

Project Basics	
Project Name <i>Owner(s)</i> <i>Address</i> <i>Contact Information</i>	Utility installation at 1400 Jackson St Advanced Shoring Co. 1400 Jackson St, Saint Paul, MN 55117 Julie North, CenturyLink, 608-317-9225
Action being requested <i>purchase, donation, encroachment, parkland dedication, diversion, swap, master plan or design approval, other</i>	Diversion of parkland for utility installation
Why is the action being requested?	Customer parcel landlocked from public ROW, closest connection through parkland
Is the action proposed permanent or temporary?	Permanent
Property type <i>neighborhood park, regional park, downtown park, plaza, trail, recreation center, private ownership/public usage, passive open space, bluff preservation</i>	Park property is passive open space, and also contains a segment of Gateway State Trail
Land area <i>square feet & acres</i>	Approx. 2200 sq. ft. (0.05 ac.)
Land value & basis <i>assessed value, appraisals, comps</i>	Valuation being determined by Real Estate Office
Land characteristics/special features <i>proximity to significant natural feature, trail connections, water resources, natural areas, buildings, fields, play equipment, courts, other significant uses on/near property</i>	Adjacent to Gateway State Trail, all installation will be underground with no structures within parkland
Adjacent land uses <i>commercial, industrial, residential, etc.</i>	Industrial

Project Basics	
Applicable laws, codes, policies, guidelines <i>City, state, county, watershed districts, etc.</i>	Policy: Parkland Diversion Charter: Sec. 13.01.1
Other department, agency involvement	Saint Paul Parks and Recreation, Real Estate
Processes <i>parkland dedication, parkland diversion, community engagement</i>	Parkland diversion
Legal issues (if any) <i>judgments, liens, deed restrictions, grant agreements</i>	

Public Purpose	
How does the proposed action impact the affected park property and Saint Paul's park system?	Utility installation will be underground. No park amenities would be able to be constructed over utility lines.
How does the proposed action fit with adopted plans/policies? <i>Comprehensive Plan, Parks and Recreation System Plan, Regional Parks Policy and System Plan, SCORP, Legacy Plan, Legislative committee policies, watershed districts</i>	Consistent with Comprehensive Plan
Does the proposed action impact any other City initiatives/actions? <i>redevelopment, plan implementation</i>	No
How has the community been engaged? <i>communications, public notices, meetings, District Councils, special interest groups, elected and appointed officials, web posting, outstanding issues, support</i>	No engagement has been done to-date

Public Purpose	
Are there any precedents for the proposed action, and does the proposed action set any precedents for future decisions?	Other utility installations on parkland and in parkways
What are the budgetary impacts of the proposed action?	Easement would be sold to complete the process with proceeds going into parkland replacement account
Are there any other issues or concerns?	No
STAFF RECOMMENDATION <i>Include key points of recommendations</i>	Recommend sale of easement for utility purposes
Attachments <i>timeline, plans, designs, correspondence, purchase agreements, maps, appraisals, sketches, photos, codes, laws, policies</i>	

Checklist for all land-use decisions

- The land-use decision is consistent with the Parks and Recreation System Plan, Comprehensive Plan, and other relevant planning documents
- The land-use decision would have a neutral or positive impact on meeting existing/future demand for parkland.
- If the land-use decision has a budgetary impact, funding is available to cover the cost of the action and any ongoing maintenance needs
- The action would enhance the parks and recreation system
- There is community and/or institutional support for the decision
- There is a clear understanding of how the decision impacts the future of the parks and recreation system
- The action is consistent with the applicable decision principles outlined in the Parks and Recreation Vision Plan:
 - Furthering Parks' role as the champion of health and wellness
 - Is a catalyst for private-sector investment
 - Exemplifying environmental leadership
 - Addressing lifecycle and operational costs
 - Helping connect people, parks, trails, and open spaces
 - Supporting a City-wide system of parks and recreational facilities