

MINUTES
Battle Creek Recreation Center
75 Winthrop St S.
Thursday, July 13, 2017
6:30-8:00 p.m. - meeting

MEMBERS PRESENT: Susan Bishop, Sara Chamberlain, Clara Haycraft, Dan Marckel, John Mountain, Melvin Robinson, Andy Trcka, SuChann Yang

MEMBERS ABSENT: Rafael Espinosa

STAFF PRESENT: Mike Hahm, Joan Phillips, Kathy Korum, Ellen Stewart

GUESTS: Shirley Erstad, Friends of the Parks and Trails

1. AGENDA, MINUTES, INTRODUCTIONS, ANNOUNCEMENTS

- The meeting was called to order by Chair Trcka at 6:31 p.m.
- A motion to approve the agenda was made by Commissioner Yang and seconded by Commissioner Robinson. The vote was 5 to 0 in favor with four commissioners absent (Bishop, Espinosa, Chamberlain, Marckel).
- A motion to amend the minutes to correct a typo and to approve the April 2017 minutes was made by Commissioner Mountain and seconded by Chair Trcka. The vote was 5 to 0 in favor with four commissioners absent (Bishop, Espinosa, Chamberlain, Marckel).
- Commissioners Bishop, Chamberlain and Marckel arrived.

2. PUBLIC COMMENT PERIOD

- No one reserved the right to speak.

3. DEPARTMENT HIGHLIGHT

- A. Right Track Strategic Plan and Visioning Process Update – Kathy Korum
- Information was presented by Deputy Director Kathy Korum on the evolution of the Right Track Strategic Plan to include the values, goals and objectives of the program.

4. ACTION ITEMS

- A. Res 17-08 – Dickerman Park Easement – Ellen Stewart
- Ellen Stewart, Senior Landscape Architect, provided a staff report on the resolution stating that the encroachment easement will not include the portion of the parking lot indicated on the original map of the easement and the description provided. The parking lot west of the 1745 University Building, and land south of that within Dickerman Park, will not be included in the easement agreement. The square footage in the Staff Report is correct and includes only the portion of Dickerman Park that is required for access to the building.
 - Commissioner Marckel motioned to approve the resolution; Commissioner Haycraft seconded the motion. The vote was 8 - 0 with one commissioner absent (Espinosa).

5. DISCUSSION ITEMS

- A. Finalize August Facility Tour Schedule



- The Commissioners discussed possible stops for the August Facilities Tour to be included on the route.

B. Update on the Parks Chapter of the Comprehensive Plan – Mike Richardson, Planning & Economic Development

- Director Hahm presented the Commission with the draft goals for the Parks Chapter to provide an opportunity for the Commissioners to familiarize themselves with the topic.
- The Parks Chapter of the Comprehensive Plan is scheduled to return to the Commission in September; Director Hahm indicated that a special meeting may need to be called to allow the Commission the opportunity to provide feedback.
- Chair Trcka moved support of the plan as discussed; Commissioner Marckel seconded the motion. The motion was approved 8-0 with one commissioner absent (Espinosa).

6. DIRECTOR'S REPORT

- Director Hahm reported that there was no additional movement on Res 16-08 Victoria Park Renaming.

A. Legislative Recap

- Joan Phillips to forward the City of Saint Paul Legislative Summary to the Commission for review.

B. 2017 Budget Overview

- Director Hahm reported that initial meetings had been held with Mayor Coleman in preparation for the release of his budget proposal. The Department will continue to monitor EAB, fee equity in Recreation Services, asset management and the deferred maintenance backlog.

C. Golf – Como & Phalen Contract Update

- Director Hahm anticipates bringing a complete service contract at a subsequent meeting after a contract is finalized with Envision. He presented the Commission with preliminary business terms that had been agreed to in principle with increases on the front end investment.

2. SUBCOMMITTEE AND TASK FORCE REPORTS

A. Como Regional Park Committee – Commissioner Marckel

- Commissioner Marckel reported that the committee had met the previous month and to expect details in the future about collaboration between the Como Regional Park Committee and the District Council on survey work.

B. Transportation Committee of the Planning Commission – Chair Trcka

- Commissioner Trcka reported that he would be leading a mobile workshop/bicycle tour at the upcoming City Parks Alliance Greater and Greener Conference and that Councilmember Prince would be organizing a meeting to discuss the trail closure on Hwy 61.

C. Scheffer Design Advisory Committee – Commissioner Robinson

- No update.

D. Community Engagement Reports

- Nothing additional.

E. Other Reports

- Nothing additional.

3. ADJOURNMENT

- The meeting adjourned at 8:11 p.m.