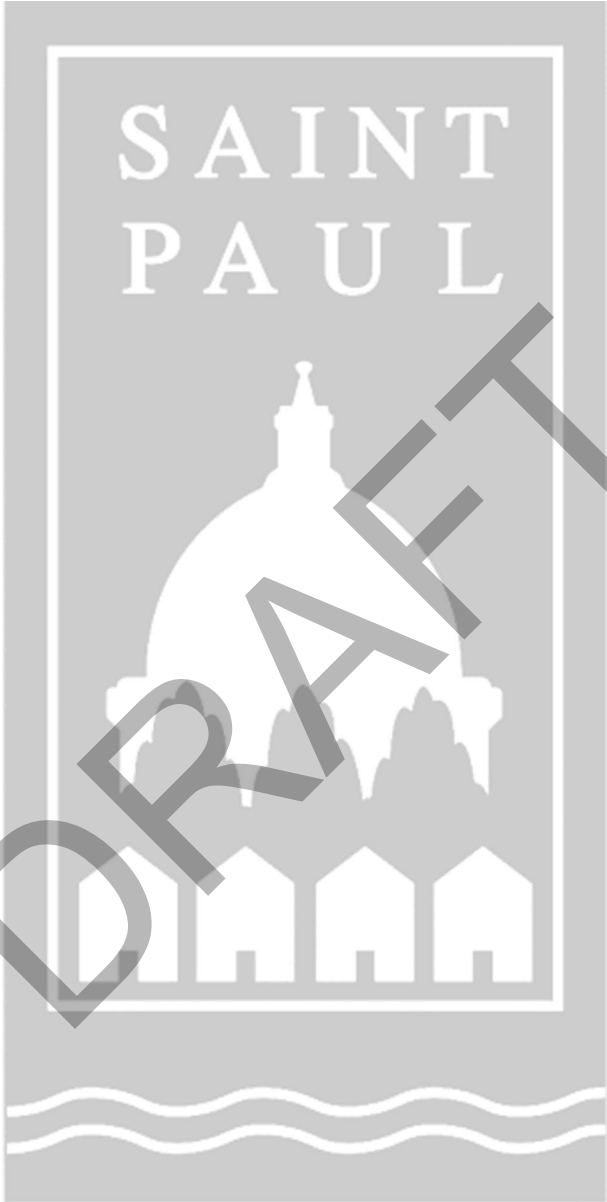


Consolidated Annual Performance and Evaluation Report (CAPER)

PROGRAM YEAR 2018: JUNE 1, 2018 – MAY 31, 2019

City of Saint Paul, Minnesota

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SAINT PAUL, MINNESOTA 55102



CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR PROGRAM YEAR 2017-2018

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of St. Paul (City) utilizes the Community Development Block Grant Program (CDBG), the HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant Program (ESG) funding primarily for housing related activities, including rehabilitation and development of single family and multi-unit housing, homeownership assistance, and homelessness prevention and shelter services. To complement the housing effort, CDBG funds are also used for public service activities, public improvement projects, and activities which promote economic development. This report summarizes how federal funds were invested and leveraged from June 1, 2018 through May 31, 2019.

The City deploys CDBG funds directly for a variety of investments benefitting low- and moderate-income (LMI) residents, including single family and multi-family home rehabilitation and new construction, property assembly, and economic development and job growth.

The City also subgrants CDBG dollars to neighborhood non-profit organizations to achieve the Housing and Economic Development goals stated in the Consolidated Plan. The City worked with 4 neighborhood non-profits during the program year to assist LMI homeowners with housing rehabilitation. The City partnered with 4 neighborhood Community Development Corporation (CDCs) to assist businesses with economic development activities in low- to moderate-income areas (LMA) and/or serve LMI residents. CDBG funds were also used to support a youth employment program for Saint Paul youth, ages 14-21, from an LMI family or who had a barrier to employment. Internships ran 6 to 9 weeks, depending on the position, paid at least \$9.50 per hour, and averaged 15 hours per week.

CDBG-funded public services furthered the goal of creating a suitable living environment. Activities funded were: the Block Nurse program which served older adults and their caregivers, providing in-home health visits, escorted rides to appointments, grocery shopping/errands, and caregiver support and respite – all to help older residents remain in their homes or apartments as long as possible; Acute Intervention Project which provided crisis intervention, support, advocacy, and increased protection for victims of domestic violence immediately following an assault and throughout the entire legal process; Housing Equality Law Project which provided legal services to LMI residents for housing related issues; and the Pre-Charge Diversion program which offered youth an alternative to juvenile court for a range of first-time offenses such as shoplifting, property damage, disorderly conduct, and curfew violations.

CDBG also provided funding for community engagement through District Council Offices that represent LMI residents in LMA areas. District Councils funded were 1-8, 11, and 17. District Councils serve as liaisons between residents and the City, engaging residents on issues directly affecting District residents, i.e. residential and commercial development or redevelopment, zoning and land use, and the creation and modification of neighborhood plans.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Community Engagement	Non-Housing Community Development Crime Prevention	CDBG	Public Service Activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	121,839	277,268	227.57%	121,000	95,965	79.31%
Development of New Housing	Affordable Housing	CDBG / HOME	Rental Units Constructed	Household Housing Unit	855	28	3.27%	15	9	60.00%
Development of New Housing	Affordable Housing	CDBG / HOME	Homeowner Housing Added	Household Housing Unit	95	9	9.47%	11	4	36.36%
Economic Development	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0	0	0	0
Economic Development	Non-Housing Community Development	CDBG	Facade Treatment/Business Building Rehabilitation	Business	15	14	93.33%	3	4	133.33%
Economic Development	Non-Housing Community Development	CDBG	Homeowner Housing Rehabilitated	Household Housing Unit	0	0	0	0	0	0

Goal	Category	Source	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Economic Development	Non-Housing Community Development	CDBG	Jobs Created/Retained	Jobs	0	36		7	15	214.29%
Economic Development	Non-Housing Community Development	CDBG	Businesses Assisted	Businesses Assisted	15	12	80.00%	3	2	66.67%
Homeless Prevention	Homeless	ESG	Tenant-Based Rental Assistance / Rapid Rehousing	Households Assisted	0	0		100	147	147.00%
Homeless Prevention	Homeless	ESG	Homeless Person Overnight Shelter	Persons Assisted	0	0		2,700	5,258	194.74%
Homeless Prevention	Homeless	ESG	Homelessness Prevention	Persons Assisted	15,000	8,154	54.36%	100	515	515.00%
Housing Rehabilitation	Affordable Housing	CDBG	Public Facility or Infrastructure Activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0	0	0	0
Housing Rehabilitation	Affordable Housing	CDBG / HOME	Rental units rehabilitated	Household Housing Unit	300	597	199.00%	25	27	108.00%
Housing Rehabilitation	Affordable Housing	CDBG / HOME	Homeowner Housing Rehabilitated	Household Housing Unit	450	339	75.33%	75	55	73.33%
Housing Rehabilitation	Affordable Housing	CDBG / HOME	Homeless Person Overnight Shelter	0	0	0	0	0	0	0

Goal	Category	Source	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Housing Rehabilitation	Affordable Housing	CDBG / HOME	Overnight/Emergency Shelter/Transitional Housing Beds added	0	0	0	0	0	0	0
Housing Rehabilitation	Affordable Housing	CDBG / HOME	Housing for Homeless added	0	0	0	0	0	0	0
Housing Rehabilitation	Affordable Housing	CDBG / HOME	Housing for People with HIV/AIDS added	0	0	0	0	0	0	0
Public Improvements	Public facilities	CDBG	Public Facility or Infrastructure Activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	0	81,389		15,000	66,010	440.07%
Public Improvements	Public facilities	CDBG	Other	Other	3	4	133.33%	0	3	0
Public Services	Non-Housing Community Development	CDBG	Public service activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	25,000	16,796	67.18%	4,500	5,725	127.22%

Goal	Category	Source	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Remediation of Substandard Properties	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0	0	0	0
Remediation of Substandard Properties	Non-Housing Community Development	CDBG	Homeowner Housing Added	Household Housing Unit	0	0	0	0	0	0
Remediation of Substandard Properties	Non-Housing Community Development	CDBG	Homeowner Housing Rehabilitated	Household Housing Unit	0	0	0	0	0	0
Remediation of Substandard Properties	Non-Housing Community Development	CDBG	Buildings Demolished	Buildings	100	76	76.00%	12	17	141.67%
Youth Employment	Non-Housing Community Development Employment	CDBG	Public Service Activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	2,000	953	47.65%	400	258	64.50%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Creation of affordable housing through construction or rehabilitation and the preservation of existing affordable housing are the highest priorities for City investment of CDBG and HOME funds. As shown in Table 1, the City met or exceeded most of the 2018 Annual Action Plan Goals and is on track to reach its strategic plan goals for the 2015-19 Consolidated Plan term. The City and its neighborhood partners provided loans to make necessary health and safety improvements to 55 single family, LMI owner-occupied homes. The City and its partners added 4 units of new housing by rehabilitating existing housing and rehabilitated 16 units of rental housing for LMI homeowners and renters. HOME funding supported the creation and preservation of 135 rental units, 20 of which were HOME-assisted.

Another priority in the City's 2015-19 Consolidated Plan is Economic Development. There were 2 businesses serving LMI residents assisted this program year. There were 4 businesses serving low/mod areas which received funding for façade improvements and an additional 3 are in progress. Fifteen (15) jobs were created from previous years' assisted businesses, and 2 additional projects are underway.

The City also utilized CDBG funding during the 2018 program year to assist several agencies to provide public service activities. Initiatives included crime awareness, employment training, senior services, and youth services. These programs either provided services to areas of the City which are comprised of at least 51% LMI households or provided direct services to LMI persons. The following 6 public service activities were assisted during the program year: Community Engagement, Crime Prevention, Housing Information Services, Living at Home Block Nurse Program, Neighborhood Non-Profits, and Youth Employment.

As part of its application and funding approval process, HUD requires the City to certify that at least 70% of CDBG project funds expended will principally benefit LMI persons. The City may select a one-, two-, or three-year period for this certification; the City has selected a 3-year period. 2018 is the second year of the 3-year period and the City has expended 87.15% of its allocation on activities benefitting LMI households. The remaining funds were expended on activities which eliminated slum and blight conditions.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	ESG
White	2,391	7	1,516
Black or African American	2,515	11	2,940
Asian	719	1	256
American Indian or American Native	144	0	417
Native Hawaiian or Other Pacific Islander	5	0	24
Total	5,774	19	5,153
Hispanic	295	0	412
Not Hispanic	5,479	19	5,414

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

For the program year, 75 households were assisted through CDBG funded housing activities. For these households: 27 were White, 23 were Black, 21 were Asian, and 4 were mixed-race households. Three (3) households identified as Hispanic and 32 were female-headed households. For Public Services funded through CDBG: 6,114 benefitted, 10 of which were from households with income over 80% AMI. Of these: 2,364 were White; 2,492 were Black/African American; 698 were Asian; 144 were American Indian/Native American; 5 Native Hawaiian/Other Pacific Islander; 410 were mixed race, 292 identified as Hispanic, and 4,219 were FHOH. Totals for all CDBG funded activities are in Table 2, above.

For the 20 HOME-assisted units, for these households: 3 were White, 5 were Black/African American, 1 was Asian, 1 mixed race, and 1 FHOH.

The City assisted 5,826 persons with ESG program funding. Of those served, 1,516 were White, 2,940 were Black/African American, 256 were Asian, 417 were American Indian/Native American, 24 were Native Hawaiian/Other Pacific Islander, 554 were multiple races, and 119 persons either declined to comment or did not know. Of these, 412 identified as Hispanic.

Reporting for ESG subrecipients is incomplete; 1 subrecipient was unable to submit client data to the Sage HMIS Reporting system. The City will continue to work with the subrecipient to ensure the data is submitted.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$7,379,231	\$8,858,675
HOME	public - federal	\$2,106,763	\$2,491,488
HOPWA	public - federal	0	0
ESG	public - federal	\$ 566,521	\$ 505,798

Table 3 - Resources Made Available

Narrative

The City had \$6,822,334 in CDBG entitlement funds and \$556,897 in program income available to fund activities in the 2018 program year. The City expended additional CDBG funds that had been allocated during prior program years.

The City had \$1,938,350 in current program year HOME entitlement funds, \$168,413 in program income available for activities in the 2018 program year. The City expended a total of \$2,491,488 during the program year. Remaining funds will be carried over into program year 2019.

The City had available \$566,521 in ESG funding; \$505,798 of which was expended during the program year.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100	100	Other

Table 4 – Identify the geographic distribution and location of investments

Narrative

Funds were available citywide, to income-eligible residents. The City also provided funding to subgrantees whose programs are available to income-eligible residents residing in the subgrantee service areas. These subgrantee CDBG-eligible areas include Districts 1-8, 11, and 17. A map which shows the areas of the City with at least 51% LMI persons, referred to as CDBG-eligible block groups and census tracts and is included as Attachment C to this report. All CDBG-funded activities providing an area benefit had a service area that was located primarily in a shaded portion of the map in Attachment C.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City actively pursues and/or requires developers to apply for State funding to include: Minnesota Housing Finance Agency (MHFA), Minnesota State General Obligation (GO) Bond funding, Metropolitan Council, and the Minnesota Department of Employment and Economic Development, as appropriate. Private funders include foundations, banks and other lenders, and developer equity. City funding may include Housing and Redevelopment Authority (HRA) funds, Tax Increment Financing (TIF), Conduit Revenue Bonds, City sales tax (STAR) funds, and discounted City/HRA owned land. Other sources tapped include Low-Income Housing Tax Credits, Housing Revenue Bonds, New Markets Tax Credits, Historic Tax Credits (Federal and State), and Opportunity Zone equity.

During the program year, the City established a local Housing Trust Fund (HTF) to facilitate more intensive investments in housing access, affordability, stability, and quality. The City's HTF was initially capitalized with \$12 million of flexible City funds, with a commitment for annual funding of \$2 million in future years.

The City disposed of several publicly held parcels during the program year, most of which were single family residential parcels developed and reported under the NSP program. Four (4) parcels were sold to the developer of the Selby Milton Victoria mixed-use development project which produced 34 units of affordable housing for seniors. Two (2) of those units are HOME-assisted units.

The City leverages its ESG funds through allocations to organizations and activities that work collaboratively with Ramsey County Continuum of Care (CoC) funded activities.

ESG requires a dollar-for-dollar match, which is met by its subgrantees in the amount of \$3,479,073 for the program year, in the following ways:

- Minnesota Veterans Services
- Minnesota Department of Human Services
- Private foundation funds
- Greater Twin Cities United Way
- Ramsey County funds
- Private donations

HUD requires that all participating jurisdictions match HOME program funding spent with no less than 25% non-federal funds. For PY 2018, the City received a match reduction of 50% due to fiscal distress requiring only a 12.5% match for HOME program funding spent during the fiscal year.

The City ended the 2017 program year with \$55,057,803 in excess match and will continue to leverage other private and public funds in the development of HOME funded affordable housing. Housing units that would have qualified as HOME-eligible match had match commitments in

previous program years. The “banked” eligible match of \$55,057,803 was deemed sufficient to meet match liability requirements for PY 2018. As of May 31, 2019, the City’s excess match was \$54,793,028 (see Table 5 for Summary of HOME Match).

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$55,057,803
2. Match contributed during current Federal fiscal year	\$ 0
3. total match available for current Federal fiscal year (Line 1 plus Line 2)	\$55,057,803
4. Match liability for current Federal fiscal year	\$ 264,775
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$54,793,028

Table 5 – Fiscal Year Summary - HOME Match Report

DRAFT

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non- Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated Labor	Bond Financing	Total Match
N/A	0	0	0	0	0	0	0	\$ 0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$104,667	\$992,500	\$104,667	0	\$992,500

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	\$17,179,745					\$17,179,745
Number	2					2
Sub-Contracts						
Number	114	6	2	4	0	102
Dollar Amount	\$13,530,355	\$1,143,018	\$92,078	\$60,018	0	\$12,235,541
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	\$17,179,745		\$17,179,745			
Number	2		2			
Sub-Contracts						
Number	114	22	92			
Dollar Amount	\$13,530,355	\$827,235	\$12,703,120			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		4	\$69,683			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	26	20
Number of Special-Needs households to be provided affordable housing units	0	0
Total	26	20

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through the Production of New Units	26	9
Number of households supported through Rehab of Existing Units	0	11
Number of households supported through Acquisition of Existing Units	0	0
Total	26	20

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

This program year, 9 new HOME units were constructed. The HOME units were part of larger LIHTC projects which consisted of a total of 85 units, 34 of which were set aside for seniors. All units were completed and leased during the program year. An additional 11 units were preserved as part of refinancing of an existing development; a total of 248 rental units, 50 affordable units of which 11 were HOME-assisted.

The major obstacle in meeting the goals continues to be the lack of sufficient funds. With rising construction costs, production of new housing and rehabilitation of existing affordable units requires a substantial subsidy. The City must partner with other local government agencies and various foundations to sufficiently finance affordable housing development projects each year.

Discuss how these outcomes will impact future annual action plans.

The City will continue to budget 50% of its CDBG and all its HOME allocation toward the rehabilitation of existing and creation of new affordable housing units.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	17	3
Low-income	31	17
Moderate-income	27	0
Total	75	20

Table 13 – Number of Households Served

Narrative Information

CDBG funded the rehabilitation of 75 housing units. Seventeen (17) units are occupied by households at or below 30% AMI, 31 were occupied by households with incomes from 31% to 50% AMI, and 27 were occupied by households with income from 51% to 80% AMI.

Nine (9) new housing units were constructed with HOME funding. These 9 units were part of two larger LIHTC projects in which a total of 85 affordable rental units were constructed; 34 of the units are set aside for seniors. An additional 11 units were preserved as part of refinancing of an existing development; a total of 248 rental units, 50 affordable units of which 11 were HOME-assisted. Of the HOME-assisted units, 3 were occupied by households with income at or below 30% AMI and 17 with household incomes from 31% to 50% AMI.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City administers the Emergency Solutions Grant (ESG) Program, including awarding ESG funds for street outreach as follows:

Breaking Free - Provides street outreach to women and children escaping sexual exploitation in addition to providing stable housing opportunities.

People Inc. – Metropolitan Homeless Street Outreach Program (MHSOP) - Provides street outreach to unsheltered homeless adults with mental illness – working directly with homeless residents living outside or in camps. MHSOP services include street outreach, basic survival gear, benefits assistance, and assistance in stabilizing mental health symptoms. Outreach Specialists address housing needs and work with Ramsey County Group Residential Housing Program (housing and services) to assist participants secure stable housing.

RADIAS Health (South Metro Human Services) – ACCESS Program - Provides outreach and case management services to homeless adults with serious and persistent mental illness and substance abuse disorders in Ramsey County. Staff works at homeless shelters, Dorothy Day Center, and drop-in centers. ESG funds are also used for street outreach services through the Police - Homeless Outreach Program to provide stable housing.

Coordinated Access to Housing and Shelter (CAHS) - Conducts intake assessments to determine the most appropriate referral for homeless families and individuals seeking emergency shelter.

Street Outreach to Homeless Veterans - Is provided to homeless veterans in emergency shelters and where homeless Veterans may congregate as part of the Minnesota Assistance Council for Veterans (MACV) Supportive Services for Veteran Families Program (also funded by the U.S. Department of Veterans Affairs).

Community Resource Outreach Project - Offers weekly outreach to homeless residents who use Saint Paul's Central Library during the day. Homeless residents can receive referrals to services in the stable quiet environment of the Central Library.

Streetworks – A collaborative of community agencies which provide street outreach services to homeless youth metro-wide. Included is Safe Zone's homeless youth drop-in center which operates in central downtown Saint Paul.

Jurisdiction's Progress: Adequate funding for street outreach remains a concern. In response, the City's ESG funded street outreach efforts were focused on veterans and unsheltered residents during PY 2018. At the same time, the City, Ramsey County, and Saint Paul Foundation granted

additional funds to community service providers for comprehensive street outreach to homeless in downtown skyways and on light-rail transit, and opened an additional overnight shelter, Winter Safe Space, for the coldest months.

Addressing the emergency shelter and transitional housing needs of homeless persons

Recognizing financial limitations during PY 2018, Saint Paul addressed emergency shelter and transitional housing needs of homeless persons as follows:

Emergency Solutions Grant (ESG) - City ESG partially funded operational costs of emergency shelters and transitional housing services, street outreach to homeless residents, homelessness prevention, and Rapid Re-Housing (RRH) programs assisting homeless persons. These funds supplemented community services financed through the Ramsey County Continuum of Care (CoC) and state-funded Family Homelessness Prevention Assistance Program (FHPAP).

