

2016 CITY OF SAINT PAUL PARKS & RECREATION PICNIC FACILITY RENTAL RATES AT-A-GLANCE

(RATES APPLY TO GROUP OF 999 ESTIMATED ATTENDANCE OR LESS. FOR GROUPS OF 1,000 OR MORE – PLEASE SEE LARGE EVENT RATES PROVIDED IN A SEPARATE DOCUMENT)

May 7 to October 2, 2016

SESSIONS			1 SESSION	2 SESSIONS	SMAL/OPEN SPACE /MISC PARKS (4 Hour Blocks)		
1 SESSION: 7:30am to 2:00pm (or) 3:30pm to 9:30pm 2 SESSIONS: 7:30am to 9:30pm (All Day)			HIGHLAND BOOYA SHED		General \$75.00		
1 SESSION			General \$802.00		Exempt \$69.69		
2 SESSIONS			* Rental hours 7:30am to 9:30pm * Also includes 2-day use of pavilion * Alcohol allowed (with permission) * Any large group fee(s) will apply		LARGE GROUP		
CHEROKEE *Alcohol Allowed*			Exempt: \$745.18		100-250 \$100 \$92.92		
Small Shelter (60)			INDIAN MOUNDS No Alcohol Allowed		251-500 \$150 \$139.37		
\$70.00 \$140.00			Small Shelter (30)		501-750 \$300 \$278.75		
\$65.04 \$130.08			\$70.00 \$140.00		751-999 \$550 \$511.03		
Large Shelter (100)			\$65.04 \$130.08		WALK/RUN PERMIT FEE		
\$80.00 \$160.00			Large Shelter (80)		1-250 \$150 \$139.37		
\$74.33 \$148.66			\$80.00 \$160.00		251-500 \$200 \$185.83		
COMO *Alcohol Allowed*			\$74.33 \$148.66		501-1000 \$250 \$232.29		
Shelter (50)			NEWELL No Alcohol Allowed**		1001-1500 \$300 \$278.75		
\$80.00 \$160.00			Shelter (60)		1501-2000 \$350 \$325.20		
\$74.33 \$148.66			\$70.00 \$140.00		2001-3000 \$400 \$371.66		
Half Pavilion (125) N/S			\$65.04 \$130.08		3001-4000 \$450 \$418.19		
\$195.00 \$390.00			NEWELL BUILDING (100) No Alcohol		4001-5000 \$500 \$464.58		
\$181.18 \$362.37			\$160.00 (3 hrs min) \$50 (Ea. addt'l hr)		Over 5000 Refer to 2015 Walks/Runs Event Rates		
Entire Pavilion (250)			<i>\$148.66 (3 hrs min) \$46.46 (Ea. Addt'l hr)</i>		Extra Site \$75 \$69.69		
\$300.00 \$600.00			PHALEN *Alcohol Allowed*		WALK/RUN PARTICIPANT FEE		
\$278.75 \$557.49			Shelter (50) - No electricity available at this facility		1-500 \$.50/participant		
COMO STREETCAR (75) No alcohol			\$70.00 \$140.00		501+ \$1.00/participant		
\$160.00 (3 hrs min) \$50.00 (Ea. addt'l hr)			\$65.04 \$130.08				
<i>\$148.66 (3 hrs min) \$46.46 (Ea. Addt'l hr)</i>			Half Pavilion (150) N/S				
CROSBY (50) No Alcohol allowed			\$155.00 \$310.00				
\$70.00 \$140.00			\$144.02 \$288.04				
\$65.04 \$130.08			Entire Pavilion (300)				
HERITAGE (24) No Alcohol allowed			\$240.00 \$480.00				
\$70.00 \$140.00			\$223.00 \$445.99				
\$65.04 \$130.08			PHALEN AMPHITHEATER (100)				
HIDDEN FALLS (60) No Alcohol allowed			\$80.00 (1.5 hrs min) \$50.00 (Ea. addt'l hr)				
\$70.00 \$140.00			<i>\$74.33 (1.5 hrs min) \$46.46 (Ea. Addt'l hr)</i>				
\$65.04 \$130.08			Weddings at Downtown Parks				
HIGHLAND *Alcohol Allowed*			Eco Lab Plaza, Hamms Plaza, Irvine, Kellogg, Landmark Plaza, Mears, Rice, Summit Overlook & Wacouta Commons				
Shelter (50)			*2 hour minimum is required *Weddings are not tax exempt.				
\$70.00 \$140.00			0-250 people: \$150.00 (2 hrs) \$75.00 each addt'l hr				
\$65.04 \$130.08			251-500 people: \$250.00 (2 hrs) \$125.00 each addt'l hr				
Entire Pavilion (200)			501-999 people: \$300.00 (2 hrs) \$150.00 each addt'l hr				
\$240.00 \$480.00			Over 1000 – refer to large events application				
\$223.00 \$445.99							

TENTS & *INFLATABLES	First	Add'l
WEIGHTED	\$55.00	\$30.00
Exempt	\$51.10	\$27.87
STAKED	\$155.00	\$30.00
Exempt	\$144.02	\$27.87

*RIDES, *PONY RIDES & *PETTING ZOOS	First	Add'l
* Require Liability Insurance. A copy of your certificate must be submitted to Parks and Recreation.	\$55.00	\$30.00
	\$51.10	\$27.87
Site Viewing Charge: \$25		

- Organizations claiming tax exempt status must submit a completed ST3 form prior to making a park reservation. (This tax exempt number must be issued by the State of MN and not by the IRS Department of Treasury).
 - All Insurance Certificates must be submitted to Parks and Recreation no later than 15 business days prior to your event or your event may be cancelled.
 - No water balloons are allowed in any of the City of Saint Paul parks.
 - Refunds: Permits under \$150 will not receive a refund. Permits \$150 and over will receive 50% of the permit if the refund request is received 30 days prior to the event. No refunds will be issued if request is made less than 30 days prior to your event.
 - Change Request \$25.00 Require at least 7 business days in advanced of an event.
- Please make sure you use the recycle containers provided at all Saint Paul park sites. Thank you!**