

**MINUTES**  
**Thursday, November 10, 2016**  
**Hayden Heights Como Recreation Center**  
**1965 Hoyt Ave E**  
**6:30 p.m. – 8:00 p.m.**

**MEMBERS PRESENT:** Clara Haycraft, Rafael Espinosa, Dan Marckel, Melvin Robinson, SuChann Yang  
**MEMBERS ABSENT:** Susan Bishop, John Mountain, Emily Shively, Andy Trcka  
**STAFF PRESENT:** Mike Hahm, Joan Phillips, Alice Messer, Gina Stokes, Darcy Rivers, Mari’Etta Wood, Patti Schwartz, Mary deLaittre  
**GUESTS:** Bill Zajicek

**1. AGENDA, MINUTES, INTRODUCTIONS, ANNOUNCEMENTS**

- The meeting was called to order by Commissioner Marckel at 6:35 p.m.
- A motion to approve the agenda was made by Commissioner Robinson and seconded by Commissioner Yang. The vote was 5 to 0 in favor with four commissioners absent (Bishop, Mountain, Shively, Trcka).
- A motion to approve the October 2016 minutes was made by Commissioner Yang and seconded by Commissioner Robinson. The vote was 5 to 0 in favor with four commissioners absent (Bishop, Mountain, Shively, Trcka).

**2. PUBLIC COMMENT PERIOD**

- No one reserved the right to speak.

**3. DEPARTMENT HIGHLIGHTS**

**A. Recreation Services – Programming Highlights**

- Gina Stokes, Area Supervisor, introduced three Community Rec Directors (CRD) Darcy Rivers, Mari’Etta Wood, Patti Schwartz from the Recreation Services. Darcy, Mari’Etta and Patti presented information on community engagement and collaboration resulting in new recreation services programming opportunities at sites across the city.

**4. ACTION ITEMS**

**A. China Garden Presentation – Alice Messer & Bill Zajicek**

- Bill Zajicek, China Garden Friendship Society, presented information on the history of and relationship with Changsha, China as well as the history, formation and efforts the China Garden Friendship Society to develop a Chinese Garden at Phalen Regional Park.
- Alice Messer, Senior Landscape Architect, presented information on the proposed design and phases of the project as currently envisioned as well as next steps.



**5. DISCUSSION ITEMS**

- A. Suggestions for Annual Planning Retreat
  - Items suggested to be included at the Annual Planning Retreat in January included the Great River Passage division work plan and priorities, upcoming projects such the Scheffer Rec Center redesign, demographics and usage rates for gym sites and a showcase of some of the talents of rec center participants (i.e., record studios).
  - Joan to provide an agenda at the December meeting for review.

**6. DIRECTOR'S REPORT**

- Director Hahm shared the Fall programming and operation update. He also provided information on upcoming hires in Rec Services and the Design & Construction division.
- B. **2017 Budget Update** – Director Hahm stated that the maximum levy had been adopted by City Council and that the department would continue to monitor the budget process for the possibility of any additional funding earmarked for deferred capital maintenance and additional programming opportunities for areas of concentrated poverty.
- C. **Great River Passage**
  - Mary deLaittre, Great River Passage Manager, presented information on the development of the Great River Passage division in Parks and Recreation and what her work has consisted of to develop a work plan for the division.

**7. SUBCOMMITTEE AND TASK FORCE REPORTS**

- A. **Como Regional Park Committee – Commissioner Marckel**
  - Commissioner Marckel encouraged his fellow commissioners to view the changes due to EAB removal near the Shipman Fountain at Como as it is a good example of the magnitude of the issue as well as ongoing transportation improvements at McMurray Field.
- B. **Transportation Committee of the Planning Commission – Chair Treka**
  - No update.
- C. **Community Engagement Reports**
  - Commissioner Robinson has joined the Scheffer Community Design Advisory Committee and provided information on the first open house.
- D. **Other Reports**
  - No update.

**2. ADJOURNMENT**

- A motion to adjourn was made by Commissioner Espinosa and seconded by Commissioner Marckel. The meeting adjourned at 8:00 p.m.