Emergency Shelter – City ESG partially funded operational costs of Dorothy Day Center Higher Ground (emergency shelter-adults), Family Service Center (emergency family shelter), Lutheran Social Services (LSS) Safe House (emergency youth shelter), Salvation Army Booth Brown House, (emergency youth shelter), Interfaith Action (emergency family shelter), Safe Zone (drop-in center for homeless youth) and The Family Place (day center for homeless families). With additional support from Ramsey County, Saint Paul Foundation, and the City, Catholic Charities also operated an overnight shelter, Winter Safe Space, with additional beds during the coldest months. Due to lack of shelter beds there are from 25 to 50 people on any given night without a place to sleep. Winter Safe Space provided an alternative to sleeping in the skyways, buses, trains, and transit stations.

Rapid Re-Housing (RRH) - ESG partially funded Dorothy Day Higher Ground RRH services for homeless adults and Face to Face Safe Zone (RRH services for homeless youth). ESG also partially funded RRH services for families by funding Theresa Living Center (homeless women and single-parent families) and YWCA St. Paul (homeless families).

Transitional Housing - ESG partially funded operating costs for transitional housing for single-parent families at the Theresa Living Center and YWCA St. Paul.

Dorothy Day Center ReVision – The opening of Dorothy Day Center Higher Ground facility provided: 280 shelter beds (including medical respite and pay-for-stay beds), and 193 permanent single room occupancy (SRO) supportive housing units. During program year 2018, all 193 SRO units were occupied. Phase II, the Saint Paul Opportunity Center will open in late 2019 providing – 177 permanent housing units integrated with a one-stop location to connect people with critical services to improve health, income, housing stability, and well-being.

Capital Improvement Funding - During PY 2018, City staff worked with Casa Guadalupeana to complete building improvements for emergency shelter/short-term transitional housing, and Ain Dah Yung with necessary repairs to their homeless youth shelter which focuses on American Indian youth.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Ramsey County funds community programs and counseling to previously-institutionalized or homeless individuals by funding nonprofit service providers that assist low-income individuals and families in the transition to permanent housing. The County and its community partners administer the primary social service networks that perform these functions that include assistance for child care, job training, transportation, mental health counseling, chemical dependency treatment, and job search assistance.

The City's ESG Program funded homelessness prevention programs in partnership with Southern Minnesota Regional Legal Services, Neighborhood House, Minnesota Assistance Council for Veterans (MACV), Hmong American Partnership, and Westside Community Health Services (WSCHS) Health Care for the Homeless (in partnership with Ramsey County) – HouseCalls/Families in Crisis. Prevention services offered included legal services, financial assistance for utility payments, rent payments, rental deposits – all necessary to secure and maintain stable housing.

Saint Paul also has a long history of funding supportive housing facilities, which include Crestview, Visitation, Jackson Street Village, Jeremiah Program, St. Christopher's Place; and Saint Paul Residence which continues to provide 120 supportive housing units (60 units for late stage chronic alcoholics and 60 units for formerly homeless residents including some adults who may have been discharged from publicly-funded institutions). Catholic Charities at the new Dorothy Day Center Higher Ground facility added 280 shelter beds which includes medical respite beds, pay-for-stay beds, and 193 permanent SRO supportive housing units. Phase II, which should open late 2019, will add 177 SRO supportive housing units and a new Opportunity Center. The City awarded LIHTCs to Ain Dah Yung Supportive Housing development which will provide 42 supportive housing units for homeless youth with a focus on American Indian youth and culture, an underserved community.

Overall, the City and County worked with its community agency partners to fund programs that assist residents experiencing homelessness, including allocating CDBG funds for the Block Nurse Program and neighborhood non-profit programs that helped residents-in-need.

In summary, during PY 2018, affordable housing and supportive services were provided within the City of Saint Paul to residents experiencing homelessness and residents who were not homeless but need supportive housing, including the elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons with chemical dependency, and those with limited English-speaking proficiency. That said, these diverse communities have often stated that more affordable housing and more affordable supportive housing are needed citywide. In response, the City continues to finance affordable housing developments, and the City of Saint Paul's Comprehensive Plan - Housing Chapter has strategies to facilitate the development of affordable housing citywide. Other City initiatives: established a local Housing Trust Fund with an initial investment of \$12 million; funding for community land trusts to provide new pathways to homeownership and promote long-term affordable community ownership; created a database of

naturally occurring affordable housing (NOAH) units across the city to help develop tools to stabilize and preserve existing affordable housing units.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

In partnership with Ramsey County CoC, the City assisted adults, families, and youth experiencing homelessness with the following services:

Homeless Adults - City's ESG funded the Dorothy Day Rapid Re-housing (RRH) program to assist those in shelters move into permanent housing. Saint Paul Residence provided permanent supportive housing using the Housing First model (60 units for those with late stage chronic alcoholism and 60 units for long term homeless residents) which focuses on providing permanent, affordable housing as quickly as possible and then provides the supportive services and connections to community-based supports needed for individuals/families to keep their housing.

Homeless Families – City ESG assisted homeless families with transitional housing/RRH programs through Catholic Charities, Family Service Center, YWCA St. Paul, and Theresa Living Center. Prevention initiatives included rental assistance, legal services, and utility assistance through Neighborhood House, Southern Minnesota Regional Legal Services, and WSCHS HouseCalls all of which assisted those at-risk of being homeless retain housing.

Homeless Youth - Recognizing that the number of emergency shelter beds/housing for homeless youth remains insufficient, the City partially financed emergency shelters, drop-in centers, and RRH services. Its partners included the Salvation Army, LSS Safe House, Ain Dah Yung (focused on American Indian youth), and Face to Face Safe Zone.

Homeless Veterans - ESG funded MACV which provided street outreach and RRH services for homeless veterans.

Affordable Housing - The lack of affordable housing is often cited as a reason for homelessness. In response, Saint Paul allocated City (LIHTC and tax-exempt bonds) and HUD funds (CDBG, HOME) to construct or preserve affordable housing. New initiatives include: establishment of a local Housing Trust Fund with an initial investment of \$12 million; funding for community land trusts to provide new pathways to homeownership and promote long-term affordable community ownership; and creation of a database of naturally occurring affordable housing (NOAH) units across the City to help develop tools to stabilize and preserve existing affordable housing units

The City also assisted Casa Guadalupana and Ain Dah Yung with building improvements for shelter/short-term transitional housing, while the City's Owner-occupied rehab program improved homeowner housing conditions. During PY 2018, the City also pursued new fair housing strategies to promote more housing choice.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Saint Paul Public Housing Agency (PHA) owns and manages 4,273 public housing units and administers 4,714 Housing Choice Vouchers and related Section 8 subsidies (as of February 2019), including 100 Family Unification Program (FUP) vouchers, 152 Mainstream/Disability vouchers, 6 Section 8 Moderate Rehab SRO vouchers, and 231 VA Supportive Housing (VASH) vouchers. Saint Paul PHA has allocated 516 Housing Choice Vouchers (HCV) for use as project-based vouchers (PBV) including 328 for supportive housing projects. In total, Saint Paul PHA provides over 9,000 affordable homes to more than 21,000 people with the greatest need – households at or below 30% AMI.

Waiting Lists – Waiting list for public housing included about 5,000 households. The list has been closed since October 1, 2018, and the PHA expects to reopen it in the fall of 2019. After being closed for 4 ½ years, the PHA's HCV/Section 8 waiting list will reopen for a week in June 2019. From applications received, 3,500 applicants will be placed on the waiting list (selected by lottery; typically most live, work or attend school in St. Paul). Applicants may wait 3-4 years before being offered a voucher (depending on funding and turnover).

The Annual Agency Plan for Federal FY 2019 (PHA's Fiscal Year 2020, beginning April 1, 2019) and Five-Year Capital Fund Plan are available at: <http://www.stpaulpha.org>.

Public Housing – The PHA has maintained its High Performer status under HUD's Public Housing Assessment System for 28 consecutive years. The PHA does not administer HOPE VI activities or Mixed-Finance Modernization and Development. PHA has also maintained its High Performer status under HUD's Section 8 Management Assessment Program (SEMAP) for 17 consecutive years. The PHA successfully implements and administers current agreements for Project-Based Vouchers (PBV); including PBV(s) in supportive housing that supports the State of Minnesota, Ramsey County, and the City of Saint Paul with their plans to end homelessness.

Rental Assistance Demonstration Conversion (RAD) – The PHA anticipates that by late 2019 most of its public housing units will be converted, debt-free, to HUD's Project-Based Rental Assistance (PBRA) program. PHA will continue to own, manage, maintain and improve units through long-term PBRA contracts. The initial 20-year contracts, by law, must be renewed; this ensures that the units remain permanently affordable to low-income households. Residents will continue to pay 30% of their adjusted income towards the rent and will retain the same basic rights as living in PHA owned housing. The primary benefit is more predictable, reliable funding.

Capital Improvements – The PHA's 5-Year Capital Plan (2018-22), relies on HUD Capital Fund Program dollars to renovate/modernize units, with emphasis on improvements for life safety and residents' quality of life. Units are renovated/maintained using green sustainable designs to conserve energy and water. In addition to HUD Capital Fund grants, the PHA has obtained forgivable loans from MHFA's Publicly Owned Housing Program (POHP) and grants from Federal Home Loan Bank's Affordable Housing Program to modernize and preserve its public housing units. After RAD conversion the PHA will use PBRA housing assistance payments (HAP) to carry out the 5-Year Capital Plan.

Section 8 Housing Choice Voucher Program – Saint Paul fully utilizes its 4,714 vouchers and related Section 8 subsidies without exceeding authorized limits. The PHA collaborates with the CoC to meet housing needs of the City's most vulnerable residents. It administers the current PBV agreements, and renews expiring contracts at successful developments, including those for

supportive housing in partnership with the State's Plan to End Long-Term Homelessness. PHA committed to project-basing up to 300 vouchers over 5 years for mixed-income, supportive-housing for homeless; a combination of HCVs, VASH, and FUP vouchers. Up to 125 were offered in MHFA's 2019 Consolidated Request for Proposals through 3 separate offerings: up to 50 HCVs to project-based mixed-income developments – affordable/market-rate; up to 50 HCVs to project-based supportive housing; and up to 25 VASH vouchers to project-based supportive housing.

Actions taken to encourage public housing citizens to become more involved in management and participate in homeownership

Since 1999, the SPPHA has had a Resident Advisory Board (RAB) with membership comprised of:

- All members of the Hi-Rise Presidents Council (16 Hi-Rise buildings).
- All members of the Family Residents' City-Wide Residents Council (16 members, including the 4 officers from each of the 4 family housing developments).
- Section 8/HCV representatives who volunteered for the RAB.
- Two PHA Commissioners - 1 Commissioner represents the elderly hi-rise residents and 1 Commissioner represents family residents.

During the program year, PHA Senior Management meets with the RAB, including the Hi-Rise Presidents Council and the Family City-Wide Residents' Council, to discuss PHA policy changes, Annual Plan, and Capital Improvements. During 2018, PHA actively encouraged discussions about PHA policies and planning capital improvements, such as the Rental Assistance Demonstration (RAD) Program. The PHA Resident Initiatives Department and the Resident Councils worked together to form new partnerships with community service agencies for the benefit of residents.

The PHA annually updates its Agency Plan for the fiscal year; staff reviews the plan with the RAB and representatives from tenant advocacy organizations. The draft is then released for public comment and a public hearing is held in mid-November.

To promote economic opportunities, the PHA implements the Federal Section 3 mandate, to the greatest extent possible, by hiring qualified PHA residents and qualified Section 3 businesses. Section 3 provides employment and other economic opportunities generated using HUD funds to be directed to low- and very low-income residents and businesses owned by PHA residents or other low-income persons. PHA provided job skills training and employment opportunities for residents and during the program year began the wrap up of the final year of a three-year HUD Resident Opportunities and Self Sufficiency (ROSS) Grant. Thanks to the ROSS Grant Coordinators' hard work, public housing residents have been able to access job skills training and attend hiring fairs at PHA community centers. PHA residents were provided Workplace Essentials training by Avivo (formerly Minnesota Resource Center). Twenty (20) PHA residents have successfully completed small business training provided by African Economic Development Solutions (AEDS). Moving forward, these graduates will have access to unlimited counseling in business development, marketing insights, general support and financial advice, leads, and Sharia banking, if relevant.

The PHA continues to consider resident homeownership possibilities as part of its asset preservation strategy. A plan could include: 1) sale of some scattered site single family homes to current residents; 2) sale of other scattered sites to non-profit organizations, such as Habitat for Humanity; 3) some property sales to the public; and/or 4) recapitalization of existing scattered sites that are in areas of opportunities.

Actions taken to provide assistance to troubled PHAs

Not applicable. In 2018, the PHA received HUD's High Performer rating for the 28th consecutive year under HUD's Public Housing Management Assessment Program (PHMAP). SPPHA has also maintained HUD High Performer status under HUD's Section 8 Management Assessment Program (SEMAP) for 17 years.

The PHA has a continual need for stable Federal funding to maintain its high standards. During the previous program year, PHA received approval from HUD for conversion of its properties under the RAD Program. The conversion to debt-free PBRA is nearly complete.

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CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City took actions to remove barriers to affordable housing. In PY 2018, the City had approximately 12,228 publicly-assisted affordable housing units including 4,273 public housing units and 4,714 Housing Choice vouchers (HCV). Approximately 36% of City renters receive some housing assistance, yet 50% of renters in Saint Paul are cost burdened and more than 25% of renters are severely cost burdened. The City has identified the most significant barriers to affordable housing: 1) lack of sufficient income to rent modestly-priced apartments and 2) lack of affordable housing opportunities for households with incomes at or below 50% AMI.

In response, the City's Affordable Housing Policy requires that City-financed rental projects include affordable housing units: 10% of units affordable to households at 30% AMI; 10% affordable to households at 50% AMI; and 10% affordable to households at 60% AMI. The City's Locational Choice Policy and LIHTC program also encourage an equitable distribution of affordable housing citywide.

Lack of Sufficient Funding for Publicly-Assisted Housing - The lack of sufficient federal funding and LIHTC – as public policies – are the most substantial barriers for developing affordable housing. In general, the City continually receives less CDBG funding. In 1975, the City received approximately \$18,000,000 whereas for PY 2018 the allocation was \$6,822,334. Similarly, the City received HOME funds of \$2,316,000 in 2000 and in PY 2018 the City received \$1,938,350. A similar trend is likely for LIHTCs.

Zoning Code – The City amended its zoning code to increase housing density on high-use transportation corridors to increase housing development; the City's Zoning Code does not impose conditional use permits for supportive housing which is classified as apartments and has increasingly allowed for rezoning for increased building heights; requirements for parkland dedication as a mechanism to ensure adequate park amenities for all residents are reduced for affordable housing developments; Accessory Dwelling Units (ADU) are now allowed throughout the City; Sustainable Building Regulations Ordinance established sustainable building regulations for buildings owned, operated or funded by the City ensuring energy efficiency and sustainability and thus lower costs for building owners and ultimately tenants.

Financial Incentives - St. Paul's Inspiring Communities provided homeownership assistance (\$5,000 for homebuyers under 80% AMI / \$2,500 for incomes over 80% AMI). St. Paul HRA also sold vacant lots for affordable housing development, and it modified existing HRA loans/HRA developer agreements to retain or create affordable housing, as needed.

During PY 2018, the HRA reserved housing tax credits for Ain Dah Yung (supportive housing), and partially financed or refinanced affordable multi-family housing developments which created or preserved 496 affordable units (20 of which are HOME-assisted) at 2700 University, Press House, Selby Milton Victoria, Thomas Avenue Flats, and Union Flats.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Affordable rental housing and affordable homeownership remained underserved needs. During PY 2018, the City and its subrecipients addressed many underserved needs through its ongoing, multi-year HUD funded housing programs using CDBG, HOME, state and local funds, and LIHTC. Funds were used for programs to develop affordable rental and home-ownership units. During PY 2018, the City provided funding for the preservation and/or creation of 496 new affordable housing units. Furthermore, the City awarded LIHTC to Ain Dah Yung for construction of a culturally-responsive affordable supportive housing units for American Indian formerly homeless young adults. The City's homeownership programs (home-improvement deferred loans, Mortgage Foreclosure Prevention Program, and affordable production program) stabilized households. The City participated with Minnesota Home Ownership Center's (HOC) Home Ownership Opportunity Alliance to develop strategies to decrease the disparities in homeownership and increase homeownership within communities of color. Finally, the City also partnered with CDCs to develop and rehabilitate housing citywide.

New City initiatives include: established a local Housing Trust Fund with an initial investment of \$12 million; funding for community land trusts to provide new pathways to homeownership and promote long-term affordable community ownership; and created a database of naturally occurring affordable housing (NOAH) units across the City to help develop tools to stabilize and preserve existing affordable housing units.

Housing Services for Underserved Residents - ESG funds were allocated for emergency shelters (homeless individuals, families, and youth), and rapid re-housing programs (assisting homeless adults, youth, and families move from shelters to permanent housing). The City helped secure financing to address capital improvement needs at the Ain Dah Yung (homeless youth shelter), and Casa Guadalupe (new short-term transitional housing) with work for this project completed this year. The opening of Catholic Charities' Higher Ground in late 2017 helped ease the continued need for emergency shelter space. Phase II – Opportunity Center and housing is located adjacent to Higher Ground, opening late 2019, will be an integrated one-stop location connecting people to critical services and housing. Catholic Charities continued to operate Saint Paul Residence which has 120 supportive housing units including 60 housing units for residents with late stage chronic alcoholism. The City also worked with community agencies, such as Hmong American Partnership, to respond to the needs of New Americans, refugees, and persons with limited English proficiency (LEP).

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The problem of lead-based paint (LBP) hazards remains a major concern for the City due to the large number of older housing units. The City continued to comply with all LBP regulations. The City provided information on LBP hazards to households utilizing federal funds for housing activities, i.e. purchasing a home or receiving housing rehabilitation services, during the 2018 program year. All City housing programs include adequate funding to address LBP, and the City works in conjunction with health officials and other agencies to address the issue. The City has enhanced its documentation requirements of Lead Certified contractors to ensure all employees are aware of and complying with lead safe work practices.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

During PY 2018, the City partnered with youth workforce activities and other related public service activities which complement programs provided by Ramsey County as the primary social service provider in Saint Paul. The workforce activities included outreach, basic skills training, job training, job placement, and follow-up employment services.

The City's Right Track program offers summer employment to Saint Paul youth ages 14 to 21 from low-income families or who have a barrier to employment. This program is Saint Paul's pipeline for youth career development and for building a diverse future workforce. The City, Saint Paul Public Schools, Saint Paul Area Chamber of Commerce, local businesses, foundations, and community-based organizations collaborate to provide employment opportunities and help build professional skillsets for Saint Paul youth.

The City's CERT Program (business certification program for M/W/SBE), Vendor Outreach Program (VOP), and Section 3 program provide economic opportunities to businesses and individuals who have historically lacked equitable access to public contracting opportunities. VOP encourages economic opportunities for minority-owned businesses, women-owned businesses, and small-businesses,. The City again worked in partnership with the Association of Women Contractors on the Construction Partnering Program (CPP), which created opportunities for majority and minority owned firms in the construction industry. The intent of the program is to develop mutually beneficial partnerships between established contractors and minority or women owned firms to support a sustainable and robust pool of contractors. CPP businesses received mentorship in succession planning, estimating, safety, marketing, and developing proposals. The City hosts monthly workshops to help businesses certify and access resources. These workshops offer M/W/SBE and Section 3 businesses the opportunity to complete a CERT and Section 3 application, register with City Procurement, meet with volunteer business mentors and attorneys, and meet with City licensing officials. CERT also partners with Wells Fargo and the Federal Reserve Bank to host workshops for M/W/SBE and Section 3 businesses, helping them access capital.

The City's Section 3 Program promoted local economic development by requiring that when employment or contracting opportunities are generated on HUD-funded construction projects, preference must be given to low-income persons or businesses residing in the community where the project is located. In 2018, the City of Saint Paul surpassed the overall current Section 3 business inclusion contracting goal of 10% by achieving a 13.5% goal overall with \$4,785,717 being awarded to Section 3 businesses for HUD funded projects. Actual Section 3 participation for CDBG was 15.1% and for HOME 11.2%. The City will continue to work with vendors to ensure Section 3 businesses and residents are notified and utilized in local public contracting opportunities. It should be also noted that residents can register in Spanish for the Section 3 program.

There are also other opportunities that are available to Section 3 residents such as the Goodwill/Easter Seals Construction Skills Training Program which includes construction training, on-site work training, six-weeks paid training on construction sites, employment readiness, and job placement services.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Saint Paul's institutional structure created opportunities for the City to partner with many organizations. During PY 2018, the City collaborated with other government partners - Federal, State, and County, non-profit organizations, and housing developers to implement housing, economic development, and community development activities.

