

MINUTES
Hazel Park Recreation Center
945 Hazel St. N.
Thursday, December 14, 2017
6:30-8:00 p.m. - meeting

MEMBERS PRESENT: Susan Bishop, Sara Chamberlain, Rafael Espinosa, Clara Haycraft
Dan Marckel, John Mountain, Andy Trcka,
MEMBERS ABSENT: Melvin Robinson, SuChann Yang
STAFF PRESENT: Mike Hahm, Joan Phillips, Alice Messer, Brett Hussong, Paul
Sawyer, Gwen Peterson, Mike Whaley, Trenton Henspeter, Andy
Rodriguez
GUESTS: Mike Richardson, Planning & Economic Development; Shirley
Erstad, Friends of the Parks & Trails of St. Paul and Ramsey County

1. AGENDA, MINUTES, INTRODUCTIONS, ANNOUNCEMENTS

- The meeting was called to order by Chair Trcka at 6:31 p.m.
- A motion to approve the agenda was made by Commissioner Marckel and seconded by Commissioner Haycraft. The vote was 5 to 0 in favor with four commissioners absent (Bishop, Espinosa, Robinson, Yang)
- A motion to approve the November 2017 minutes was made by Commissioner Chamberlain and seconded by Commissioner Haycraft. The vote was 5 to 0 in favor with four commissioners absent (Bishop, Espinosa, Robinson, Yang).

2. PUBLIC COMMENT PERIOD

- No one reserved the right to speak.
- A motion to close the public comment period was made by Chair Trcka and seconded by Commissioner Chamberlain. The vote was 5 to 0 with four commissioners absent (Bishop, Espinosa, Robinson, Yang).

3. DEPARTMENT HIGHLIGHT

- A. *Recreation Services – Fee Based Assistance*– Mike Whaley & Trenton Henspeter
- Mike Whaley, Northeast Area Supervisor, and Trenton Henspeter, Program Supervisor, presented information on the increased emphasis and efforts in Recreation Services to limit disparities in programming opportunities for youth by providing quality programming at no cost in ACP50 neighborhoods.
 - Commissioners Bishop and Espinosa arrived during the Department Highlight.

4. ACTION ITEMS

- A. 17-11 Parkland Diversion at 1125 Lexington Parkway – Paul Sawyer
- Paul Sawyer, Management Assistant, stated that the questions from the November meeting had been sent to the utility contractor for answers and a field inspection had been conducted. Despite numerous attempts he had been unsuccessful in connecting with the contractor.
 - Commissioner Marckel motioned to lay over the resolution to the next business meeting. The



- vote was 7-0 with two commissioners absent (Robinson, Yang).
- B. Res 17-12 - Sepak Takraw Donor Recognition – Brett Hussong
- Brett Hussong, Landscape Architect, presented information on the donor recognition plan that is consistent with the Parks & Recreation Naming Policy to fundraise an additional \$100,000 for site furnishings and completion of the sepak takraw courts at Marydale Park and Duluth & Case Rec Center.
 - Commissioner Bishop motioned to approve the resolution; Commissioner Haycraft seconded the motion. The vote was 7-0 with two commissioners absent (Robinson, Yang).
 - The resolution was adopted.
- C. Res 17-13 – Development Agreement with the MN China Garden Friendship Society – Alice Messer
- Alice Messer, Design & Construction Manager, presented a staff report on the project to include the background, community engagement, fundraising efforts and phased construction plans in conjunction with the anniversary of the Sister City relationship with Changsha, China.
 - Chair Trcka motioned to approve the resolution; Commissioner Bishop seconded the motion. The vote was 7-0 with two commissioners absent (Robinson, Yang).
 - The resolution was adopted.
- D. Res 17-14 - Lease Agreement Extension with the District 16 Community Council/Summit-Hill Association for Linwood Community Recreation Center- Andy Rodriguez
- Andy Rodriguez, South Area Supervisor, presented a staff report for Resolutions 17-14 and 17-15 on the standard lease extensions that include incremental increases to account for inflation.
 - Resolutions 17-14 and 17-15 were enacted under the same motion at the desire of the commissioners.
 - Commissioner Chamberlain motioned to approve the resolutions; Commissioner Mountain seconded the motion. The vote was 7-0 with two commissioners absent (Robinson, Yang).
 - The resolutions were adopted.
- E. Res 17-15 - Lease Agreement Extension with the District 14 Community Council/Macalester-Groveland Community Council for Edgcumbe Recreation Center- Andy Rodriguez
- Enacted with Resolution 17-14.

5. DISCUSSION ITEMS

- A. Update on the Parks Chapter of the Comprehensive Plan –Mike Richardson, Planning & Economic Development
- Mike Richardson, Planning and Economic Development, attended and presented information on the updated timeline and implementation plan. Feedback was provided by the commission on the draft documents for incorporation. It was determined that the material would come back before the body prior to final adoption and that any additional feedback the commissioners had would be transmitted via staff.
- B. 2018 Annual Planning Retreat
- Details were finalized for the January 2018 planning meeting.

6. DIRECTOR'S REPORT

- A. Como Lakeside Pavilion
- Director Hahm reported that the process to identify a new vendor for the space was moving along as expected and the timeline called for having a new vendor established by April of 2018.
- B. Scheffer & Griggs Naming
- Director Hahm reported that proposals for naming at Griggs and Scheffer may come before

the Commission at a future meeting. Work was underway with the Trust for Public Land regarding Griggs and with the District Council and community regarding Scheffer. Names will continue to be vetted and advanced as consistent with the Naming Policy.

7. SUBCOMMITTEE AND TASK FORCE REPORTS

- A. Como Regional Park Committee – Commissioner Marckel
 - No update.
- B. Transportation Committee of the Planning Commission – Chair Trcka
 - Chair Trcka stated that he would send information out to the commissioners on the Phalen Multi Modal Transportation Plan.
- C. Scheffer Design Advisory Committee – Commissioner Robinson
 - No update.
- D. Community Engagement Reports
 - Nothing additional.
- E. Other Reports
 - Nothing additional.

8. ADJOURNMENT

- A motion to adjourn the meeting was made by Commissioner Marckel and seconded by Commissioner Bishop. The vote was 7 to 0 with two commissioners absent (Robinson, Yang).
- The meeting adjourned at 8:24 p.m.