

**MINUTES**  
**Wednesday, July 13, 2016**  
**Arlington Hills Community Center**  
**1200 Payne Ave.**  
**6:30 p.m. – 8:00 p.m.**

**MEMBERS PRESENT:** Susan Bishop, Dave Haley, Dan Marckel, John Mountain, Emily Shively, Andy Trcka  
**MEMBERS ABSENT:** Melvin Robinson, Betsy Mowry Voss, Salina Vang  
**STAFF PRESENT:** Mike Hahm, Joan Phillips, Brad Meyer, Trenton Henspeter, Mark Granlund  
**GUESTS:** N/A

**1. AGENDA, MINUTES, INTRODUCTIONS, ANNOUNCEMENTS**

- The meeting was called to order by Chair Trcka at 6:30 p.m.
- A motion to approve the agenda was made by Commissioner Shively and seconded by Commissioner Haley. The vote was 5 to 0 in favor with four commissioners absent (Vang, Robinson, Mowry Voss, Bishop).
- A motion to approve the May 2016 minutes was made by Commissioner Shively and seconded by Commissioner Mountain. The vote was 5 to 0 in favor with four commissioners absent (Vang, Robinson, Mowry Voss, Bishop). Vice Chair Bishop arrived after the vote.

**2. DEPARTMENT HIGHLIGHTS**

- A. **Right Track – Trenton Henspeter**
- Trenton Henspeter presented information on 2016 summer employment for youth in the Right Track program.

**3. ACTION ITEMS**

- A. **Res 16-04 Community Apiary Policy – Mark Granlund**
- Mark Granlund presented information on the community apiary policy. After consideration of the resolution, Commission Haley moved approval and Commissioner Marckel seconded the motion. The resolution passed 6-0, with three Commissioners absent.

**4. DISCUSSION ITEMS**

- A. **2017 Budget Overview**
- Item covered under Director Hahm’s report.
- B. **Finalize the Addition of Public Comment Period to the Monthly Agenda**
- The commissioners agreed to adopt the policy with the language changes that were suggested. The policy will become a standing agenda item at a future meeting. Vice Chair Bishop moved approval, Commissioner Haley seconded the motion. The policy was adopted 6-0, with three commissioners absent.
- C. **Joint Meeting with Ramsey County Parks and Recreation Commission**
- The commissioners agreed to a joint meeting with the request for a defined agenda with items of mutual interest.



D. **August Facility Tour Schedule**

- A 5:30 p.m. start time was agreed upon. Suggested sites to visit were: areas infected by EAB, a portion of the Grand Round, Duluth & Case and/or Eastview, any projects under construction.

5. **DIRECTOR'S REPORT**

- Director Hahm announced that Melvin Robinson had been appointed to serve on the Parks and Recreation Commission. Commissioner Robinson replaces Erick Goodlow. Director Hahm offered his thanks to Mr. Goodlow for his years of service.
- Director Hahm announced that the Mayor was expected to propose his budget in August. Parks and Recreation provided a tour of areas impacted by Emerald Ash Borer as part of the budget process and discussed the impact of Earned Sick and Safe Time on 4 business units within the department.

B. **Legislative Recap**

- Joan Phillips will forward the recap of the legislative session that was provided by Government Relations staff in Mayor Coleman's office to the Commissioners for review.

C. **Asset Management**

- Director Hahm reported that the department is currently looking at where asset management should be situated in the current organizational structure and that the City is contemplating a third party vendor to assess and manage capital assets.

6. **SUBCOMMITTEE AND TASK FORCE REPORTS**

A. **Como Regional Park Committee – Commissioner Marckel**

- Commissioner Marckel reported that two new members from District 10 had joined the Como Regional Park Stakeholders Committee. An informational session was held and the group plans to look at what has been learned in committee structures. An unveiling of the Como Pedestrian Bridge event is planned; an invitation was extended to the commissioners.

B. **Transportation Committee of the Planning Commission – Chair Trcka**

- No update.

C. **Trees – Commissioner Goodlow**

- No update.

D. **Hwy 5/Shepard Rd. Access Options Study Community Advisory Group – Commissioner Mountain**

- The group remains in a holding pattern; the item will be struck from future agenda items until the process begins again.

E. **Grand Rounds Advisory Committee – Chair Trcka**

- Item struck from future agendas as committee work concluded in May.

F. **Community Engagement Reports**

- No update.

G. **Other Reports**

- No update.

2. **ADJOURNMENT**

- The meeting adjourned at 8:15 p.m.