The City, through its ESG funding, participated with the CoC and community agencies, such as Catholic Charities and the YWCA Saint Paul, to administer homeless initiatives and Coordinated Access, which required substantial local funding. Correspondingly, the City/County had less local funding for homeless services delivery. During PY 2018 the City also partnered with 17 ESG subgrantees to assist those experiencing homelessness and those at risk-of becoming homeless, including underserved populations such as new Americans, those with limited English proficiency, seniors, youth, and homeless veterans.

Catholic Charities Phase II will open in late 2019. Located adjacent to the new Higher Ground, the Opportunity Center will be an integrated one-stop location connecting people to critical services offered by both Catholic Charities and a diverse range of other organizations and partners across Greater Minneapolis/Saint Paul, including Ramsey County, Veterans Affairs, and health care providers to improve health, income, and well-being. Above the Opportunity Center will be a range of permanent housing options for 170 people who were formerly homeless.

During PY 2018, Saint Paul residents were also empowered by City's institutional structures, such as the City's Central CERT Program, VOP, and Section 3 program - all of which provide economic opportunities to businesses and individuals who have historically lacked equitable access to public contracting opportunities. In 2018, the City, through its Open for Business initiative provided guidance and resources to assist existing and start-up businesses find information needed to start, grow, and thrive in Saint Paul. Additionally, during PY 2018, the City's Section 3 Program ensured that Section 3 businesses and residents were notified and utilized in local public contracting opportunities. These City compliance programs, in conjunction with the all the City's investments in housing, business growth, and infrastructure, all better connect Saint Paul residents and its businesses to opportunities within Saint Paul and throughout the region.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

During PY 2018, Saint Paul encouraged the coordination between social service agencies and housing providers. Ramsey County is the primary funding source for social services for Saint Paul residents. The Saint Paul Public Housing Agency (PHA) is the primary housing provider for households at or below 30% AMI.

The City participated with the CoC Governing Board which coordinated social services that assisted homeless residents and those at-risk of being homeless within Saint Paul and Ramsey County. More directly, the City's ESG Program partially funded 17 community agencies to provide essential services, homeless prevention, emergency shelters, and RRH. The YWCA St. Paul collaborated with Adult Rehabilitative Mental Health Services (ARMHS), St. Catherine University Public Health Nursing students, Ramsey County Workforce Solutions, and Saint Paul Public Schools - Title 1 to empower families to self-sufficiency through health and wellness services, supportive services, and culturally specific job training and employment services. The First

Lutheran Church Wellness Center (community nursing care to homeless residents or residents living in extreme poverty) emerged from a collaboration among First Lutheran Church, Metro State College, RADIAS Health (ESG funded) and other East Side service providers. An additional working partnership is the ESG-funded HouseCalls Program (a collaboration of City, Ramsey County Public Health and WCHS's Health Care for the Homeless) which recognized that preventing homelessness directly impacts family health and ultimately community health. HouseCalls collaborated with the City's Department of Safety and Inspections (DSI) to assist residents at-risk of being homeless because their homes were declared unfit for human habitation.

The City and County again provided funding for a winter shelter, Winter Safe Space, which increased the number of beds and hours. Additional hours allowed for increased outreach and connection with social services. Metro Transit Police, through its Homeless Action Team (HAT), provided support and resources to homeless sheltering on Metro Transit trains, buses, and in transit stations. The HAT team added a night case manager in late January 2019. Saint Paul Police established a Mental Health Unit in early 2018. In 2019, the Unit created a chemical dependency program and a homeless/un-sheltered outreach program to respond to community needs and expectations and the name changed to the Community Outreach and Stabilization Unit or C.O.A.S.T. COAST consists of the Mental Health Resource Team, Recovery Access Program, and Police Homeless Outreach Program.

The City's LIHTC program prioritizes the preservation or new construction of affordable housing developments that provide additional tenant services. During PY 2018, City's housing staff worked with Twin Cities Housing Development Corporation (TCHDC), to preserve 77 units of affordable housing with 4 new supportive units. This development provided additional resident services and TCHDC staff actively participates with Ramsey County CoC.

The City worked with CDCs, non-profits organizations, and the private sector to provide housing, economic development, community development, and much needed public services. In partnership with financial institutions, the City's Economic Development programs provided gap financing to businesses seeking private financing on commercial and industrial projects. This coordination maximized the amount of non-HUD funds invested in these projects. Finally, the City's Section 3 Program increased low-income resident employment and low-income business inclusion on City-funded construction projects.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

During PY 2018, the City used its housing policy and housing practices to develop actions to affirmatively further fair housing (AFFH) including: expanded housing opportunities that promoted fair housing choice; worked with the regional Fair Housing Implementation Council (FHIC) to consider regional approaches to fair housing issues; provided housing services for limited-English speaking residents; and financed affordable housing and affordable supportive housing.

As a founding member of the FHIC, established to coordinate efforts of members to comply with AFFH throughout the Twin Cities metro housing market, the City completed its 2014 Analysis of Impediments to Fair Housing Choice (2014 AI). However, the 2014 AI did not sufficiently address racial disparities in the Twin Cities metro area, and HUD subsequently required an Addendum to the 2014 AI. HUD accepted the Addendum to the 2014 AI in PY 2017.

In 2017, City staff and elected leadership developed strategies to address impediments to fair housing. Under the leadership of the Mayor and City Council, the City's Fair Housing Work Group developed policies and recommendations with the goal of eliminating housing disparities, lowering barriers to affordable housing, and ensuring access to economic opportunity in the City of Saint Paul. As a result, Saint Paul HRA's LIHTC program established an affordable housing site selection priority to develop affordable housing in areas of opportunities as well as priority points for affordable housing developments that assisted larger-sized families. Additionally, the City's Department of Safety and Inspection developed protocols whereby property inspections must be addressed using an equity model, and many Fire Safety Public Service Announcements are written in multiple languages. The City's fair housing website informs residents about their fair housing rights. The City also established a new Fair Housing Coordinator position - hired in early 2019. Additional information may be found in Attachment B.

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CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City's Grants Management division of the Planning and Economic Development (PED) department served as the City's overall grant administrator ensuring compliance with all pertinent CDBG, HOME, and ESG program regulations and requirements. In PY 2018, the City utilized an outside consultant to assist with monitoring its CDBG subgrantees, and to ensure that HOME-assisted units met rent, occupancy, income, and property standards requirements of the HOME program through the property's affordability period. Grants Management staff ensured compliance with HUD's requirement that undisbursed CDBG funds in the line of credit did not exceed 1.5 times the amount of the most recent CDBG entitlement grant. Additionally, all requests for financial assistance included a review of conformance with the Consolidated Plan prior to consideration for and approval of funding.

Staff consults the CPD Monitoring Handbook before conducting a compliance review. Risk rating is conducted prior to funding and to determine monitoring frequency and technical assistance needs for each subgrantee and City-administered program.

Compliance monitoring consisted of:

- Reviewing reports and supporting documents submitted by subgrantees and in-house programs for cost reimbursement;
- Performing on-site and/or desk monitoring reviews at subgrantees and in-house locations; and,
- Observing the delivery of services that benefit eligible program participants.

The City monitors contract compliance for labor standards and Section 3 through B2GNow, which has a certification portal for CERT (a small business certification program recognized by Hennepin County, Ramsey County, the City of Minneapolis and the City of Saint Paul which certifies Minority-Owned Business Enterprise (MBE), Women-Owned Business Enterprise (WBE), and Small Business Enterprise (SBE)). Once a business certifies, the certification carries over to the compliance module, enabling contractors to search for certified subs. The system audits projects monthly to confirm payments to subcontractors. The Department of Human Rights and Equal Employment Opportunity (HREEO) staff monitor all compliance. Payment approval goes through HREEO, and HREEO holds draws until contractors are compliant. For Section 3, the City uses the same compliance monitoring program through B2GNow to ensure compliance.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Saint Paul published a legal notice on August 8, 2019, in the *Pioneer Press*, Saint Paul's primary newspaper of general circulation, advertising the availability of the draft PY 2018 CAPER, providing notice of the 15-day comment period, and notice of public hearing.

The City also sent a notice through the City's Early Notification System to all direct subscribers and the 17 District Council Offices that represent every Saint Paul neighborhood requesting they inform their constituents of the availability of the report and public hearing date. A hard copy was made available at the Bookmobile, at the City of Saint Paul, Planning and Economic Development, 25 West 4th Street, 1100 City Hall Annex, Saint Paul, MN 55102, and posted on line at www.stpaul.gov/CAPER. Posters were displayed, and written instruction for accessing an online copy were made available, at all Saint Paul public library branches and the bookmobile requesting feedback.

The public hearing was held at 3 p.m. on August 26, 2019, 11th Floor Large Conference Room of the City Hall Annex, 25 West 4th Street, St. Paul, Minnesota 55101. No public comments were received.

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CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City is making substantial progress towards achieving the strategic plan goals articulated in the Consolidated Plan and does not plan to make any adjustments to the program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

During the 2018 program year the rents and incomes for HOME-assisted rental projects that are still in their affordability period were collected and reviewed; all HOME rental projects which require inspections were inspected. See the attached Summary Report provided by Affordable Housing Connections, Inc. (Attachment E).

In PY 2018, 32 site inspections were conducted, a total of 134 units, including desk reviews of tenant files and 43 Annual Compliance Reports were completed. From those inspections and desk reviews, 2 properties had file findings; 2 properties corrected previous program year annual reports; there were a total of 17-unit findings; 3 common area findings; and 3 building system findings. 1 common area finding is still outstanding, the remainder of the findings have been corrected.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Proposals for HOME funding are accepted throughout the year, and affirmative marketing is required (the Minnesota Housing Finance Agency (MHFA) Fair Housing Marketing Plan is used).

Turnover is very low in HOME-assisted units and about 90% of the projects are maintaining waiting lists. Most of the projects also work with referrals from a wide variety of social service and government agencies, which serve to promote diversity through each entity's outreach.

For projects with Affordable Fair Housing Marketing Plans (AFHMPs) that are more than 5 years old, the City recommended that project owners review marketing activities and adjust, if necessary, to attract a higher percentage of applicants who meet the demographic characteristics outlined in their plans.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Program income was utilized for 1 rental development which resulted in the preservation of a total of 50 affordable housing units of which 11 were HOME units; 3 for households with income at or below 30% AMI and 8 households with income from 31% - 50% AMI. The City chose to aggregate its program income for the remainder of the program year. Program income in the amount of

\$1,002,342 was receipted and programmed for affordable housing development and administrative costs in program year 2019.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The City works with other funding entities, CDCs, and developers to assess development opportunities, unmet community needs, and funding options. Communications are pro-active, and the City invites engagement with entities who have interest in local project development through communication tools such as the City website and social media accounts, media outreach, and frequent community engagement. The City strongly encourages pre-development interaction and planning. As a Tax Credit Sub-allocator, the City works closely with MHFA tax credit proposals in assessing the resources available.

DRAFT

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in SAGE

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	Saint Paul (City)
Organizational DUNS Number	961663390
EIN/TIN Number	416005521
Identify the Field Office	Minneapolis
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Saint Paul/Ramsey County CoC

ESG Contact Name

Prefix	Mr.
First Name	Joseph
Middle Name	P.
Last Name	Collins
Suffix	
Title	Project Manager

ESG Contact Address

Street Address 1	25 West 4th Street
Street Address 2	Suite 1100
City	Saint Paul
State	MN
ZIP Code	55102-
Phone Number	651.266.6020
Extension	
Fax Number	651.266.6559
Email Address	joe.collins@ci.stpaul.mn.us

ESG Secondary Contact

Prefix	Ms.
First Name	Beth
Last Name	Hubler-Ulrich
Suffix	
Title	Grants Manager
Phone Number	651.266.6689
Extension	
Email Address	beth.ulrich@ci.stpaul.mn.us

2. Reporting Period—All Recipients Complete

Program Year Start Date 06/01/2017
Program Year End Date 05/31/2018

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name:	St. Paul
City:	St. Paul
State:	MN
Zip Code:	55102
DUNS Number:	961663390
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Unit of Government
ESG Subgrant or Contract Award Amount:	\$31,000

Subrecipient or Contractor Name:	YWCA of Saint Paul
City:	Saint Paul
State:	MN
Zip Code:	
DUNS Number:	013339668
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$44,000

Subrecipient or Contractor Name:	Catholic Charities of the Archdiocese of St. Paul and Minneapolis
City:	Minneapolis
State:	MN
Zip Code:	55403-2513
DUNS Number:	108504168
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Faith-Based Organization
ESG Subgrant or Contract Award Amount:	\$121,021

Subrecipient or Contractor Name:	Breaking Free, Inc.
City:	St. Paul
State:	MN
Zip Code:	55104
DUNS Number:	015890965
Is subrecipient a victim services provider:	Y
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$10,000

Subrecipient or Contractor Name:	Face to Face Health & Counseling
City:	St. Paul
State:	MN
Zip Code:	55102
DUNS Number:	030014575
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$30,000

Subrecipient or Contractor Name:	Theresa Living Center
City:	St. Paul
State:	MN
Zip Code:	55106
DUNS Number:	966111205
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$29,000

Subrecipient or Contractor Name:	West Side Community Health Services
City:	St. Paul
State:	MN
Zip Code:	55107
DUNS Number:	135938926
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$24,000

Subrecipient or Contractor Name:	Southern MN Regional Legal Services
City:	St. Paul
State:	MN
Zip Code:	
DUNS Number:	156013880
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$38,000

Subrecipient or Contractor Name:	MN Assistance Council for Veterans
City:	St. Paul
State:	MN
Zip Code:	
DUNS Number:	137825696
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$25,000

Subrecipient or Contractor Name:	Neighborhood House - ES Family Ctr
City:	St. Paul
State:	MN
Zip Code:	
DUNS Number:	091721704
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$15,000

Subrecipient or Contractor Name:	People, Inc.
City:	Saint Paul
State:	MN
Zip Code:	55120-1271
DUNS Number:	071511356
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$23,000

Subrecipient or Contractor Name:	Ain Dah Yung
City:	St. Paul
State:	MN
Zip Code:	
DUNS Number:	193164886
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$19,000

Subrecipient or Contractor Name:	Interfaith Action of Greater Saint Paul
City:	Saint Paul
State:	MN
Zip Code:	55105-1815
DUNS Number:	13861865
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Faith-Based Organization
ESG Subgrant or Contract Award Amount:	\$48,000

Subrecipient or Contractor Name:	Lutheran Social Services
City:	Saint Paul
State:	MN
Zip Code:	55104-6104
DUNS Number:	079728721
Is subrecipient a victim services provider:	I
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$25,000

Subrecipient or Contractor Name:	South Metro Human Services
City:	Saint Paul
State:	MN
Zip Code:	55101-1421
DUNS Number:	800168338
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$7,500

Subrecipient or Contractor Name:	Institute for Community Alliances, IA
City:	Des Moines
State:	IA
Zip Code:	50314-2510
DUNS Number:	149341732
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$11,000

Subrecipient or Contractor Name:	Salvation Army
City:	Saint Paul
State:	MN
Zip Code:	55108-2542
DUNS Number:	082719084
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Faith-Based Organization
ESG Subgrant or Contract Award Amount:	\$17,000

Subrecipient or Contractor Name:	The Family Place
City:	Saint Paul
State:	MN
Zip Code:	55101-2316
DUNS Number:	128241606
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$25,000

Subrecipient or Contractor Name:	Hmong American Partnership
City:	Saint Paul
State:	MN
Zip Code:	55106-3213
DUNS Number:	614800092
Is subrecipient a victim services provider:	N
Subrecipient Organization Type:	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount:	\$24,000

CR-65 - Persons Assisted

This section has been replaced by Attachment A – ESG Sage Report.

Reporting for ESG subrecipients is incomplete; 1 subrecipient was unable to submit client data to the Sage HMIS Reporting system. The City will continue to work with the subrecipient to ensure the data is submitted.

DRAFT

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	146,176
Total Number of bed-nights provided	146,176
Capacity Utilization	100.00%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The City administers the Emergency Solutions Grant Program (ESG) in partnership with Ramsey County Continuum of Care (CoC). During PY 2018, the City assisted 17 community agencies with ESG funds for emergency shelter operations and support services. Support services included case management, legal services, and transportation to emergency shelters. ESG also funded street outreach, homelessness prevention initiatives, rapid re-housing (RRH) programs, and HMIS data collection. Priorities for City ESG is to support agencies and community services that work with and support CoC efforts to end homelessness in Saint Paul.

City and ESG-funded community agencies assist homeless and at-risk of being homeless residents. For single adults, Dorothy Day Higher Ground provides emergency overnight shelter, pay-for-stay temporary housing, respite care, and permanent supportive housing while also providing supportive services, such as mental health counseling, during the day. Catholic Charities' Family Service Center provides emergency family shelter for up to 60 days – allowing time for families to seek more permanent housing. Ain Dah Yung, Salvation Army, and Lutheran Social Services Safe House provide emergency shelter services responsive to the needs of homeless youth. With additional support from Ramsey County, Saint Paul Foundation, the City, and Catholic Charities also opened an overnight shelter, Winter Safe Space, with additional beds during the coldest months of winter. For longer-term supportive housing, the YWCA - St. Paul transitional housing assists homeless single-parent families, and Theresa Living Center transitional housing assists homeless women and single-parent families.

For homelessness prevention, West Side Community Health Services' HouseCalls, and East Side Family Center Neighborhood House provide emergency financial assistance, including emergency utility assistance especially as a response to the State's Cold-Weather Rule (restricting utility shut-off from October 15 – April 15). Southern Minnesota Regional Legal Services provides legal assistance to tenants at-risk of eviction.

Most of all, ESG-funded community agencies recognize the fact that residents experiencing homelessness often have multiple barriers to securing permanent housing. Simply, many residents experiencing homelessness have barriers that limit the ability to earn sufficient income

required for stable housing. In response, the City's ESG-funded housing and support services empower Saint Paul residents experiencing homelessness to move toward self-sufficiency.

In addition to ESG-funded activities, the City owns St. Paul Residence with 120 supportive housing units - 60 units housing for late stage alcoholics and 60 units for formerly homeless/at-risk of being homeless residents. Catholic Charities operates St. Paul Residence using a Housing First model which focuses on providing permanent, affordable housing as quickly as possible and then provides the supportive services and connections to community-based supports needed for individuals/families to keep their housing. Additional beds and services will become available in late 2019 when Catholic Charities Dorothy Day Center, Phase II, the Saint Paul Opportunity Center will open. It will provide 177 permanent housing units integrated with a one-stop location to connect people with critical services to improve health, income, housing stability, and well-being.

DRAFT

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	\$14,661	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	\$44,440	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	\$59,101	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	0	\$37,545	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	\$48,049	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	0	\$85,594	0

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Essential Services	0	0	0
Operations	0	\$276,373	0
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	0	\$276,373	0

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Street Outreach	0	\$41,020	0
HMIS	0	\$11,000	0
Administration	0	0	\$32,709

Table 28 - Other Grant Expenditures**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2016	2017	2018
	0	\$473,088	\$32,709

Table 29 - Total ESG Funds Expended**11f. Match Source**

	2016	2017	2018
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	\$470,000	0
State Government	0	\$917,419	\$1,879,760
Local Government	0	\$150,000	\$782,952
Private Funds	0	\$792,168	\$816,361
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	\$2,329,587	\$3,479,073

Table 30 - Other Funds Expended on Eligible ESG Activities**11g. Total**

Total Amount of Funds Expended on ESG Activities	2016	2017	2018
	0	\$2,802,675	\$3,511,782

Table 31 - Total Amount of Funds Expended on ESG Activities

**HUD ESG CAPER**Grant: **ESG: St Paul - MN - Report** Type: **CAPER****Report Date Range**

6/1/2018 to 5/31/2019

Q01a. Contact Information

First name	Julie
Middle name	
Last name	Hostak
Suffix	
Title	
Street Address 1	25 West 4th Street, 1100 City Hall Annex
Street Address 2	
City	Saint Paul
State	Minnesota
ZIP Code	55102
E-mail Address	Julie.Hostak@ci.stpaul.mn.us
Phone Number	(651)266-8545
Extension	
Fax Number	(651)266-6559

DRAFT

As of 7/26/2019

ESG Information from IDIS

FISCAL YEAR	GRANT NUMBER	CURRENT AUTHORIZED AMOUNT	TOTAL DRAWN	BALANCE	OBLIGATION DATE	EXPENDITURE DEADLINE
2018	E18MC270007	\$566,521.00	\$32,709.09	\$533,811.91	7/20/2018	7/20/2020
2017	E17MC270007	\$571,420.00	\$526,501.18	\$44,918.82	9/12/2017	9/12/2019
2016	E16MC270007	\$574,696.00	\$574,696.00	\$0	8/22/2016	8/22/2018
2015	E15MC270007	\$579,908.00	\$579,908.00	\$0	6/15/2015	6/15/2017
2014	E14MC270007	\$541,808.00	\$541,808.00	\$0	6/20/2014	6/20/2016
2013	E13MC270007	\$459,933.00	\$459,933.00	\$0	7/5/2013	7/5/2015
2012	E12MC270007	\$624,969.00	\$624,969.00	\$0	7/27/2012	7/27/2014
2011						
Total		\$3,919,255.00	\$3,340,524.27	\$578,730.73		

CAPER reporting includes funds used from fiscal year:

Project types carried out during the program year:

Enter the number of each type of projects funded through ESG during this program year.

