printable map, and list of Landmark Trees all on the City of Saint Paul website
- Tree will be recognized at annual Blooming Saint Paul Awards