Upper Landing Park FAQ

- How to Reserve: Complete the Upper Landing permit application on our website. You can submit the completed application via email (harrietisland@ci.stpaul.mn.us) or mail (85 W. Water Street, St. Paul, MN 55107). Once we receive your application, we will call you for credit card information to collect the rental fee.
- Bathrooms: There are no restrooms at this site.
- Power/Potable Water: There is no power or potable water for event use at this site.
- <u>Contact for Event Day</u>: Events Mon. Fri. can call 651-292-7010. Events Sat.-Sun. can call the weekend supervisor at 651-248-2525. These numbers are for urgent matters only.
- <u>Trash/Recycling</u>: Please leave trash and recycling in the provided bins neatly for our staff to gather after your event. Please flatten boxes and stack near containers.
- <u>Parking</u>: Parking is limited and cannot be guaranteed. For events over 20, please contact the Harriet Island event office with your event parking plan.
- <u>Alcohol</u>: The possession and consumption of non-intoxicating malt liquor (containing no more than 3.2% alcohol by weight) is allowed from 8:00 AM to 8:00 PM. No glass beverage containers are allowed.
- <u>Sound</u>: Amplified music is not allowed at this site due to its close proximity to residential dwellings.
- <u>Rental Items</u>: All rental equipment and supplies must be brought on site and removed from the grounds during your rental period. Load-in for all providers must be arranged with the Harriet Island Event Office.
- Restrictions: Staking, driving on the grounds and dunk tanks are prohibited. (i.e. food trucks, tents, games that require staking). We do not hold wedding receptions at Upper Landing Park.
- <u>Walks/Runs</u>: Liability Insurance is required and a per participant fee will be applied post event. Additional details can be viewed on page 4 in the permit packet.

Additional details such as tents, generators, catering, and more can be viewed in the Upper Landing Park Permit. If you have additional questions once you have reviewed the permit and our website call 651-292-7010 or email harrietisland@ci.stpaul.mn.us.