Street Outreach	4
Emergency Shelter	7
Transitional Housing (grandfathered under ES)	2
Day Shelter (funded under ES)	1
Rapid Re-Housing	5
Homelessness Prevention	3

Q01c. Additional Information

HMIS

Comparable Database

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	No
→ If no, how many projects were provided with a one-time exception template to complete?	0
→ If no, how many projects submitted their plan for meeting the CSV-CAPER report generation requirement for the next reporting year?	1
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

ATTACHMENT A

Q04a: Project Identifiers in HMIS

Organization Name	Ain Dah Yung Center-RCC (no data entry)
Organization ID	791
Project Name	Ain Dah Yung-ES-RCC-HUD-ESG-St. Paul-Our Home
Project ID	793
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	HcxXf9vgtf
Project name (user-specified)	Ain Dah Yung Emergency Shelter
Project type (user-specified)	Emergency Shelter
Organization Name	Archdiocese of St. Paul & Minneapolis (CCSPM)-HCC/RCC (no data entry)
Organization ID	1074
Project Name	CCSPM DDP-ES-RCC-HUD-ESG-DHS OEO-HGSP Women's Shelter (60+14 beds)
Project ID	4106
HMIS Project Type	1
Method of Tracking ES	3
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	glfJhR8btA
Project name (user-specified)	Higher Ground - Women
Project type (user-specified)	Emergency Shelter
Organization Name	YWCA of St. Paul-RCC (no data entry)
Organization ID	47
Project Name	YWCA of St. Paul-TH-RCC-HUD-ESG-St. Paul
Project ID	3081
HMIS Project Type	2
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	uEpxTglR2a
Project name (user-specified)	YWCA Transitional Housing
Project type (user-specified)	Transitional Housing
Organization Name	Archdiocese of St. Paul & Minneapolis (CCSPM)-HCC/RCC (no data entry)
Organization ID	1074
Project Name	CCSPM DDP-ES-RCC-HUD-ESG-DHS OEO-HGSP Men's Shelter (196+20 beds)
Project ID	4105
HMIS Project Type	1
Method of Tracking ES	3
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	UTeMNCwFBX
Project name (user-specified)	Higher Ground - Men

ATTACHMENT A

Project type (user-specified)	Emergency Shelter
Organization Name	Archdiocese of St. Paul & Minneapolis (CCSPM)-HCC/RCC (no data entry)
Organization ID	1074
Project Name	CCSPM DDP-ES-RCC-<><>HGSP Men's PFS (54 beds)
Project ID	4107
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	knmeoFYOs3
Project name (user-specified)	Higher Ground - pay for stay
Project type (user-specified)	Emergency Shelter
Organization Name	Theresa Living Center-RCC (no data entry)
Organization ID	107
Project Name	Theresa Living Center-TH-RCC-HUD-ESG-Theresa Living Center:Residential
Project ID	4660
HMIS Project Type	2
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	hPzVnqv55s
Project name (user-specified)	TLC - Transitional Housing
Project type (user-specified)	Transitional Housing
Organization Name	RADIAS Health-RCC (no data entry)
Organization ID	1292
Project Name	RADIAS Health-SO-RCC-HHS-PATH Street Outreach
Project ID	3322
HMIS Project Type	4
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	xAtxsQGYDY
Project name (user-specified)	Radias Health
Project type (user-specified)	Street Outreach
Organization Name	People, Inc.-HCC (no data entry)
Organization ID	725
Project Name	People, Inc. Homeless Services-SO-RCC-HUD-ESG-DHS OEO St. Paul-Ramsey Outreach
Project ID	1061
HMIS Project Type	4
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	9OdyEyAaM9
Project name (user-specified)	People Incorporated

ATTACHMENT A

Project type (user-specified)	Street Outreach
Organization Name	Lutheran Social Service of Minnesota (LSS) (no data entry)
Organization ID	112
Project Name	LSS Metro Youth-ES-RCC-HUD-ESG-DHS-OEO/St. Paul-Safe House
Project ID	202
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	ofbqCPttCC
Project name (user-specified)	LSS - Safe House
Project type (user-specified)	Emergency Shelter
Organization Name	Breaking Free
Organization ID	
Project Name	Street Outreach
Project ID	
HMIS Project Type	4
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	Yes
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	g50J2Obzns
Project name (user-specified)	Breaking Free Street Outreach
Project type (user-specified)	Street Outreach
Organization Name	Minnesota Assistance Council for Veterans (MACV) (no data entry)
Organization ID	487
Project Name	MACV Metro-RRH-RCC-HUD-ESG-St. Paul
Project ID	3191
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	Avg1p6x86M
Project name (user-specified)	MAC-V Homeless Prevention
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	MACV SSFV grantees (no data entry)
Organization ID	3278
Project Name	zz-MACV Subgrantee-SO-RCC-HUD-ESG-People, Inc(Closed 12/31/2018)
Project ID	3949
HMIS Project Type	4
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	Q525UyQA0d
Project name (user-specified)	MAC-V Street Outreach

ATTACHMENT A

Project type (user-specified)	Street Outreach
Organization Name	Theresa Living Center-RCC (no data entry)
Organization ID	107
Project Name	Theresa Living Center-RRH-RCC-HUD-ESG-Caroline Family Services Rapid Rehousing ESG
Project ID	4657
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	w8hetXE3kG
Project name (user-specified)	TLC - Rapid Rehousing
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	West Side Community Health Services (WSCHS)-RCC (no data entry)
Organization ID	976
Project Name	WSCHS-HP-RCC-HUD-ESG-St. Paul-Prevention
Project ID	3072
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	GDIV00AICn
Project name (user-specified)	HouseCalls
Project type (user-specified)	Homelessness Prevention
Organization Name	The Salvation Army Northern Division (TSA) (no data entry)
Organization ID	560
Project Name	TSA BBH-ES-RCC-HUD-ESG-St. Paul
Project ID	2893
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	lct9rDTaCP
Project name (user-specified)	Booth Brown House
Project type (user-specified)	Emergency Shelter
Organization Name	Hmong American Partnership-RCC (no data entry)
Organization ID	2810
Project Name	Hmong American Partnership-HP-RCC-HUD-ESG-SHAP
Project ID	4376
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	QRNANng0qN
Project name (user-specified)	Supportive Housing Assistance Program

ATTACHMENT A

Project type (user-specified)	Homelessness Prevention
Organization Name	YWCA of St. Paul-RCC (no data entry)
Organization ID	47
Project Name	YWCA of St. Paul-PH RRH-RCC-HUD-ESG-St. Paul
Project ID	3082
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	bpfNWILC39
Project name (user-specified)	YWCA - Rapid Rehousing
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Archdiocese of St. Paul & Minneapolis (CCSPM)-HCC/RCC (no data entry)
Organization ID	1074
Project Name	CCSPM Hsg F-RRH-RCC-HUD-ESG-St. Paul
Project ID	3196
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	6JXL6bcKha
Project name (user-specified)	Rapid Rehousing
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	East Side Family Center-Neighborhood House (East Side)-RCC (no data entry)
Organization ID	884
Project Name	East Side-HP-RCC-HUD-ESG-St. Paul
Project ID	3194
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	XJT501pKpu
Project name (user-specified)	East Side Family Center Specialized Housing Services
Project type (user-specified)	Homelessness Prevention
Organization Name	Southern Minnesota Regional Legal Services (SMRLS)-RCC (no data entry)
Organization ID	751
Project Name	SMRLS-HP-RCC-HUD-ESG-St. Paul-Prevention
Project ID	3307
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	sojHNMjgCB
Project name (user-specified)	Southern Minnesota Regional Legal Services

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Project type (user-specified)	Homelessness Prevention
Organization Name	Archdiocese of St. Paul & Minneapolis (CCSPM)-HCC/RCC (no data entry)
Organization ID	1074
Project Name	CCSPM-ES-RCC-HUD-ESG-St. Paul-Maplewood-Family Svc Ctr
Project ID	3325
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	WcMRpq41na
Project name (user-specified)	Family Service Center
Project type (user-specified)	Emergency Shelter
Organization Name	Face to Face Health and Counseling Service, Inc. (F2F)-RCC (no data entry)
Organization ID	2
Project Name	F2F-RRH-RCC-HUD-ESG-St. Paul-SafeZone Rapid Re-Housing for Homeless Youth
Project ID	4073
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	AeZMGHWD1j
Project name (user-specified)	SafeZone Drop-in Center for Homeless Youth
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Ramsey County Community Human Services (RCCHS)-RCC (no data entry)
Organization ID	58
Project Name	Interfaith Action-ES-RCC-HUD-ESG-DHS OEO/St. Paul-Project Home SPACC Shelter
Project ID	61
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	UCH2LAlD1r
Project name (user-specified)	Project Home
Project type (user-specified)	Emergency Shelter

Q05a: Report Validations Table

Total Number of Persons Served	5875
Number of Adults (Age 18 or Over)	3593
Number of Children (Under Age 18)	1014
Number of Persons with Unknown Age	33
Number of Leavers	3605
Number of Adult Leavers	2841
Number of Adult and Head of Household Leavers	2907
Number of Stayers	1035
Number of Adult Stayers	752
Number of Veterans	221
Number of Chronically Homeless Persons	1414
Number of Youth Under Age 25	477
Number of Parenting Youth Under Age 25 with Children	38
Number of Adult Heads of Household	3389
Number of Child and Unknown-Age Heads of Household	77
Heads of Households and Adult Stayers in the Project 365 Days or More	221

Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	% of Error Rate
Name	2	16	3	0.36 %
Social Security Number	225	145	32	6.84 %
Date of Birth	7	19	2	0.48 %
Race	58	45	0	1.75 %
Ethnicity	11	42	0	0.90 %
Gender	5	9	0	0.24 %
Overall Score				

Q06b: Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	59	1.64 %
Project Start Date	0	0.00 %
Relationship to Head of Household	159	2.71 %
Client Location	74	2.14 %
Disabling Condition	274	4.66 %

Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	2014	55.87 %
Income and Sources at Start	425	12.26 %
Income and Sources at Annual Assessment	133	60.18 %
Income and Sources at Exit	302	10.39 %

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Q06d: Data Quality: Chronic Homelessness

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	2953	0	0	245	190	191	10.11 %
TH	67	0	0	0	0	0	0.00 %
PH (All)	159	1	1	1	0	1	2.67 %
Total	3179	0	0	0	0	0	9.53 %

Q06e: Data Quality: Timeliness

	Number of Project Start Records	Number of Project Exit Records
0 days	2230	1953
1-3 Days	495	369
4-6 Days	114	161
7-10 Days	68	86
11+ Days	648	904

Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	246	242	98.37 %
Bed Night (All Clients in ES - NBN)	52	1312	2,523.08 %

Q07a: Number of Persons Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	3593	3098	492	0	3
Children	1014	0	930	81	3
Client Doesn't Know/ Client Refused	10	0	0	0	10
Data Not Collected	23	0	0	0	23
Total	4640	3098	1422	81	39

Q08a: Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	3466	2976	415	63	12

Q08b: Point-in-Time Count of Households on the Last Wednesday

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	731	604	114	9	4
April	721	586	117	13	5
July	643	504	123	11	5
October	719	592	114	7	6

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Q09a: Number of Persons Contacted

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	457	13	351	0
2-5 Times	37	0	30	0
6-9 Times	6	1	5	0
10+ Times	2	0	1	0
Total Persons Contacted	502	14	387	0

Q09b: Number of Persons Engaged

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	194	4	184	0
2-5 Contacts	6	0	6	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	200	4	190	0
Rate of Engagement	0.78	0.29	1.09	0.00

Q10a: Gender of Adults

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	2762	2188	94	1
Female	2045	891	398	2
Trans Female (MTF or Male to Female)	5	3	0	0
Trans Male (FTM or Female to Male)	11	11	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	5	5	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	4828	3098	492	3

Q10b: Gender of Children

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	509	468	38	3
Female	503	462	41	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	0	1	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	1	0	1	0
Subtotal	1014	930	81	3

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Q10c: Gender of Persons Missing Age Information

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	12	0	0	0	12
Female	4	0	0	0	4
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	5	0	0	0	5
Data Not Collected	12	0	0	0	12
Subtotal	33	0	0	0	33

Q10d: Gender by Age Ranges

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	2804	509	240	1835	208	4	8
Female	1798	503	219	1024	48	1	3
Trans Female (MTF or Male to Female)	11	0	3	8	0	0	0
Trans Male (FTM or Female to Male)	3	0	2	1	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	6	1	3	2	0	0	0
Client Doesn't Know/Client Refused	5	0	0	0	0	3	2
Data Not Collected	13	1	0	0	0	2	10
Subtotal	4640	1014	467	2870	256	10	23

Q11: Age

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	310	0	303	6	1
5 - 12	465	0	435	28	2
13 - 17	239	0	192	47	0
18 - 24	467	395	72	0	0
25 - 34	799	577	219	0	3
35 - 44	757	636	121	0	0
45 - 54	787	727	60	0	0
55 - 61	527	511	16	0	0
62+	256	252	4	0	0
Client Doesn't Know/Client Refused	10	0	0	0	10
Data Not Collected	23	0	0	0	23
Total	4640	3098	1422	81	39

Q12a: Race

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	1516	1153	134	9	5
Black or African American	2931	1425	929	39	6
Asian	262	127	124	1	5
American Indian or Alaska Native	419	98	24	25	1
Native Hawaiian or Other Pacific Islander	24	16	6	0	2
Multiple Races	551	195	190	7	0
Client Doesn't Know/Client Refused	67	60	4	0	3
Data Not Collected	52	24	11	0	17
Total	5822	3098	1422	81	39

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Q12b: Ethnicity

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	4206	2848	1273	70	15
Hispanic/Latino	412	227	123	9	0
Client Doesn't Know/Client Refused	11	6	3	0	2
Data Not Collected	64	17	23	2	22
Total	4693	3098	1422	81	39

Q13a1: Physical and Mental Health Conditions at Start

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	1522	1380	135	5	2
Alcohol Abuse	158	157	1	0	0
Drug Abuse	180	180	0	0	0
Both Alcohol and Drug Abuse	205	202	2	1	0
Chronic Health Condition	480	457	20	1	2
HIV/AIDS	23	21	2	0	0
Developmental Disability	182	146	34	2	0
Physical Disability	692	645	46	1	0

Q13b1: Physical and Mental Health Conditions at Exit

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	1261	1145	111	3	2
Alcohol Abuse	124	123	1	0	0
Drug Abuse	149	149	0	0	0
Both Alcohol and Drug Abuse	183	179	3	1	0
Chronic Health Condition	402	384	16	0	2
HIV/AIDS	21	19	2	0	0
Developmental Disability	155	127	26	2	0
Physical Disability	579	549	29	1	0

Q13c1: Physical and Mental Health Conditions for Stayers

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	300	267	31	2	0
Alcohol Abuse	38	38	0	0	0
Drug Abuse	40	40	0	0	0
Both Alcohol and Drug Abuse	36	36	0	0	0
Chronic Health Condition	92	85	6	1	0
HIV/AIDS	2	2	0	0	0
Developmental Disability	35	25	10	0	0
Physical Disability	129	114	15	0	0

Q14a: Domestic Violence History

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	1021	795	195	30	1
No	2156	1958	168	27	3
Client Doesn't Know/Client Refused	12	8	0	4	0
Data Not Collected	481	337	133	2	9
Total	3670	3098	496	63	13

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	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	300	200	97	3	0
No	661	539	95	26	1
Client Doesn't Know/Client Refused	9	7	1	1	0
Data Not Collected	51	49	2	0	0
Total	1021	795	195	30	1

Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Homeless Situations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	1321	1107	189	22	3
Transitional housing for homeless persons (including homeless youth)	25	17	8	0	0
Place not meant for habitation	821	785	30	6	0
Safe Haven	27	27	0	0	0
Interim Housing	8	5	2	0	1
Subtotal	2202	1941	229	28	4
Institutional Settings	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	56	56	0	0	0
Substance abuse treatment facility or detox center	32	32	0	0	0
Hospital or other residential non-psychiatric medical facility	86	83	1	2	0
Jail, prison or juvenile detention facility	63	58	2	3	0
Foster care home or foster care group home	12	3	0	9	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	7	7	0	0	0
Subtotal	256	239	3	14	0
Other Locations	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	17	17	0	0	0
Owned by client, no ongoing housing subsidy	28	19	8	0	1
Owned by client, with ongoing housing subsidy	2	1	1	0	0
Rental by client, no ongoing housing subsidy	194	108	86	0	0
Rental by client, with VASH subsidy	9	8	1	0	0
Rental by client with GPD TIP subsidy	3	3	0	0	0
Rental by client, with other housing subsidy (including RRH)	86	46	40	0	0
Hotel or motel paid for without emergency shelter voucher	62	56	6	0	0
Staying or living in a friend's room, apartment or house	378	330	35	12	1
Staying or living in a family member's room, apartment or house	265	200	58	7	0
Client Doesn't Know/Client Refused	2	2	0	0	0
Data Not Collected	166	128	29	2	7
Subtotal	1212	918	264	21	9
Total	3670	3098	496	63	13

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Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	1496	6	1234
WIC	87	1	71
TANF Child Care Services	26	0	22
TANF Transportation Services	7	0	6
Other TANF-Funded Services	3	0	3
Other Source	80	1	48

Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	1104	10	916
Medicare	492	0	388
State Children's Health Insurance Program	97	0	68
VA Medical Services	91	0	77
Employer Provided Health Insurance	52	0	42
Health Insurance Through COBRA	2	0	2
Private Pay Health Insurance	38	0	29
State Health Insurance for Adults	1296	1	1121
Indian Health Services Program	8	0	7
Other	29	0	30
No Health Insurance	1024	5	793
Client Doesn't Know/Client Refused	54	0	40
Data Not Collected	670	321	371
Number of Stayers Not Yet Required to Have an Annual Assessment	0	698	0
1 Source of Health Insurance	2659	11	2185
More than 1 Source of Health Insurance	259	0	231

Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
0 to 7 days	996	959	37
8 to 14 days	314	271	43
15 to 21 days	269	242	27
22 to 30 days	344	310	34
31 to 60 days	859	734	125
61 to 90 days	430	367	63
91 to 180 days	571	433	138
181 to 365 days	389	180	209
366 to 730 days (1-2 Yrs)	328	107	221
731 to 1,095 days (2-3 Yrs)	55	2	53
1,096 to 1,460 days (3-4 Yrs)	6	0	6
1,461 to 1,825 days (4-5 Yrs)	27	0	27
More than 1,825 days (> 5 Yrs)	52	0	52
Data Not Collected	0	0	0
Total	4640	3605	1035

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Q22c: Length of Time between Project Start Date and Housing Move-in Date (post 10/1/2018)

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	24	19	5	0	0
8 to 14 days	9	9	0	0	0
15 to 21 days	17	4	13	0	0
22 to 30 days	10	0	10	0	0
31 to 60 days	30	5	25	0	0
61 to 180 days	32	1	31	0	0
181 to 365 days	2	2	0	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	125	41	84	0	0
Average length of time to housing	43.66	24.20	53.17	--	--
Persons who were exited without move-in	55	11	44	0	0
Total persons	180	52	128	0	0

Q22c: RRH Length of Time between Project Start Date and Housing Move-in Date (pre 10/1/2018)

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
- no data -				

Q22d: Length of Participation by Household Type

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	996	887	86	12	11
8 to 14 days	314	261	49	4	0
15 to 21 days	269	197	63	9	0
22 to 30 days	344	215	118	10	1
31 to 60 days	859	451	395	12	1
61 to 90 days	430	267	157	6	0
91 to 180 days	571	334	226	11	0
181 to 365 days	389	276	105	4	4
366 to 730 days (1-2 Yrs)	328	117	192	10	9
731 to 1,095 days (2-3 Yrs)	55	35	13	0	7
1,096 to 1,460 days (3-4 Yrs)	6	1	3	0	2
1,461 to 1,825 days (4-5 Yrs)	27	14	10	0	3
More than 1,825 days (> 5 Yrs)	52	43	5	3	1
Data Not Collected	0	0	0	0	0
Total	4640	3098	1422	81	39

