

Minutes
Oxford Community Center
Thursday, January 10, 2019
5:30 - 8:30 p.m. – meeting

Members present: Sara Chamberlain, John Mountain, Andrew Trcka, Dan Marckel, Susan Bishop, Clara Haycraft, Melvin Robinson

Members absent: Rafael Espinosa

Staff present: Mike Hahm, Cherisse Turner

Guests: Said Salah

1. **AGENDA, MINUTES, INTRODUCTIONS, ANNOUNCEMENTS – 5:30-5:35 p.m.**
 - A. Meeting called to order at 5:35pm by Chair Robinson.
 - B. A motion to approve the minutes by Chair Robinson, seconded by Vice Chair Chamberlain.
 - A. Approved 6 Opposed 0

2. **ACTION ITEMS – 5:35-5:40 p.m.**
 - A. Resolution 18-23– Landmark Plaza -Director Hahm provided summary of resolution and requested Commission accept offer of Riverfront to convey Landmark Plaza to the City for public use by a Quitclaim Deed.
 1. Vice Chair Chamberlain moves to approve resolution. Commissioner Haycraft seconds.
 2. Approved 6 Opposed 0

3. **2018 DEPARTMENT REVIEW – 6:15-6:30 p.m.**

4. **ORGANIZATIONAL ITEMS - 6:30 – 7:25 p.m.**
 - A. 2019 Proposed Parks and Recreation Commission Work Plan by Division
 1. Director Hahm and Commissioners reviewed and discussed overview and details of each department 2019 Strategic Plan.
 - B. Meeting Dates and Location for 2019
 1. Commissioners recommended topics for 2019 Commission Workplan

5. **DISCUSSION ITEMS – 7:25 –7:45 p.m.**
 - A. Municipal Athletics- laid over until February Commission meeting.
 - B. Youth Commission – Discussed inviting Parks and Recreation Youth Commission to partner with each Commissioner to experience and gain a greater understanding of purposeful work of Commission within the city and community. The Commission invites the Youth Commissioners to also attend off site events. Will provide plan of action for partnership during February meeting.
 - C. Tree Advisory Panel – Commission recommends sunseting of Tree Advisory Panel.

6. **DIRECTOR’S REPORT – 7:45 – 7:55 p.m.**
 - A. Informed Commission of former Deputy Director job post; will share with Commission for distribution



SUBCOMMITTEE AND TASK FORCE REPORTS – 7:55 - 8:00 p.m.

- A. Como Regional Park Committee – Commissioner Marckel-Fountain Renovation Update
- B. Transportation Committee – Andy Trcka
 - A. Como Open House on 1/15,
- C. Community Engagement Reports
- D. Other Reports

7. ADJOURNMENT – 8:04 p.m.

- A. Chair Robinson moved to adjourn at 8:04 pm. Commissioner Mountain seconds.
 - A. Approved 7 Opposed 0

NEXT PARKS AND RECREATION COMMISSION MEETING

Next Meeting – Thursday, January 10, 2018 – Oxford Community Center

Parks and Recreation Commission regular meetings are open to the public. If special accommodations are required, please call (651) 266-6404. General information and minutes are available on our website at: www.stpaul.gov/Parks then click on “About Us”.



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