

Project Basics	
Project Name <i>Owner(s)</i> <i>Address</i> <i>Contact Information</i>	Utility box installation at 1125 Lexington Pkwy N Owner: Mapp Property LLC Contact: Jody Hall, TLR Consulting 9938 State Hwy 55 NW Annandale, MN 55302 612-709-1876
Action being requested <i>purchase, donation, encroachment, parkland dedication, diversion, swap, master plan or design approval, other</i>	Sell easement to property owner
Why is the action being requested?	A permanent 30"x48"x48" utility box servicing the subject property is proposed. Placement is not reasonable on their property. Proposal is to acquire easement abutting property within parkway.
Is the action proposed permanent or temporary?	Permanent
Property type <i>neighborhood park, regional park, downtown park, plaza, trail, recreation center, private ownership/public usage, passive open space, bluff preservation</i>	Parkway
Land area <i>square feet & acres</i>	100 sq ft
Land value & basis <i>assessed value, appraisals, comps</i>	
Land characteristics/special features <i>proximity to significant natural feature, trail connections, water resources, natural areas, buildings, fields, play equipment, courts, other significant uses on/near property</i>	In grass on parkway. Paved local trail nearby.

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Adjacent land uses <i>commercial, industrial, residential, etc.</i>	Adjacent use is industrial. Residential located across street.
Applicable laws, codes, policies, guidelines <i>City, state, county, watershed districts, etc.</i>	Policy: Parkland Diversion Ordinance: Charter sec. 13.01.1
Other department, agency involvement	Saint Paul Parks and Recreation, Real Estate
Processes <i>parkland dedication, parkland diversion, community engagement</i>	Parkland Diversion
Legal issues (if any) <i>judgments, liens, deed restrictions, grant agreements</i>	

Public Purpose	
How does the proposed action impact the affected park property and Saint Paul's park system?	A 30"x48"x48" underground utility box will be installed level with finished grade. It will not impact use of trail and will have minimal impact on use of grass.
How does the proposed action fit with adopted plans/policies? <i>Comprehensive Plan, Parks and Recreation System Plan, Regional Parks Policy and System Plan, SCORP, Legacy Plan, Legislative committee policies, watershed districts</i>	
Does the proposed action impact any other City initiatives/actions? <i>redevelopment, plan implementation</i>	None.
How has the community been engaged? <i>communications, public notices, meetings, District Councils, special interest groups, elected and appointed officials, web posting, outstanding issues, support</i>	No engagement has been done.

Public Purpose	
Are there any precedents for the proposed action, and does the proposed action set any precedents for future decisions?	Other utility installations in parkways.
What are the budgetary impacts of the proposed action?	No
Are there any other issues or concerns?	No
STAFF RECOMMENDATION <i>Include key points of recommendations</i>	Recommend sale of easement Recommend installation of utility box
Attachments <i>timeline, plans, designs, correspondence, purchase agreements, maps, appraisals, sketches, photos, codes, laws, policies</i>	

Checklist for all land-use decisions

- The land-use decision is consistent with the Parks and Recreation System Plan, Comprehensive Plan, and other relevant planning documents
- The land-use decision would have a neutral or positive impact on meeting existing/future demand for parkland.
- If the land-use decision has a budgetary impact, funding is available to cover the cost of the action and any ongoing maintenance needs
- The action would enhance the parks and recreation system
- There is community and/or institutional support for the decision
- There is a clear understanding of how the decision impacts the future of the parks and recreation system
- The action is consistent with the applicable decision principles outlined in the Parks and Recreation Vision Plan:
 - Furthering Parks' role as the champion of health and wellness
 - Is a catalyst for private-sector investment
 - Exemplifying environmental leadership
 - Addressing lifecycle and operational costs
 - Helping connect people, parks, trails, and open spaces
 - Supporting a City-wide system of parks and recreational facilities