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	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	2	0	2	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	35	6	26	0	3
Rental by client, with VASH housing subsidy	18	11	7	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	33	2	31	0	0
Permanent housing (other than RRH) for formerly homeless persons	3	0	3	0	0
Staying or living with family, permanent tenure	0	0	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Subtotal	91	19	69	0	3
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	10	2	8	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	8	1	7	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
Subtotal	18	3	15	0	0
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Subtotal	0	0	0	0	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	3	2	1	0	0
Subtotal	3	2	1	0	0
Total	112	24	85	0	3
Total persons exiting to positive housing destinations	91	19	69	0	3
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	81.25 %	79.17 %	81.18 %	--	100.00 %

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	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	12	3	9	0	0
Rental by client, with VASH housing subsidy	19	16	3	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	2	2	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Staying or living with family, permanent tenure	0	0	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Subtotal	33	21	12	0	0
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	15	0	15	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	2	0	2	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	15	0	15	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
Subtotal	32	0	32	0	0
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Subtotal	0	0	0	0	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	3	3	0	0	0
Subtotal	3	3	0	0	0
Total	68	24	44	0	0
Total persons exiting to positive housing destinations	33	21	12	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	48.53 %	87.50 %	27.27 %	--	--

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	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	1	1	0	0	0
Owned by client, no ongoing housing subsidy	23	3	20	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	330	60	266	0	4
Rental by client, with VASH housing subsidy	2	0	2	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	271	54	217	0	0
Permanent housing (other than RRH) for formerly homeless persons	32	23	7	2	0
Staying or living with family, permanent tenure	42	17	13	12	0
Staying or living with friends, permanent tenure	7	5	2	0	0
Rental by client, with RRH or equivalent subsidy	16	4	12	0	0
Subtotal	724	167	539	14	4
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	116	64	50	2	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	15	13	0	2	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	135	24	107	4	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	69	24	43	2	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	25	6	19	0	0
Safe Haven	7	1	6	0	0
Hotel or motel paid for without emergency shelter voucher	107	6	101	0	0
Subtotal	474	138	326	10	0
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	16	1	0	15	0
Psychiatric hospital or other psychiatric facility	3	3	0	0	0
Substance abuse treatment facility or detox center	10	9	0	0	1
Hospital or other residential non-psychiatric medical facility	12	5	0	7	0
Jail, prison, or juvenile detention facility	11	11	0	0	0
Long-term care facility or nursing home	6	6	0	0	0
Subtotal	58	35	0	22	1
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	11	11	0	0	0
Deceased	2	2	0	0	0
Other	109	94	6	7	2
Client Doesn't Know/Client Refused	20	12	8	0	0
Data Not Collected (no exit interview completed)	2027	1971	48	2	6
Subtotal	2169	2090	62	9	8
Total	3425	2430	927	55	13
Total persons exiting to positive housing destinations	436	211	210	14	1
Total persons whose destinations excluded them from the calculation	39	17	0	22	0
Percentage	12.88 %	8.74 %	22.65 %	42.42 %	7.69 %

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start–Without a subsidy	142	19	123	0	0
Able to maintain the housing they had at project start–With the subsidy they had at project start	98	8	90	0	0
Able to maintain the housing they had at project start–With an on-going subsidy acquired since project start	1	0	1	0	0
Able to maintain the housing they had at project start–Only with financial assistance other than a subsidy	0	0	0	0	0
Moved to new housing unit–With on-going subsidy	10	1	9	0	0
Moved to new housing unit–Without an on-going subsidy	38	0	34	0	4
Moved in with family/friends on a temporary basis	3	0	3	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	6	0	6	0	0
Client became homeless – moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	1	0	1	0	0
Data not collected (no exit interview completed)	85	9	76	0	0
Total	384	37	343	0	4

Q25a: Number of Veterans

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	77	77	0	0
Non-Chronically Homeless Veteran	144	139	5	0
Not a Veteran	3277	2810	464	3
Client Doesn't Know/Client Refused	10	10	0	0
Data Not Collected	85	62	23	0
Total	3593	3098	492	3

Q26b: Number of Chronically Homeless Persons by Household

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	1414	1280	131	3	0
Not Chronically Homeless	2709	1394	1244	63	8
Client Doesn't Know/Client Refused	25	25	0	0	0
Data Not Collected	492	399	47	15	31
Total	4640	3098	1422	81	39

Affirmatively Further Fair Housing (AFFH) Narrative

CITY OF SAINT PAUL

As a recipient of U.S. Department of Housing and Urban Development (HUD) funds, inclusive of Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) funds, and Emergency Solutions Grant (ESG) funds, the City of Saint Paul (City) has the obligation to Affirmatively Further Fair Housing, and to take meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics.

To "affirmatively further fair housing," the City of Saint Paul will:

- *Analyze and eliminate housing discrimination in the Jurisdiction.*
- *Promote fair housing choice for all persons.*
- *Provide opportunities for inclusive patterns of housing occupancy regardless of race, color, religion, sex, familial status, disability, and national origin.*
- *Promote housing that is structurally accessible to, and usable by, all persons, particularly persons with disabilities.*
- *Foster compliance with nondiscrimination provisions of the Fair Housing Act.*

The City's obligation to affirmatively further fair housing applies to all housing and housing related activities in the grantee's jurisdictional area whether publicly or privately funded. The City's Human Rights Ordinance prohibits discrimination by private parties, such as owners, lessees, managing agents, real estate brokers, real estate sales persons, appraisers, developers, banks, banking organizations, mortgage companies, insurance companies, or other persons having the right to sell, rent, or lease any real property (City of Saint Paul Legislative Code, Chapter 183.06). Correspondingly, the City's public policies and regulations were adopted to foster equal opportunity for all to obtain employment, education, real property, public accommodations, public services, contract, and franchise without regard to race, creed, religion, sex, sexual or affectional orientation, color, national origin, ancestry, familial status, age, disability, marital status or status with regard to public assistance, and strictly in accord with their individual merits as human beings.

ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING (AI)

During program year 2018, the City used its housing policy and housing practices to determine whether its actions to affirmatively further fair housing expanded housing opportunities that promoted fair housing choice; worked with the Fair Housing Implementation Council (FHIC) to consider regional approaches to Fair Housing Issues; provided housing services for limited-English-speaking citizens; and financed affordable housing and affordable supportive housing.

As an FHIC founding member, the City participated in the development of the *2014 Analysis of Impediments to Fair Housing Choice: Twin Cities Region* (2014 AI). During PY 2016, HUD required an Addendum to the 2014 AI to provide a more robust analysis focusing on segregation and integration, areas of concentrated poverty, and areas of opportunity. The Addendum to the 2014 AI was accepted by HUD during PY 2017.

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During PY 2018, City staff implemented developed strategies to address impediments to fair housing. City Council's Fair Housing Work Group developed policy and budget recommendations to the Mayor and the Housing and Redevelopment Authority (HRA), with the goal of eliminating housing disparities, lowering barriers to affordable housing, and ensuring access to economic opportunity in the City. The Working Group includes representatives from the City Council, Mayor's Office, Planning and Economic Development, Department of Safety and Inspections (DSI), Human Rights and Equal Economic Opportunity (HREEO), the Housing and Redevelopment Authority (HRA), and Ramsey County. Saint Paul's Low-Income Housing Tax Credit program also established housing site selection priorities to develop affordable family housing in areas of opportunities as well as awarded priority points for affordable housing developments that assist larger-sized families. Additionally, DSI implemented protocols where property inspections are addressed using an equity model, and many Fire Safety Public Service Announcements are written in multiple languages. The City's fair housing website also provides citizens information about their fair housing rights.

During PY 2018, the City Council established a Housing Trust Fund with a framework for a comprehensive fair housing strategy that can preserve Naturally Occurring Affordable Housing (NOAH); assist owners to preserve existing affordable housing, increase the production of rental units to serve households at or below 30% area median income (AMI), and increase the number of housing units for large-sized families. A Fair Housing Policy Coordinator was also hired to transform existing systems within the City of Saint Paul. The City also established funding for community land trusts to provide new pathways to homeownership and promote long-term affordable community ownership; created a database of NOAH units across the City to help develop tools to stabilize and preserve existing affordable housing units.

The City CAPER demonstrates that its housing programs, housing policies, and procedures actively work to remove the identified impediments while also furthering fair housing, as noted below:

CITY HOUSING PROGRAMS AND PROCEDURES THAT AFFIRMATIVELY FURTHER FAIR HOUSING CHOICE

In the 2014 FHIC AI, the following impediments were noted:

1. Potential homebuyers of color are denied for home purchase loans at rates exceeding white homebuyers;
2. Higher rates of exit from homeownership among households of color;
3. Homeownership perceived as unattainable by some households of color;
4. Predatory lending practices towards immigrants, communities of color, and disabled households in the form of contract for deeds;
5. Housing choices for people of color are impacted by perceptions about school performance and neighborhood safety;
6. Limited number of rental units available with 3 or more bedrooms;
7. High rental application denial rates in communities of color and those with disabilities based on rental selection criteria (criminal background, credit history, rental background);

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8. Inability to place tenants utilizing rental assistance especially for those with disabilities, households with children, and households of color, including by not limited to Housing Choice Vouchers (HCV);
9. Development processes in local government can limit construction of affordable housing for people with disabilities; and
10. NIMBY-ism regarding siting and placement of affordable housing.

In the Addendum to the 2014 Analysis of Impediments, the following goals were identified:

1. Improve opportunities for mobility within the region.
2. Reduce resident displacement.
3. Increase access to homeownership.
4. Expand funding for affordable housing.
5. Improve fair and affordable housing planning.
6. Expand locations of affordable housing.
7. Institute effective and meaningful community engagement.
8. Invest in place-based community improvements.
9. Support multicultural housing needs.
10. Support residents' fair housing rights.

AFFORDABLE HOUSING AND CITY COUNCIL'S LOCATIONAL CHOICE POLICY

(See Impediments: #6, #7, #8, #10) (See Goals: #2, #4, #6, #8)

Although affordable housing issues are not fair housing concerns per se, the lack of affordable housing in the Twin Cities effectively reduces housing choices for many protected classes. Many communities lack affordable housing opportunities and economic conditions discourage the development or preservation of affordable housing. 57% of Saint Paul renters pay more than 30% for housing. To rent a modest two-bedroom apartment, Ramsey County workers must earn \$15.01 to \$18.90 per hour (on average approximately \$17 per hour) and work 40 hours per week all year long. However, the typical renter in Ramsey County earns the equivalent of \$14.26 per hour (published by the National Low-Income Housing Coalition, with Minnesota data released jointly by Minnesota Housing Partnership, *Out of Reach Report 2014*, March 2014). In response, the City Council's Affordable Housing Policy requires that, as a condition of receiving City financing, City-financed rental developments have 10% of units affordable to households at 30% AMI; 10% affordable to households at 50% AMI; and 10% affordable to households at 60% AMI. The City's Affordable Housing Policy also implements the City Council's directive to create affordable housing citywide in neighborhood locations that promote easy access to jobs.

Currently, the City has approximately 12,228 publicly-assisted affordable housing units (including supportive housing units), of which 4,273 are Saint Paul Public Housing Agency (PHA) units. PHA administers 4,714 Housing Choice Vouchers and related Section 8 subsidies (as of February

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2019), including 100 Family Unification Program (FUP) vouchers, 152 Mainstream/Disability vouchers, 6 Section 8 Moderate Rehab SRO vouchers, and 231 VA Supportive Housing (VASH) vouchers. Saint Paul PHA has allocated 516 Housing Choice Vouchers (HCV) for use as project-based vouchers (PBV) including 328 for supportive housing projects. In total, Saint Paul PHA provides over 9,000 affordable homes to more than 21,000 people with the greatest need – households at or below 30% AMI. In all, approximately 36% of City renters receive some housing assistance.

During FY 2018, the City provided financing or favorable loan terms to preserve, renovate, or construct affordable rental housing for households at or below 60% of AMI. The City used a combination of financing that included LIHTC, HUD funds, TIF, and City STAR funds. Total units developed or preserved were 744. Of these 457 were affordable – 11 through preservation and 446 new construction. Thirty-four (34) of the affordable units were constructed specifically for seniors.

City Council's Locational Choice Policy and the HRA's LIHTC Selection Priority Process encouraged economic integration citywide by moving the City toward a more equitable distribution of affordable housing throughout the City. As an example, under the leadership of the HRA Board of Commissioners, Hamline Station (108 units of affordable family housing/workforce housing) opened for occupancy in an IRS non-impacted census tract (less than 50% of households have incomes less than 60% of area median gross income. In other words, the area is not considered LMI). Thomas Flats Avenue Flats (51 total affordable units, 7 are HOME units) is under construction.

Ultimately, the City has limited financial capacity to produce affordable rental housing especially since the City only receives enough LIHTC (9% and 4% tax credits) to finance 1-3 affordable housing developments each year. Consequently, the City must partner with HUD, MHFA, and various foundations to develop other comprehensive financing plans necessary to develop/preserve affordable housing. It is essential that MHFA tax credits are allocated in a manner that equitably develops more affordable housing metro-wide which will advance fair housing choice within the Twin Cities metro area.

ACCESSIBILITY ISSUES – ACCESSIBLE-DESIGNED HOUSING AND CITY SERVICES

(See Impediments: #8, #9) (See Goal: #10)

Saint Paul's affordable housing policies effectively create more accessible rental housing units because large multi-family housing developments (5 units or more) must comply with the American with Disabilities Act (ADA) and Section 504.

Persons with physical challenges also typically need city services that can encourage self-reliance. In response, the City continues to upgrade city services that can assist citizens with disabilities, such as new City traffic lights designed to respond to the needs of visually-impaired citizens and the Ramsey County Emergency Community Center's Vital Emergency Response Information Form that lessens the emergency response time for emergencies affecting city citizens with disabilities.

The City's *Complete Streets* policies considered the needs of all street users of all ages and abilities in the process of street design. The City's Transportation Committee (comprised of 4 Saint Paul Planning Commissioners and 8 community members, including an accessibility representative) advises the City Planning Commission on how to better integrate transportation planning and projects with land use decisions such as zoning, neighborhood and comprehensive

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planning, and infrastructure investments. The Transportation Committee reviewed planning or design documents for consistency with *Complete Streets* approach and Universal Design guidelines. These apply to all city projects including infrastructure and public improvements paid for in whole or part with HUD funds.

The City's 8-80's *Vitality* initiative was designed to increase activity and vitality on City streets and public spaces by making these more accessible to people of all ages and abilities. Under this initiative, pending funding, Victoria Park will have universally-accessible play area for visitors of all abilities. During PY18, Marydale Park play area was renovated with the replacement and addition of play equipment that meets CPSC and ADA guidelines. The project will provide accessibility and safety measures with the appropriate resilient surfacing. This project will enhance the park's site features and will fill the family-oriented activity needs of in the adjacent diverse neighborhood.

AFFORDABLE SUPPORTIVE RENTAL HOUSING

(See Impediments: #6, #7 #8, #9, #10) (See Goals: #2, #4, #6, #8)

To further fair housing choice, the City recognizes the diverse needs of its citizens by financing supportive housing citywide and that serves citizens with challenges or barriers to housing. During PY 2017 the HRA awarded LIHTC to Ain Dah Yung Supportive Housing (42 units of culturally-responsive affordable supportive housing units for urban American Indian and formerly homeless young adults). Jamestown Homes was renovated with 4 supportive housing units. Saint Paul has existing affordable supportive housing developments located citywide, including the City-owned Saint Paul Residence (60 units for at-risk of being homeless citizens, and 60 units for long-term homeless units for late stage alcoholics or those with chemical dependency in the Midway neighborhood).

Dorothy Day Center's Higher Ground, opened in PY 2016, provided: 280 shelter beds (including medical respite and pay-for-stay beds), and 193 permanent single room occupancy (SRO) supportive housing units, all of which were occupied in PY 2017. Also included was programming for homeless women with late-stage chronic alcoholism and through its supportive housing units provide services to address the needs of homeless adults (including many citizens with mental health challenges) residing in Saint Paul.

City staff also participated with the MHFA Stabilization Committee and Stewardship Committee to facilitate the financing of supportive housing and/or assist with affordable housing developments at-risk of financial difficulties.

ZONING CODE

(See Impediment: #10) (See Goal: #6)

As a baseline, the City's Zoning Code supports the development of supportive housing because the Zoning Code does not require any conditional use permits for supportive housing developments. The Zoning Code defines supportive housing as apartment buildings. The Zoning Code also allows SRO facilities to be built in more areas which consequently facilitated the development of the City-owned Saint Paul Residence that serves homeless citizens with late stage chronic alcoholism and at-risk of being homeless.

The Zoning Code also encourages high density affordable rental housing along transit corridors, such as Central Corridor, which allows for easy access to major employment opportunities. For

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example, Prior Crossing (supportive housing for homeless young adults) and the Ain Dah Yung Supportive Housing (culturally-response supportive housing for American Indian young adults) are located on University Avenue and the Green Line light rail.

Accessory Dwelling Units (ADU) are now allowed in expanded areas of the City; Sustainable Building Regulations Ordinance established sustainable building regulations for buildings owned, operated or funded by the City ensuring energy efficiency and sustainability and thus lower costs for building owners and ultimately tenants.

CITY'S HOUSING STRATEGIES TO END HOMELESSNESS

(See Impediments: #6, #7, #8, #9, #10) (See Goal: #7)

Homelessness is not a fair housing issue per se. However, many adults entering emergency shelters and transitional housing in Ramsey County are protected-class citizens. Furthermore, the status of homelessness effectively has a disparate discriminatory impact because many long-term homeless citizens face housing barriers due to challenges with mental health, brain injury, developmental disabilities, cognitive learning disabilities, and/or chemical dependency. Consequently, there is a continuing need to develop and maintain affordable supportive housing.

For many homeless citizens, the lack of economic opportunities is also a major barrier to obtaining and retaining stable housing. As previously stated, 60% of Ramsey County renters lack sufficient incomes (i.e. a minimum hourly wage of \$17) to pay the fair-market rent for a two-bedroom apartment. And, many single-parent households, especially for those who lack sufficient education or job training skills, are more at-risk of becoming homeless due to the inability to qualify for or find higher wage employment.

In response, the City finances affordable housing, affordable supportive housing (both as noted previously) and homelessness prevention programs that serve homeless citizens and those at-risk of becoming homeless, as follows:

Heading Home Ramsey Governing Board - During the program year, City staff participated with the Homeless Advisory Board to implement the City/County's *Heading Home Ramsey – Plan to End Homelessness* - a five-year plan of creating 920 permanent supportive housing units in Ramsey County for long-term homeless citizens. This year, the Ramsey CoC Governing Board implemented the HUD-required coordinated assessment and HMIS protocols so that the City/County can effectively respond to its homeless citizens while meeting HUD national objectives. During the program year, Catholic Charities and Ramsey County staff were instrumental in operating the *Coordinated Access to Housing and Shelter* (CAHS) program which is used to assess homeless individuals and families seeking emergency shelter to determine the most appropriate referral based upon the needs of the household.

Responding to needs of homeless single adults - During PY 2018, City staff partnered with the *Heading Home Ramsey* COC Care Coordinator and community service providers to respond to homelessness issues facing Saint Paul citizens. Efforts included development of community-based response system to the increasing demand for emergency shelters for homeless individuals, families, and youth. Furthermore, the City, Ramsey County, Catholic Charities, and Saint Paul Foundation worked together to open an additional cold-weather overflow emergency shelter to meet the increasing demands of single homeless adults. The emergency shelter demand is a constant concern, such that Catholic Charities, MHFA, the City, and private donors have worked together to develop the new Dorothy Day Center Higher Ground. Catholic Charities

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uses a Housing First model at the City-owned Saint Paul Residence which assists (60 units) single adults with chemical dependency, mental illness, disabilities, or other housing barriers, and 60 at-risk of being homeless residents. The program focuses on providing permanent, affordable housing as quickly as possible and then provides the supportive services and connections to community-based supports needed for individuals/families to keep their housing.

In recognition of the emergency shelter need, the City allocated ESG funding for Shelter Operations and RRH programs for homeless adults, families, and unaccompanied youth. Community agencies provided drop-in weekly outreach for homeless citizens using the downtown Central Library during the daytime and staying at Dorothy Day Center at night. Outreach initiatives were a direct result of City's involvement at the bi-monthly Downtown Police/Homeless Forums.

Most important, the City, Catholic Charities, and MHFA developed the new Dorothy Day Center Higher Ground facility provided: 280 shelter beds (including medical respite and pay-for-stay beds), and 193 permanent single room occupancy (SRO) supportive housing units. During program year 2018, all 193 SRO units became occupied. Phase II, the Saint Paul Opportunity Center will open in late 2019 providing – 177 permanent housing units integrated with a one-stop location to connect people with critical services to improve health, income, housing stability, and well-being.

The City and County again provided funding for a winter shelter, Winter Safe Space which increased number of beds and hours. Additional hours allowed for increased outreach and connection with social services. Metro Transit Police, through its Homeless Action Team (HAT), provided support and resources to homeless sheltering on Metro Transit trains, buses, and in transit stations. The HAT team added a night case manager in late January 2019. Saint Paul Police established a Mental Health Unit in early 2018. In 2019, the Unit created a chemical dependency program and a homeless/un-sheltered outreach program to respond to community needs and expectations and the name changed to the Community Outreach and Stabilization Unit or C.O.A.S.T. COAST consists of the Mental Health Resource Team, Recovery Access Program and Police Homeless Outreach Program.

Responding to the needs of homeless families - The City participated with various committees to address family homelessness such as the Ramsey County/State of Minnesota Family Homeless Prevention Assistance Program (FHPAP) and the Heading Home Ramsey Governing Board. The City-financed affordable housing development provided more housing choice for at-risk of being homeless families, who often state that the lack of affordable housing is the major barrier to housing stability. Additionally, many long-term homeless families are often challenged when one family member has a disability – often mental illness – which affects the family's ability to sustain income. Funding supportive services assists these households in stabilizing their housing.

In addition to financing affordable housing, the City allocated ESG funding to various organizations, such as Catholic Charities – Family Service Center, the YWCA transitional housing, and the YWCA rapid re-housing (RRH) for families. The City provided capital funding to Casa Guadalupe (emergency shelter/short-term transitional housing) for building improvements. ESG also funded homelessness prevention initiatives, such as East Side Family Center – Neighborhood House (basic needs and lifelong training), Southern Minnesota Regional Legal Services (providing legal representation to residents at risk of being homeless as well as working with public entities on issues of homelessness), and Minnesota Community Care -

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HouseCalls (health and social services, and utility assistance funds through a collaboration of Minnesota Community Care and Ramsey County).

Responding to the needs of homeless youth - The City and County recognized that the affordable housing and the number of emergency shelter beds for homeless youth remains insufficient. In response, during PY 2018, the City Council approved HUD Emergency Solutions Grant funds for Salvation Army *Booth Brown House* (emergency shelter), Lutheran Social Services *Safe House* (emergency shelter), and Face to Face - *Safe Zone* – a youth drop-in center (emergency shelter and a rapid re-housing program). All programs serve homeless youth, unaccompanied youth, or runaway youth. In PY 2018, Saint Paul approved capital improvement funds for Ain Dah Yung's Emergency Shelter and allocated LIHTCs to develop Ain Dah Yung Supportive Housing development culturally-designed for homeless urban American Indian young adults.

Emergency Solutions Grant Program - The City administered the ESG program. During the program year, ESG assisted 18 community agencies with funds for emergency shelter operations and costs of providing services - essential services, case management, legal services, emergency health services, mental health services, and transportation to homeless families and individuals in emergency shelters and transitional housing. ESG also funded street outreach and RRH programs.

ESG-funded community agencies provided lifelines to homeless or at-risk of being homeless citizens. For single adults, Dorothy Day Center Higher Ground opened its doors each night to provide emergency shelter while providing supportive services, such as mental health counseling, during the day. Across town, Catholic Charities' Family Service Center provided emergency shelter for families for up to 60 days – allowing time for families to seek more permanent housing. Such housing services were complemented by community-based services for homeless citizens, such as Listening House (drop-in for homeless adults); and The Family Place (a day drop-in center for homeless families).

Transitional housing was provided through the YWCA St. Paul which provided housing with supportive services for single-parent families; and Theresa Living Center transitional housing which assisted single women and single-parent families. Lutheran Social Services (LSS) Life Haven also provided transitional housing for teenaged parents.

For homelessness prevention, West Side Community Health Services' *HouseCalls*, and East Side Family Center – Neighborhood House provided emergency financial assistance, including emergency utility assistance especially in response to the State's Cold-Weather Rule (restricting utility shut-off from October 15 – April 15). Southern Minnesota Regional Legal Services provided legal assistance to tenants-at-risk of losing their housing.

Finally, ESG assisted homeless youth with services: Ain Dah Yung provided culturally-response emergency shelter for urban American Indian young adults; Face to Face's *SafeZone* - day drop-in center/supportive services and RRH; and LSS's *Safe House* - transitional housing services.

Most of all, ESG-funded community agencies recognize the fact that homeless citizens often have multiple barriers to securing permanent housing. Although some homeless citizens lack sufficient funds for stable housing, many homeless citizens have disabilities that limit their ability to earn sufficient income required for stable housing. That said, in addition to providing housing services,

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ESG-funded agencies provided supportive services so that homeless citizens can move toward self-sufficiency.

CITY'S HOME LOAN FUND

(See Impediments: #1, #2, #3, #4) (See Goal: #3)

During PY 2018, the City's Home Loan Fund provided \$936,783 in home improvement loans to CDBG-income eligible homeowners, including Deferred Payment Due-on-Sale Home Improvement loans and Saint Paul/Ramsey County Lead Paint Window Replacement program. The City's Home Loan Fund assisted 64 households comprised of 14 female-headed households and 4 households challenged with disabilities. In total, the City's Home Loan Fund assisted 23 White households (36%), 7 Black households (11%), 29 Asian households (45%), and 5 multi-racial household (8%). Most importantly, the CityLiving Home Loan Fund assisted those households in most need including 18 households at 0%-30% AMI; 23 households at 31%-50% AMI; 19 households at 51%-60% AMI, and 4 households at 61%-80% AMI.

To further promote fair housing choice, the City's Home Loan Fund staff provided multilingual home ownership services in Hmong language and have staff who speak Hmong, Vietnamese, and Spanish. Language translation services are also provided, as needed.

In addition to the City's Home Loan Fund program, the City worked with various community development corporations, such as Dayton's Bluff Neighborhood Housing Services (DBNHS), Greater Frogtown CDC (GFCDC), Neighborhood Development Alliance, Inc. (NeDA), NeighborWorks Home Partners (NWHP), North East neighborhoods Development Corporation (NENDC), and Rondo Community Land Trust (RCLT) which provided neighborhood-based housing programs that were responsive to the needs of St. Paul citizens and City priorities. NeDA's multi-lingual/multi-cultural housing services assisted Spanish-speaking citizens living in the West Side neighborhood.

In recognition that 1 in 5 City residents speaks a language other than English in their homes and in accordance with title VI of the Civil rights Act of 1964, 42 U.S.C. § 2000d and Executive Order 13166, the City has developed a Limited English Proficiency Plan (LEP). Based on data collected from a variety of sources, including the Saint Paul Public Schools and the U.S. Census Bureau, the City's primary language groups that are non-English include, but are not limited to Spanish, Hmong, and Somali. This means that increasingly, City employees are providing services to individuals who may be limited English proficient (LEP) because of national origin. The City's LEP Language Access Plan outlines and describes how the City will improve access to its services for LEP individuals.

The City is committed to making its services and information about those services available to everyone, regardless of language barriers. As residents, workers or visitors who contribute to the quality of life in the City, LEP individuals are entitled to meaningful access to City services. As a recipient of federal financial assistance, the City is required by federal law to plan for and provide meaningful access to City services for LEP individuals.

MORTGAGE FORECLOSURE PREVENTION PROGRAM

(See Impediments: #1, #2, #3, #4) (See Goal: #3)

The City of St Paul is one of several HUD-approved housing counseling agencies providing counseling in the City of St Paul under the umbrella of the Minnesota Home Ownership Center

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(MNHOC). The network of agencies providing mortgage default/early delinquency counseling in the City of St Paul assist households with guidance and assistance for submission of mortgage modifications, working with their mortgage servicer on a smooth transition out of the home (short sale or deed in lieu of foreclosure), and providing information about the foreclosure process and moving on after foreclosure.

During the program year, the network of agencies provided individualized mortgage foreclosure prevention counseling by working with the homeowner to create an action plan and viable budget. In addition, the housing advisers provide referrals to community resources, such as food shelves, formal budget counseling, bankruptcy counseling, legal aid and as necessary emergency assistance from Ramsey County. Most importantly, the network of agencies assisted homeowners in default by communicating with mortgage servicers for modifications, forbearance agreements, or repayment plans; taking the burden of communication off the homeowner. As a result, 72 of the default cases closed during 2018 had successful outcomes as the mortgage foreclosures were prevented.

Finally, although predatory lending practices are not discriminatory per se, predatory lending practices may have a disparate discriminatory impact on communities of color, lower income, the elderly, and those with lower credit scores.

INSPIRING COMMUNITIES PROGRAM

(See Impediments: #1, #2, #3, #4) (See Goal: #3)

The City of Saint Paul's *Inspiring Communities* program was created to consolidate properties, both for new construction and rehabilitation, acquired with NSP, CDBG, and HRA funds under a single strategy. The *Inspiring Communities* program largely focuses investment on geographically defined cluster areas in neighborhoods most impacted by foreclosure and vacancy. The program funds assist developers with development gap financing for construction of new housing on vacant lots or rehabilitation of vacant structures. As a neighborhood redevelopment program, *Inspiring Communities* also created construction job opportunities for local citizens, Section 3 certified businesses, M/W/SBEs, and advanced equity in contracting and workforce hiring.

Cumulative Impact of Inspiring Communities

Since 2008, the City allocated at least \$43,131,819 of federal, state, and local funds to revitalize vacant and foreclosed properties in designated Saint Paul neighborhoods. Over 280 properties have been sold or are in the process of being sold. *Inspiring Communities* also developed energy-efficient, sustainable, and affordable homes in areas of Saint Paul with the greatest need for stable housing. The quality of housing increased the overall affordability, as these homes should not require major capital investments for 10-15 years. Additionally, these investments encouraged neighboring homeowners to reinvest in their properties and neighborhoods. During PY 2017, 22 *Inspiring Community* properties were sold, 50% of homeowners were households of color. During PY 2018, 1 vacant house was renovated, and buyer provided with financial assistance to complete the purchase.

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CITY'S EFFORT TO AFFIRMATIVELY FURTHER FAIR HOUSING BY ENSURING AVAILABLE HOUSING SERVICES TO LIMITED ENGLISH PROFICIENCY CITIZENS

(See Impediment: #4) (See Goals: #3, #7)

The City of Saint Paul recognizes that limited English proficiency (LEP) citizens are often unable to access housing service information in their primary languages. In recognition that 1 in 5 City residents speaks a language other than English in their homes and in accordance with title VI of the Civil rights Act of 1964, 42 U.S.C. § 2000d and Executive Order 13166, the City has developed a Limited English Proficiency Plan (LEP). Based on data collected from a variety of sources, including the Saint Paul Public Schools and the U.S. Census Bureau, the City's primary language groups that are non-English include, but are not limited to Spanish, Hmong, and Somali. This means that increasingly, City employees are providing services to individuals who may be limited English proficient (LEP) because of national origin. The City's LEP Language Access Plan outlines and describes how the City will improve access to its services for LEP individuals.

The City is committed to making its services and information about those services available to everyone, regardless of language barriers. As residents, workers or visitors who contribute to the quality of life in the City, LEP individuals are entitled to meaningful access to City services. As a recipient of federal financial assistance, the City is required by federal law to plan for and provide meaningful access to City services for LEP individuals. The City's HREEO department coordinates and maintains the City's LEP program. The PED department has an LEP policy with multilingual staff to provide information about the following housing programs:

Minnesota Home Ownership Center (HOC) Home Buyer Education Classes

(See Impediments: #1, #2, #3, #4) (See Goals: #3, #7, #9)

Minnesota ranked second nationally in homeownership rates at 73% but also ranked second in the largest homeownership gaps between emerging market populations and white/non-Hispanic populations at 36% (U.S. Census (2000) and American Community Survey (2001-2010). Emerging Market Demographic Trends in Minnesota, MHFA (2012)).

That said, the City financially supported the Minnesota Homeownership Center (Center) which offers individualized financial wellness and home buyer counseling, homebuyer education classes (*Home Stretch* workshops), which included multicultural and multilingual homebuyer classes. Homeownership workshops were held in English, Hmong, Somali, Karen, and Spanish. The Center also works directly with the African Development Center and African Economic Development Solutions to outreach to Somali and Africans new to America. The Center's *Framework*, an online educational program, was is offered in Spanish. Because of these efforts, 80% (449 of 559) households participating in homebuyer education and 67% (135 of 203) households participating in financial wellness and homebuyer counseling identified as people of color.

Subsequently, Fannie Mae worked with the Center's *Framework* in which households who purchase Fannie Mae properties through its *HomeReady Buyer* program will be eligible for up to 3% off the purchase price of the home in the form of closing cost assistance. Fannie Mae's *HomeReady Buyer* program indicates that industry leaders recognized the value of homeownership education and counseling.

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To improve homeownership education classes, the Center also performs pre- and post-workshop surveys (in English and Spanish) for which 98% of *Home Stretch* workshop participants stated that the *Home Stretch* helped provide confidence in the home-buying process.

Finally, even with its budgetary restrictions, the City continued its funding of the Center – recognizing that the Center's home buyer classes and counseling serve first-time LMI homebuyers and provides a leadership role in responding to foreclosures.

City's Home Loan Fund/Mortgage Foreclosure Prevention Program

(See Impediments: #7, #8, #9) (See Goals: #3, #7)

To ensure access to housing programs, the City's Home Loan Fund's staff provided home ownership services and default counseling in Hmong and other language translation services, as needed.

Relocation Counseling

(See Impediments: #10, #11, #12) (See Goal: #7)

The City has the ability provide culturally-sensitive relocation assistance, if needed. However, during this program year, there was no need to provide multilingual relocation services.

HOME OWNERSHIP ALLIANCE - EMERGING HOUSING MARKET INITIATIVES

During the program year, the City participated with HOCs *Home Ownership Alliance* (HOA) initiative, a collaboration of more than 30 organizations committed to equitable homeownership for people of color and lower-income households. The HOA brings together organizations that represent a range of communities, including the Neighborhood Development Alliance, and NeighborWorks Home Partners and Twin Cities Habitat for Humanity. The HOA leverages these partnerships to create paths for underserved communities to achieve equitable, affordable homeownership.

An example of the HOA's collaborative innovation is the launch of the "Get Ready. Be Ready" campaign to reach African Americans in St. Paul's East Side and North Minneapolis. To reach these potential homeowners, we work with community representatives to create key messages addressing known myths about homeownership, and invest in community radio and print media, along with social media and outreach to community leaders. In the coming year, we will expand this outreach to other populations affected by a lack of access, including East African, Hispanic, and Southeast Asian communities.

The HOA is also advocating for systems change in the very programs intended to advance affordable homeownership. Research has shown that the existing down payment assistance (DPA) ecosystem is inconsistently funded, limits consumer choice, and hinders buyers' ability to compete in a tight market. Further, lenders can be reluctant to work with complex programs with varying features and cite uncertainty about compliance with the secondary market as an obstacle to working with DPA programs.

This initiative will disrupt the status quo and advance a consumer-centered down payment system statewide, with the potential for national replicability. Picture centralization of resources, non-profit leaders supporting lenders and consumers, common underwriting, consistent features, and broader geographic availability.

ATTACHMENT B

SAINT PAUL DEPARTMENT OF HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY (HREEO)

(See Impediments: #1, #2 #3, #4, #5, #8) (See Goals: #7, #9)

Pursuant to the Saint Paul Human Rights Ordinance (SPHRO), Saint Paul HREEO staff responded to human rights complaints. During 2015, Saint Paul Human Rights Division was granted full certification as a HUD Fair Housing Assistance Partner which effectively increased the Human Rights Division's capacity in bringing the authority of the Fair Housing Act to eligible complaints. Discrimination cases falling under the Fair Housing Act and the SPHRO were investigated by the Human Rights Division and cross-filed with HUD's Office of Fair Housing and Equal Opportunity (FHEO).

During PY 2017, the Human Rights Division increased its visibility in the community by participating in outreach activities and events. Human Rights Specialists are responsible for the investigations and outreach for HREEO. This team is fluent in many languages, such as Amharic, Oromo, Hmong, Spanish, and Tagalog. In the past, the Human Right's staff partnered with the Equal Opportunity Commission and the U.S. Department of Labor to coordinate and organize outreach to the Hmong Community through their vulnerable workers project. In other efforts, Human Rights staff has worked with Saint Paul Police and the Autistic Society of Minnesota to facilitate a collaborative effort to improve interactions between police and citizens with autism.

LEGAL SERVICES: SOUTHERN MINNESOTA LEGAL REGIONAL SERVICES

(See Impediments: #1, #2, #3, #4, #5 #7, #8) (See Goals: #2, #9)

Often, legal representation is needed to enforce fair housing rights. In response, the City has financially supported the Housing Equality Law Project, administered by Southern Minnesota Regional Legal Services (SMRLS) which provides fair housing enforcement services.

With this grant, the City partially funded 1 attorney to assist Saint Paul citizens who are treated unfairly when seeking or maintaining their housing. Legal services included negotiated settlements, assisted with filing of complaints with enforcement agencies, and represented people in court. Persons who benefit from these services include low-income persons of color, immigrants and refugees, disabled persons, and female heads of households and their families who were treated unfairly, and in violation of anti-discrimination laws, by landlords when they look for housing, live in housing, or try to keep their housing.

Finally, the City awarded ESG funds to partially fund SMRLS's legal representation for homeless citizens or those at-risk of being homeless to stabilize their housing.

CITY'S EFFORTS TO DEVELOP A REGIONAL APPROACH THAT AFFIRMATIVELY FURTHERS FAIR HOUSING – Fair Housing Implementation Council (FHIC)

(See Impediments: #1, #2, #3, #4, #5, #6)

The City recognized that a regional approach was necessary to effectively eliminate impediments to fair housing and promote fair housing opportunities. In response, Saint Paul partnered with Bloomington, Eden Prairie, Minneapolis, Plymouth, Minnetonka, Woodbury, Anoka County, Carver, Dakota County, Hennepin County, Ramsey County, and Washington County as members of the Fair Housing Implementation Council (FHIC) and developed the 2014 Analysis of Impediments to Fair Housing Choice (AI 2014). During PY 2016, HUD required an Addendum to

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the 2014 AI to provide a more robust analysis focusing on segregation and integration, areas of concentrated poverty, and areas of opportunity. The 2014 AI Addendum was subsequently accepted by HUD during PY 2017.

At the same time, Affordable Housing Connections (AHC) provided fair housing training for owners, property managers, and asset managers of multi-family projects that receive funding through the following programs: HOME, CDBG, Section 42 Housing Tax Credits, Tax Credit Assistance Program (TCAP), and Section 1602 Credit Exchange. AHC offered fair housing training annually as part of its Section 42 compliance training so that front line staff had practical guidance on how to lawfully follow fair housing marketing and occupancy rules, recent changes to Fair Housing requirements, and the potential penalties for violating fair housing laws.

SUMMARY

The City is committed to providing equal opportunity to all people in all areas of City services and City programs. This document identified actions that affirmatively furthered fair housing. That said, Saint Paul affirmatively furthers fair housing in four distinct ways – funding, participation, direct service, and policy.

While the City strived to remove impediments to Fair Housing, there remains a constant need for fair housing work as part of the fabric that makes up Saint Paul government, its rules, and regulations. In addition to the Mayor's Racial Equity Initiative, PED developed a project assessment tool for project managers and leadership to use in making decisions on which projects best work to promote equity and further fair housing throughout the City.

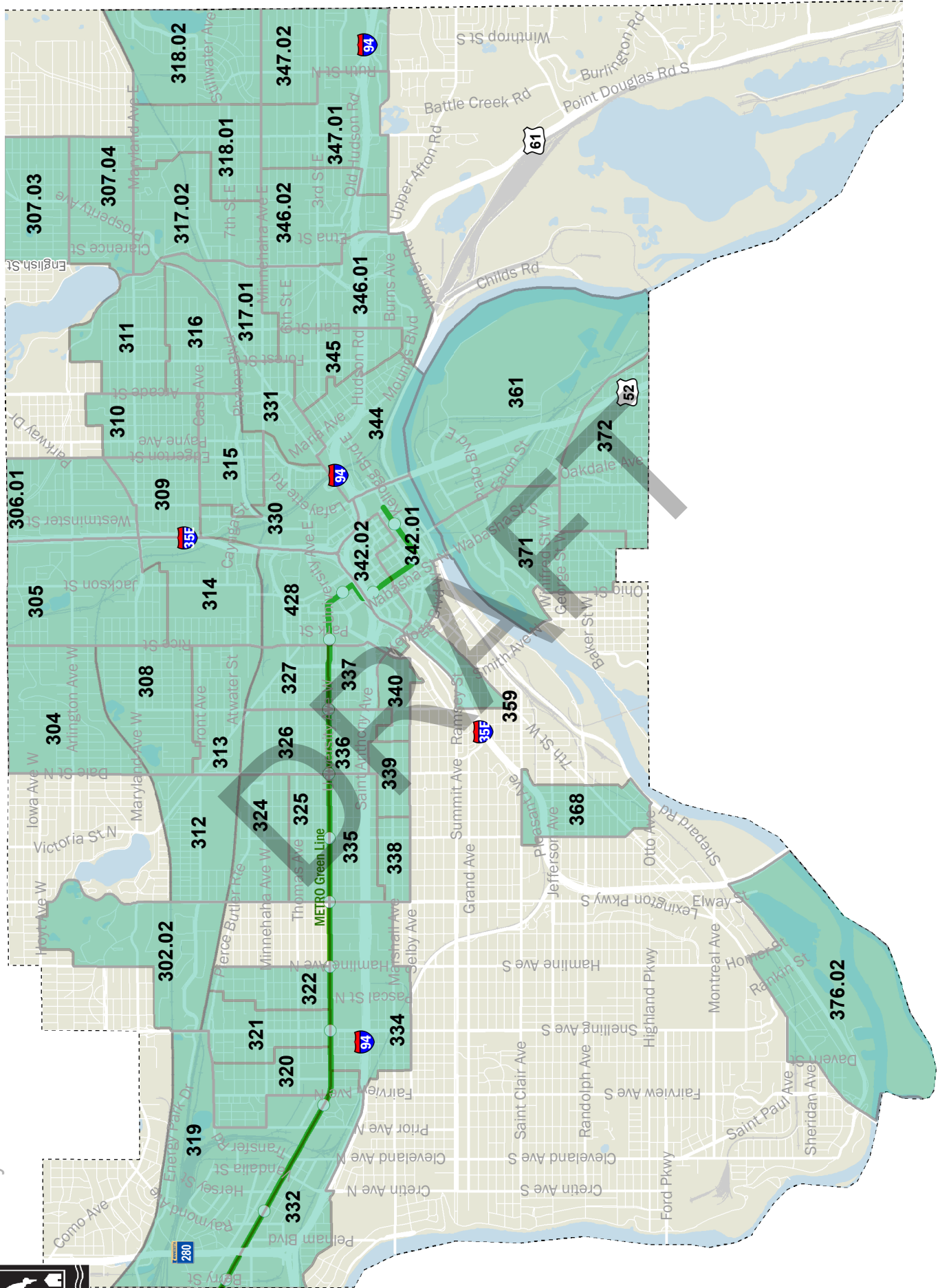
CDBG-Qualified Census Tracts 2019

January 2019



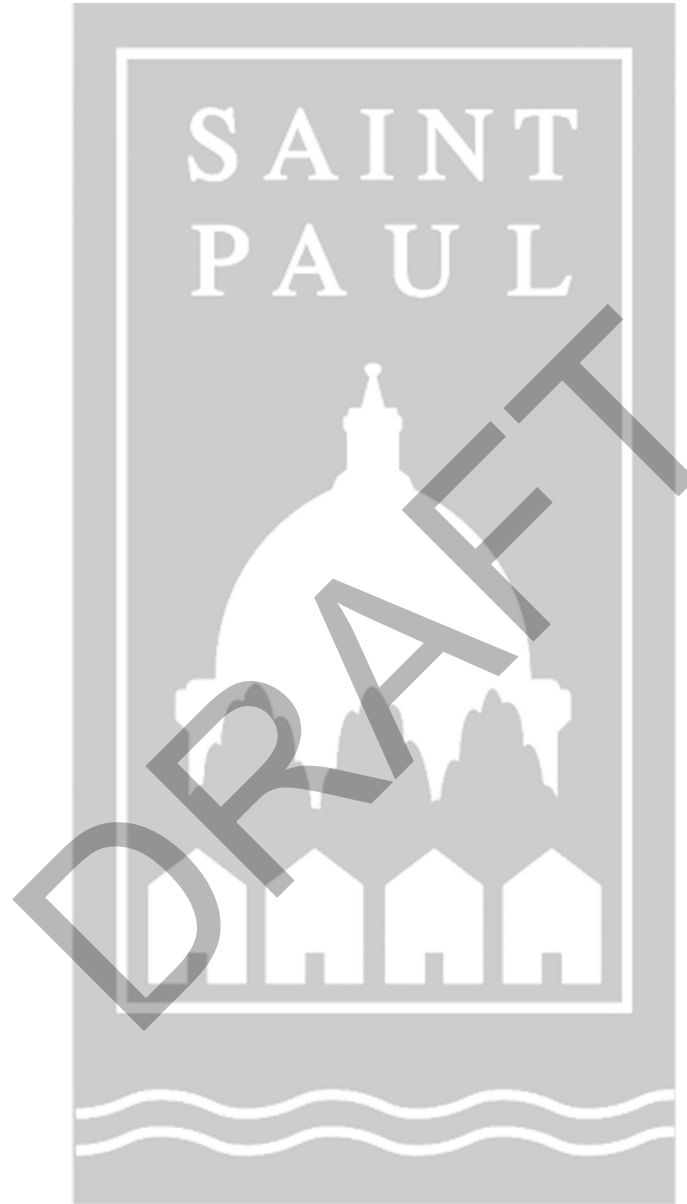
CITY OF SAINT PAUL

ATTACHMENT C



Date: 1/25/2019 3:55:43 PM Document Path: K:\GIS\Data and Research Requests\2019\2019-01-16 LMI census tracts for Julie Hoskins\CDBG-Qualified Tracts 2019.mxd

This document was prepared by the Saint Paul Planning and Economic Development Department and is intended to be used for reference and illustrative purposes only. This drawing is not a legally recorded plan, survey, official tax map or engineering schematic and is not intended to be used as such. Data source: St. Paul Enterprise GIS, 2018.



ATTACHMENT C

CITY OF SAINT PAUL, MINNESOTA

CDBG Eligible Census Tracts

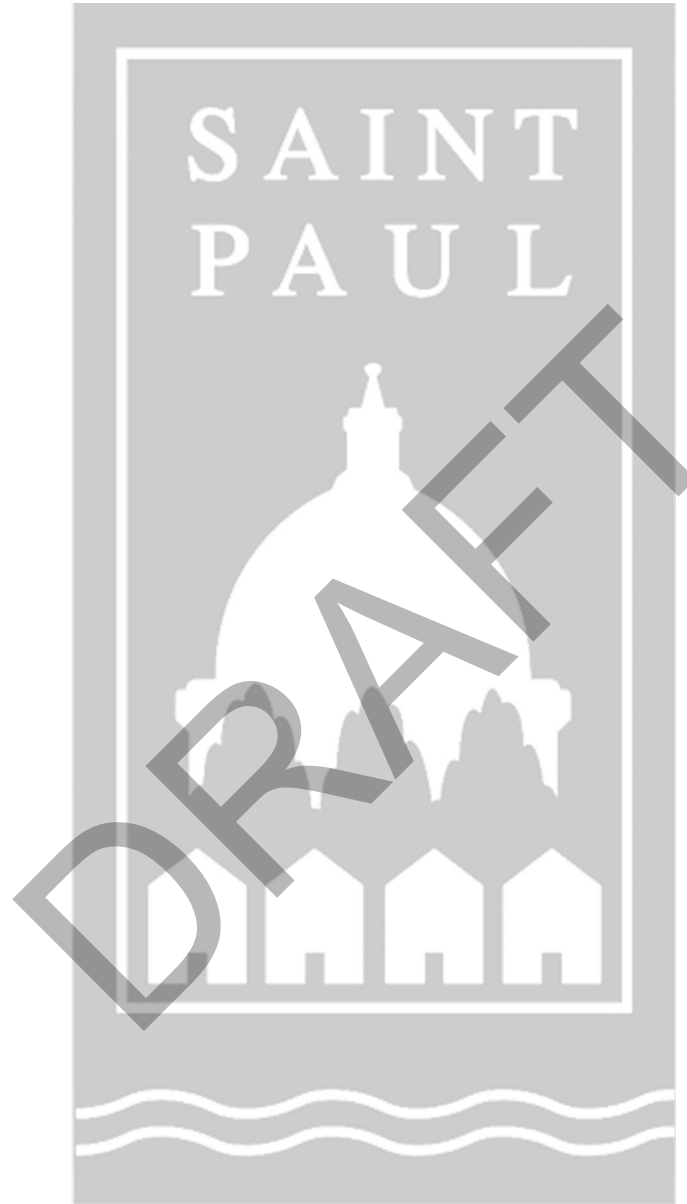
Geo ID	Census Tract	State ID	County ID	Low-Income Population in Tract	Total Population in Tract	% Low-Income
271230000000	302.02	27	123	1,350	2,255	59.87%
271230000000	304	27	123	1,110	1,250	88.80%
271230000000	305	27	123	1,715	1,770	96.89%
271230000000	306.01	27	123	2,755	3,090	89.16%
271230000000	307.03	27	123	370	570	64.91%
271230000000	308	27	123	795	1,030	77.18%
271230000000	310	27	123	700	1,020	68.63%
271230000000	311	27	123	735	1,435	51.22%
271230000000	312	27	123	770	1,305	59.00%
271230000000	313	27	123	860	1,050	81.90%
271230000000	314	27	123	500	685	72.99%
271230000000	315	27	123	935	1,060	88.21%
271230000000	316	27	123	1,300	1,440	90.28%
271230000000	317.02	27	123	1,305	1,700	76.76%
271230000000	318.01	27	123	885	1,175	75.32%
271230000000	319	27	123	660	730	90.41%
271230000000	321	27	123	795	1,250	63.60%
271230000000	324	27	123	960	1,110	86.49%
271230000000	325	27	123	830	975	85.13%
271230000000	326	27	123	935	1,440	64.93%
271230000000	327	27	123	850	920	92.39%
271230000000	331	27	123	795	970	81.96%
271230000000	332	27	123	515	890	57.87%
271230000000	334	27	123	900	900	100.00%
271230000000	335	27	123	835	910	91.76%
271230000000	336	27	123	1,400	1,580	88.61%
271230000000	337	27	123	1,255	1,565	80.19%
271230000000	338	27	123	930	1,200	77.50%
271230000000	339	27	123	795	1,480	53.72%
271230000000	340	27	123	410	755	54.30%

ATTACHMENT C

CITY OF SAINT PAUL, MINNESOTA

CDBG Eligible Census Tracts

Geo ID	Census Tract	State ID	County ID	Low-Income Population in Tract	Total Population in Tract	% Low-Income
271230000000	342.01	27	123	1,100	1,815	60.61%
271230000000	345	27	123	1,055	1,475	71.53%
271230000000	346.01	27	123	435	755	57.62%
271230000000	346.02	27	123	450	705	63.83%
271230000000	359	27	123	610	1,005	60.70%
271230000000	361	27	123	1,415	1,610	87.89%
271230000000	365	27	123	475	845	56.21%
271230000000	366	27	123	955	1,725	55.36%
271230000000	368	27	123	750	1,105	67.87%
271230000000	370	27	123	205	395	51.90%
271230000000	371	27	123	875	890	98.31%
271230000000	372	27	123	1,240	1,845	67.21%
271230000000	376.02	27	123	475	835	56.89%
271230000000	405.02	27	123	465	890	52.25%
271230000000	406.04	27	123	685	820	83.54%
271230000000	408.01	27	123	645	835	77.25%
271230000000	408.02	27	123	205	205	100.00%
271230000000	409.02	27	123	1,110	2,105	52.73%
271230000000	411.03	27	123	965	1,505	64.12%
271230000000	411.07	27	123	1,240	2,260	54.87%
271230000000	416.02	27	123	1,255	1,960	64.03%
271230000000	420.02	27	123	1,005	1,255	80.08%
271230000000	421.01	27	123	1,540	2,405	64.03%
271230000000	422.01	27	123	840	1,385	60.65%
271230000000	423.02	27	123	830	1,590	52.20%
271230000000	425.01	27	123	530	810	65.43%
271230000000	428	27	123	360	485	74.23%



ATTACHMENT E



Affordable Housing Connections, Inc.
Summary Report to City of St. Paul on HOME Projects Inspections
Report Period: June 1, 2018 through May 31, 2019

43 annual reports were reviewed and 134 HOME units and respective tenant files were inspected/reviewed.

IDIS No.	Project Name	Project Total Units	HOME Units Total	Inspection Frequency	Inspection Dates		No. of Units Inspected	Physical Inspection Results	Desk Audit & Tenant File Review Results	Date Last Rent Increase Approved
					2018	2019				
1927	2700 University	248	11	every 3 years	May	5/21/19	4	1 Building Exterior & 1 Unit Finding. Response due 6/28/19. Owner yet to respond.	2019 Annual recertifications not completed for files reviewed. Several report review findings require correction. Response due 6/28/19. Owner yet to respond.	
1030	American House II	13	13	every 2 years	9/5/2018	-	4	No Findings	Corrections for file review findings received on 10/15/18; no report review findings.	
633	Bluff Park Homes	73	9	annual	7/24/18	July	4	No Findings	No file review findings; corrected PY2017 HOME report received on 8/0/18.	9/5/18
1469	Booth Brown House	25	8	every 2 years	6/7/18	-	4	1 Site & 1 Unit Findings. Completed work orders received on 7/7/18	Corrections for file review findings and corrected PY2016 HOME report received on 7/17/18.	
1925	Cambric Senior Housing	113	7	every 3 years	8/1/18	-	4	1 Unit Finding. Completed work order received on 9/27/18	No file review findings; corrected PY2017 HOME report received on 9/27/18.	
1607	Commerce II	45	7	annual	9/5/18	June	4	1 Building Systems and 1 Unit Finding. Completed work orders received on 10/15/18.	No file review findings; corrected PY2017 HOME report received on 10/15/18.	
1242	Cornelia House	47	10	annual	6/21/18	June	4	No Findings	No file review findings; No report findings.	4/6/18
1312	Crane Ordway	70	16	annual	7/12/18	July	4	No Findings	No file review findings; No report findings.	1/14/16
1106	Crestview Community Expansion	44	11	annual	6/13/18	July	4	2 Bldg Findings. Completed work orders received on 7/13/18	Corrections for file review findings received on 7/13/18; no report review findings.	5/21/19
1539	Delancey Apartments	37	13	annual	6/13/18	June	4	2 Bldg & 6 Unit Findings. Completed work orders received on 7/14/18.	No file review findings; No report findings.	8/20/18
1912	Elders Lodge	43	17	annual	6/26/18	5/14/18	4	1 Site, 2 Bldg & 4 Unit Findings. Corrections due 8/29/18. 2019: No findings	File and report review corrections due 8/29/18. 2019: No file review findings; No report findings.	
1160	Graham Place	121	8	annual	8/28/18	August	4	No Findings	No file review findings; No report findings	12/4/18
1822	Hamline Station East	51	5	annual	6/13/18	July	4	7 Unit Findings. Completed work orders received on 7/13/18.	No file review findings; No report findings.	
1821	Hamline Station West	57	5	annual	6/13/18	July	4	2 Unit Findings. Completed work orders received on 7/13/18.	No file review findings; No report findings.	
1117	Historic Bluff Landing	16	2	every 2 years	7/24/18	-	2	Numerous unit findings (tenant skipped and left unit with many deficiencies). Completed work orders received 8/31/18.	No file review findings; No report findings.	4/6/18
843	Idaho Ridge Townhomes	16	7	every 2 years	9/12/18	-	4	No Findings	No file review findings; No report findings.	10/17/18
1603	Kimball Court	76	15	annual	9/5/18	June	4	1 Unit & 1 Common Area Findings. Completed work order received on 10/22/18.	Corrections for file review findings and corrected PY2017 HOME report received on 10/22/18.	3/11/16
1224	Lyon's Court	60	3	annual	9/18/18	September	3	No Findings	No file review findings; No report findings.	11/8/18
1885	Maryland Park Apartments	172	6	annual	8/1/18	5/28/19	4	No Findings	No file review findings; No report findings.	
1811	Midway Pointe	50	4	annual	6/21/18	June	4	No Findings	No file review findings; No report findings.	
1760	Northern Warehouse	52	5	annual	7/24/18	June	4	1 Building Systems Finding. Completed work order received on 8/6/18.	No file review findings; No report findings.	4/6/18
1253	Phalen Senior Lofts	73	35	annual	9/18/18	September	7	1 Unit Finding. Completed work order received 9/18/18.	No file review findings; No report findings.	11/8/18
1605	Renaissance Box	70	4	annual	7/12/18	July	4	No Findings	No file review findings; No report findings.	1/12/16



Affordable Housing Connections, Inc.
Summary Report to City of St. Paul on HOME Projects Inspections
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ATTACHMENT E

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IDIS No.	Project Name	Project Total Units	HOME Units Total	Inspection Frequency	Inspection Dates		No. of Units Inspected	Physical Inspection Results	Desk Audit & Tenant File Review Results	Date Last Rent Increase Approved
					2018	2019				
1052	Seabury	50	49	annual	6/21/18	June	10	No Findings	No file review findings; Corrected PY2017 HOME report received on 7/9/18.	7/5/12
PI 001	Selby Grotto Apartments	40	3	annual	9/11/18	5/14/19	3	Both Dates - No Findings	Both Dates - No file review findings; No report findings.	5/19/16
947	Sibley Park Apartments	114	25	annual	9/18/18	September	5	No Findings	No file review findings; No report findings.	11/8/18
1696	Terraces (Wabasha/McLean)	35	17	annual	7/24/18	June	4	4 Unit Findings. Completed work orders received on 8/7/18	No file review findings; No report findings.	4/6/18
1914	Western U Plaza	60	2	annual	8/16/18	July	2	5 unit, 1 Common Area, and 1 Building Systems Findings; All corrected work orders received 9/14/18.	No file review findings; No report findings.	
1744	Westside Flats	178	17	annual	9/18/18	September	5	No Findings	No file review findings; No report findings.	11/8/18
1526	Winnipeg Apartments	56	5	annual	9/11/18	5/14/19	4	2018 - No Findings; 2019 - 1 Unit and 1 common Area Findings; completed work orders due 6/26/19. Owner yet to respond.	Both Dates - No file review findings; No report findings.	5/19/16
1399	YWCA-Grotto	8	2	every 2 years	-	5/16/19	2	1 Building Systems Finding. Completed work orders received on 6/11/19.	No file review findings; No report findings.	10/31/17
1285	YWCA-Oxford	12	12	every 2 years	-	5/16/19	4	3 Unit and 1 Building Systems Findings. Completed work orders received on 6/11/19.	Corrections for file review findings and corrected PY2018 HOME report received on 6/11/19.	10/31/17
1105	YWCA-Supp Lexington	18	3	every 2 years	-	5/16/19	3	3 Unit & 1 Common Area Findings. Completed work orders reviewed on 6/11/19.	No file review findings; Corrected PY2018 HOME report received on 6/11/19.	10/31/17
32	Total Properties						Total Units	134		

ATTACHMENT F



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2018
ST. PAUL, MN

DATE: 07-31-19
TIME: 10:08
PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	9,152,380.14
02 ENTITLEMENT GRANT	6,822,334.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	2,081,102.41
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	12,666.01
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	18,068,482.56

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	8,298,911.94
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	8,298,911.94
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	559,763.05
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	8,858,674.99
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	9,209,807.57

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	594,738.30
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	7,067,526.64
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	7,662,264.94
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	92.33%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2017 PY: 2018 PY: 2019
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	17,573,159.42
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	15,314,508.06
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	87.15%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	950,051.26
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	201,168.55
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	139,565.81
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	1,011,654.00
32 ENTITLEMENT GRANT	6,822,334.00
33 PRIOR YEAR PROGRAM INCOME	2,982,800.39
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	9,805,134.39
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.32%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	559,763.05
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	1,940,554.93
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	1,000,080.98
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	1,500,237.00
42 ENTITLEMENT GRANT	6,822,334.00
43 CURRENT YEAR PROGRAM INCOME	2,081,102.41
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	8,903,436.41
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.85%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

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Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	8	2062	234-238 Bates (Euclid View Flats)	14B	LMH	\$27,500.00
2018	6	2139	208-210 Bates	14B	LMH	\$567,238.30
				14B	Matrix Code 14B	\$594,738.30
Total						\$594,738.30

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2002	4	1819	6211525	Maryland & Western	01	LMH	\$133,685.32
2002	4	1819	6218767	Maryland & Western	01	LMH	\$95,301.91
2002	4	1819	6238047	Maryland & Western	01	LMH	\$147,086.61
					01	Matrix Code 01	\$376,073.84
2013	3	1837	6204231	Castillo Park	03F	LMA	\$11,497.25
2016	3	2021	6192684	Rondo Commemorative Plaza	03F	LMA	\$193,950.39
2016	3	2021	6218341	Rondo Commemorative Plaza	03F	LMA	\$22,388.06
2017	1	2086	6204231	Marydale Play Area	03F	LMA	\$166,280.88
2017	1	2086	6238047	Marydale Play Area	03F	LMA	\$63,750.58
2018	10	2161	6238047	Western Sculpture Park Play Area	03F	LMA	\$22,101.25
2018	11	2149	6238047	Eastview Play Area	03F	LMA	\$571.50
					03F	Matrix Code 03F	\$480,539.91
2017	5	2140	6218767	Winter Safe Space Shelter	03T	LMC	\$44,000.00
					03T	Matrix Code 03T	\$44,000.00
2017	5	2144	6279008	2018 Block Nurse	05A	LMC	\$83,000.00
					05A	Matrix Code 05A	\$83,000.00
2018	3	2181	6249136	2018 Housing Equity Law Project	05C	LMC	\$39,236.55
2018	3	2181	6279008	2018 Housing Equity Law Project	05C	LMC	\$25,632.45
					05C	Matrix Code 05C	\$64,869.00
2017	5	2092	6192684	Expanded Pre-Charge Diversion	05D	LMC	\$11,798.43
2018	3	2183	6238047	2018 Pre-Court Diversion	05D	LMC	\$9,056.30
					05D	Matrix Code 05D	\$20,854.73
2017	5	2091	6218767	Acute Intervention Project	05G	LMC	\$33,824.50
2018	3	2182	6238047	2018 St Paul Domestic Intervention Project	05G	LMC	\$16,912.25
2018	3	2182	6249136	2018 St Paul Domestic Intervention Project	05G	LMC	\$16,912.25
2018	3	2182	6279008	2018 St Paul Domestic Intervention Project	05G	LMC	\$16,912.25
					05G	Matrix Code 05G	\$84,561.25
2018	5	2145	6238047	2018 Capitol City Youth Employment	05H	LMC	\$371,000.00
					05H	Matrix Code 05H	\$371,000.00
2017	5	2116	6177519	District 1 Community Engagement	05I	LMA	\$5,895.60
2017	5	2116	6192684	District 1 Community Engagement	05I	LMA	\$6,813.87
2017	5	2116	6204231	District 1 Community Engagement	05I	LMA	\$225.74
2017	5	2117	6177519	District 2 Community Engagement	05I	LMA	\$1,705.57
2017	5	2119	6177519	District 4 Community Engagement	05I	LMA	\$6,340.00
2017	5	2119	6204231	District 4 Community Engagement	05I	LMA	\$9,550.00
2017	5	2119	6238047	District 4 Community Engagement	05I	LMA	\$7,390.00
2017	5	2120	6192684	District 5 Community Council	05I	LMA	\$1,305.04
2017	5	2121	6177519	District 6 Community Engagement	05I	LMA	\$4,477.36
2017	5	2121	6192684	District 6 Community Engagement	05I	LMA	\$4,477.36
2017	5	2121	6204231	District 6 Community Engagement	05I	LMA	\$1,100.96
2017	5	2123	6192684	District 8 Community Engagement	05I	LMA	\$21,051.64
2017	5	2123	6238047	District 8 Community Engagement	05I	LMA	\$9,641.48
2017	5	2123	6249136	District 8 Community Engagement	05I	LMA	\$4,306.88
2017	5	2125	6177519	District 17 Community Engagement	05I	LMA	\$8,265.40
2017	5	2125	6192684	District 17 Community Engagement	05I	LMA	\$1,395.98
2018	4	2212	6279008	District 1 Community Engagement	05I	LMA	\$31,664.25
2018	4	2213	6279008	District 2 Community Engagement	05I	LMA	\$29,847.11
2018	4	2214	6279008	District 3 Community Engagement	05I	LMA	\$28,868.03
2018	4	2216	6258539	District 5 Community Engagement	05I	LMA	\$26,208.83
2018	4	2216	6279008	District 5 Community Engagement	05I	LMA	\$8,791.17
2018	4	2217	6279008	District 6 Community Engagement	05I	LMA	\$21,894.83

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2018	4	2220	6279008	District 11 Community Engagement	05I	LMA	\$33,652.48
2018	4	2221	6279008	District 17 Community Engagement	05I	LMA	\$6,896.70
					05I	Matrix Code 05I	\$281,766.28
2018	8	2196	6249136	0 Rivoli (322922220069)	12	LMH	\$20,000.00
2018	8	2197	6249136	0 Rivoli (322922220070)	12	LMH	\$20,000.00
2018	8	2198	6249136	0 Otsego (322922220049)	12	LMH	\$20,000.00
2018	8	2199	6249136	0 Otsego (322922220050)	12	LMH	\$20,000.00
					12	Matrix Code 12	\$80,000.00
2013	7	1849	6211525	Home Improvement Plus	14A	LMH	\$25,177.82
2013	7	1849	6218341	Home Improvement Plus	14A	LMH	\$11,280.55
2013	7	1849	6238047	Home Improvement Plus	14A	LMH	\$7,274.48
2013	7	1849	6268266	Home Improvement Plus	14A	LMH	\$136,698.31
2013	7	2006	6211525	East Side Revolving Loan Fund	14A	LMH	\$87,238.55
2013	7	2006	6218341	East Side Revolving Loan Fund	14A	LMH	\$9,522.75
2013	7	2006	6268266	East Side Revolving Loan Fund	14A	LMH	\$382,906.39
2013	7	2008	6192684	Facelift and Emergency Assistance Fund	14A	LMH	\$9,198.45
2013	7	2008	6204231	Facelift and Emergency Assistance Fund	14A	LMH	\$37,873.20
2013	7	2008	6268266	Facelift and Emergency Assistance Fund	14A	LMH	\$181,432.00
2013	7	2011	6204231	Neighborworks St Paul Home Improvement Loan Fund	14A	LMH	\$41,009.52
2013	7	2011	6211525	Neighborworks St Paul Home Improvement Loan Fund	14A	LMH	\$71,024.95
2013	7	2011	6218767	Neighborworks St Paul Home Improvement Loan Fund	14A	LMH	\$46,819.07
2013	7	2011	6268266	Neighborworks St Paul Home Improvement Loan Fund	14A	LMH	\$89,524.05
2013	7	2012	6218341	NENDC Home Improvement Plus	14A	LMH	\$3,233.61
2013	7	2012	6238047	NENDC Home Improvement Plus	14A	LMH	\$8,090.08
2013	7	2012	6249136	NENDC Home Improvement Plus	14A	LMH	\$86,355.17
2013	7	2012	6258539	NENDC Home Improvement Plus	14A	LMH	\$2,455.29
2013	7	2012	6268266	NENDC Home Improvement Plus	14A	LMH	\$28,602.56
2013	7	2012	6279008	NENDC Home Improvement Plus	14A	LMH	\$18,615.85
2013	7	2048	6204231	979 Iglehart	14A	LMH	\$41,166.47
2015	11	2022	6177519	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$4,433.21
2015	11	2022	6204231	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$9,602.64
2015	11	2022	6211525	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$23,726.25
2015	11	2022	6218341	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$29,992.19
2015	11	2022	6268266	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$4,694.55
2017	7	2072	6211525	DBNHS East Side Revolving Loan Fund	14A	LMH	\$19,661.19
2017	7	2072	6218341	DBNHS East Side Revolving Loan Fund	14A	LMH	\$206,485.95
2017	7	2072	6218767	DBNHS East Side Revolving Loan Fund	14A	LMH	\$98,852.86
2017	7	2072	6268266	DBNHS East Side Revolving Loan Fund	14A	LMH	\$36,234.31
2017	7	2073	6204231	Neighborworks Facelift and Emergency Fund	14A	LMH	\$46,556.80
2017	7	2073	6211525	Neighborworks Facelift and Emergency Fund	14A	LMH	\$21,272.00
2017	7	2073	6218341	Neighborworks Facelift and Emergency Fund	14A	LMH	\$9,416.43
2017	7	2073	6258539	Neighborworks Facelift and Emergency Fund	14A	LMH	\$12,619.37
2017	7	2073	6268266	Neighborworks Facelift and Emergency Fund	14A	LMH	\$24,417.04
2017	7	2073	6279008	Neighborworks Facelift and Emergency Fund	14A	LMH	\$21,663.00
2017	7	2076	6218341	NeighborWorks St Paul Home improvement RLF	14A	LMH	\$5,249.73
2017	7	2076	6218767	NeighborWorks St Paul Home improvement RLF	14A	LMH	\$12,002.23
2017	7	2076	6258539	NeighborWorks St Paul Home improvement RLF	14A	LMH	\$65,543.04
2017	7	2076	6268266	NeighborWorks St Paul Home improvement RLF	14A	LMH	\$76,711.33
2017	7	2076	6279008	NeighborWorks St Paul Home improvement RLF	14A	LMH	\$16,672.66
2017	7	2077	6249136	NENDC Home Improvement Plus RLF	14A	LMH	\$3,125.00
2017	7	2077	6279008	NENDC Home Improvement Plus RLF	14A	LMH	\$3,356.37
2017	7	2078	6177519	Citywide Home Owner Improvement Program	14A	LMH	\$48,583.00
2017	7	2078	6192684	Citywide Home Owner Improvement Program	14A	LMH	\$86,771.75
2017	7	2078	6204231	Citywide Home Owner Improvement Program	14A	LMH	\$12,291.00
2017	7	2078	6211525	Citywide Home Owner Improvement Program	14A	LMH	\$44,053.20
2017	7	2078	6218341	Citywide Home Owner Improvement Program	14A	LMH	\$107,700.92
2017	7	2078	6238047	Citywide Home Owner Improvement Program	14A	LMH	\$2,688.00
2017	7	2078	6249136	Citywide Home Owner Improvement Program	14A	LMH	\$134,355.79
2017	7	2087	6218341	Neighborworks Green Line HIP RLF	14A	LMH	\$36,958.21
2017	7	2087	6258539	Neighborworks Green Line HIP RLF	14A	LMH	\$91,555.16
2017	7	2087	6268266	Neighborworks Green Line HIP RLF	14A	LMH	\$2,306.77

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2017	7	2087	6279008	Neighborworks Green Line HIP RLF	14A	LMH	\$12,308.39
2017	7	2115	6177519	700 4th Street E	14A	LMH	\$44,082.32
2017	7	2115	6218341	700 4th Street E	14A	LMH	\$41,139.75
2018	7	2137	6192684	69 Garfield	14A	LMH	\$5,300.00
2018	7	2146	6249136	2018 Citywide Homeowner Rehab Program	14A	LMH	\$56,589.31
2018	7	2146	6258539	2018 Citywide Homeowner Rehab Program	14A	LMH	\$35,762.00
2018	7	2146	6279008	2018 Citywide Homeowner Rehab Program	14A	LMH	\$124,859.02
2018	7	2146	6279670	2018 Citywide Homeowner Rehab Program	14A	LMH	\$380.00
2018	7	2148	6238047	East Side Revolving Loan Fund	14A	LMH	\$116,104.79
2018	7	2148	6249136	East Side Revolving Loan Fund	14A	LMH	\$99,898.82
2018	7	2148	6258539	East Side Revolving Loan Fund	14A	LMH	\$38,343.64
2018	7	2148	6268266	East Side Revolving Loan Fund	14A	LMH	\$205,976.87
2018	7	2148	6279008	East Side Revolving Loan Fund	14A	LMH	\$66,275.18
2019	7	2223	6249136	1295 Galtier	14A	LMH	\$145,827.38
2019	7	2224	6249136	1883 Nevada	14A	LMH	\$160,774.38
2019	7	2230	6279008	1178 Larpenteur Ave E	14A	LMH	\$27,102.52
					14A	Matrix Code 14A	\$3,825,775.44
2013	12	2060	6177519	823 University Ave W	14E	LMA	\$13,832.01
2013	12	2060	6211525	823 University Ave W	14E	LMA	\$13,236.99
2015	11	2015	6211525	NENDC Economic Loan Leverage Fund	14E	LMJ	\$8,893.46
2015	11	2015	6268266	NENDC Economic Loan Leverage Fund	14E	LMJ	\$25,983.59
2015	11	2016	6211525	NENDC North End Economic Development Fund	14E	LMJ	\$919.04
2015	11	2020	6204231	HSP Restore Saint Paul Commercial Facade Program	14E	LMJ	\$8,864.35
2015	11	2020	6218341	HSP Restore Saint Paul Commercial Facade Program	14E	LMJ	\$783.25
2015	11	2020	6268266	HSP Restore Saint Paul Commercial Facade Program	14E	LMJ	\$150.92
2015	11	2057	6192684	956 Payne Ave (Brunson's Pub)	14E	LMJ	\$1,752.00
2017	9	2081	6238047	NENDC North End ED RLF	14E	LMJ	\$5,000.00
2017	9	2085	6218767	HSP Restore Saint Paul Commercial Facade Program	14E	LMJ	\$3,957.08
2017	9	2085	6258539	HSP Restore Saint Paul Commercial Facade Program	14E	LMJ	\$4,136.41
2017	9	2085	6268266	HSP Restore Saint Paul Commercial Facade Program	14E	LMJ	\$1,701.41
2017	9	2113	6211525	1337 Rice St (Hmong Elders Center)	14E	LMC	\$45,000.00
2017	9	2113	6238047	1337 Rice St (Hmong Elders Center)	14E	LMC	\$44,000.00
2017	9	2143	6192684	932 Arcade (Arcade Bar)	14E	LMA	\$1,800.00
2017	9	2143	6204231	932 Arcade (Arcade Bar)	14E	LMA	\$1,950.00
2018	9	2150	6258539	ESNDC District del Sol Rejuvenation	14E	LMJ	\$3,080.00
2018	9	2152	6218767	ESNDC Business Investment Fund	14E	LMJ	\$2,552.00
2018	9	2152	6238047	ESNDC Business Investment Fund	14E	LMJ	\$2,992.00
2018	9	2152	6249136	ESNDC Business Investment Fund	14E	LMJ	\$1,320.00
2018	9	2152	6279008	ESNDC Business Investment Fund	14E	LMJ	\$5,368.00
2018	9	2178	6218341	798 E 7th St (Manana Restaurant)	14E	LMJ	\$66,960.26
2018	9	2184	6258539	432 Wabasha (Bootstrap Coffee Roasters)	14E	LMJ	\$25,000.00
2018	9	2185	6258539	200 Cesar Chavez (Novedades Lupits)	14E	LMA	\$5,878.00
2018	9	2186	6218767	932 Arcade (Arcade Bar)	14E	LMA	\$1,500.00
2018	9	2186	6238047	932 Arcade (Arcade Bar)	14E	LMA	\$4,500.00
2018	9	2186	6249136	932 Arcade (Arcade Bar)	14E	LMA	\$12,052.00
2018	9	2186	6279008	932 Arcade (Arcade Bar)	14E	LMA	\$21,948.00
2018	9	2226	6279008	829 Maryland Ave E (Personnel Resources)	14E	LMA	\$10,700.00
					14E	Matrix Code 14E	\$345,810.77
2017	7	2088	6177519	Direct Rehabilitation	14H	LMH	\$39,210.35
2017	7	2088	6204231	Direct Rehabilitation	14H	LMH	\$64,139.25
2018	7	2160	6204231	Rehabilitation Administration	14H	LMH	\$13,562.30
2018	7	2160	6218341	Rehabilitation Administration	14H	LMH	\$53,804.75
2018	7	2160	6238047	Rehabilitation Administration	14H	LMH	\$46,100.42
2018	7	2160	6258539	Rehabilitation Administration	14H	LMH	\$69,267.42
					14H	Matrix Code 14H	\$286,084.49
2013	7	1936	6192684	RESIDENTIAL HAZARDOUS MATERIALS REMOVAL	14I	LMH	\$10,060.00
2013	7	1936	6218767	RESIDENTIAL HAZARDOUS MATERIALS REMOVAL	14I	LMH	\$13,566.81
					14I	Matrix Code 14I	\$23,626.81
2017	9	2132	6238047	936 Selby (Sebly-Milton-Vic)	17C	LMJ	\$287,510.87
2017	9	2132	6249136	936 Selby (Sebly-Milton-Vic)	17C	LMJ	\$237,489.13
					17C	Matrix Code 17C	\$525,000.00

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2015	11	2017	6177519	ESNDC Payne-Arcade BIF	18A	LMJ	\$5,361.84
2017	9	2080	6258466	NENDC Economic Development RLF	18A	LMJ	\$4,915.75
2017	9	2082	6192684	ESNDC Payne Ave BIF	18A	LMJ	\$5,632.00
2017	9	2082	6204231	ESNDC Payne Ave BIF	18A	LMJ	\$96.00
2017	9	2089	6177519	719 Payne Ave (Karibu)	18A	LMJ	\$50,100.00
2017	9	2089	6204231	719 Payne Ave (Karibu)	18A	LMJ	\$59,458.53
2018	9	2179	6249136	120 Plato Blvd (St Croix Linen)	18A	LMJ	\$49,000.00
					18A	Matrix Code 18A	\$174,564.12
Total							\$7,067,526.64

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	5	2140	6218767	Winter Safe Space Shelter	03T	LMC	\$44,000.00
					03T	Matrix Code 03T	\$44,000.00
2017	5	2144	6279008	2018 Block Nurse	05A	LMC	\$83,000.00
					05A	Matrix Code 05A	\$83,000.00
2018	3	2181	6249136	2018 Housing Equity Law Project	05C	LMC	\$39,236.55
2018	3	2181	6279008	2018 Housing Equity Law Project	05C	LMC	\$25,632.45
					05C	Matrix Code 05C	\$64,869.00
2017	5	2092	6192684	Expanded Pre-Charge Diversion	05D	LMC	\$11,798.43
2018	3	2183	6238047	2018 Pre-Court Diversion	05D	LMC	\$9,056.30
					05D	Matrix Code 05D	\$20,854.73
2017	5	2091	6218767	Acute Intervention Project	05G	LMC	\$33,824.50
2018	3	2182	6238047	2018 St Paul Domestic Intervention Project	05G	LMC	\$16,912.25
2018	3	2182	6249136	2018 St Paul Domestic Intervention Project	05G	LMC	\$16,912.25
2018	3	2182	6279008	2018 St Paul Domestic Intervention Project	05G	LMC	\$16,912.25
					05G	Matrix Code 05G	\$84,561.25
2018	5	2145	6238047	2018 Capitol City Youth Employment	05H	LMC	\$371,000.00
					05H	Matrix Code 05H	\$371,000.00
2017	5	2116	6177519	District 1 Community Engagement	05I	LMA	\$5,895.60
2017	5	2116	6192684	District 1 Community Engagement	05I	LMA	\$6,813.87
2017	5	2116	6204231	District 1 Community Engagement	05I	LMA	\$225.74
2017	5	2117	6177519	District 2 Community Engagement	05I	LMA	\$1,705.57
2017	5	2119	6177519	District 4 Community Engagement	05I	LMA	\$6,340.00
2017	5	2119	6204231	District 4 Community Engagement	05I	LMA	\$9,550.00
2017	5	2119	6238047	District 4 Community Engagement	05I	LMA	\$7,390.00
2017	5	2120	6192684	District 5 Community Council	05I	LMA	\$1,305.04
2017	5	2121	6177519	District 6 Community Engagement	05I	LMA	\$4,477.36
2017	5	2121	6192684	District 6 Community Engagement	05I	LMA	\$4,477.36
2017	5	2121	6204231	District 6 Community Engagement	05I	LMA	\$1,100.96
2017	5	2123	6192684	District 8 Community Engagement	05I	LMA	\$21,051.64
2017	5	2123	6238047	District 8 Community Engagement	05I	LMA	\$9,641.48
2017	5	2123	6249136	District 8 Community Engagement	05I	LMA	\$4,306.88
2017	5	2125	6177519	District 17 Community Engagement	05I	LMA	\$8,265.40
2017	5	2125	6192684	District 17 Community Engagement	05I	LMA	\$1,395.98
2018	4	2212	6279008	District 1 Community Engagement	05I	LMA	\$31,664.25
2018	4	2213	6279008	District 2 Community Engagement	05I	LMA	\$29,847.11
2018	4	2214	6279008	District 3 Community Engagement	05I	LMA	\$28,868.03
2018	4	2216	6258539	District 5 Community Engagement	05I	LMA	\$26,208.83
2018	4	2216	6279008	District 5 Community Engagement	05I	LMA	\$8,791.17
2018	4	2217	6279008	District 6 Community Engagement	05I	LMA	\$21,894.83
2018	4	2220	6279008	District 11 Community Engagement	05I	LMA	\$33,652.48
2018	4	2221	6279008	District 17 Community Engagement	05I	LMA	\$6,896.70
					05I	Matrix Code 05I	\$281,766.28
Total							\$950,051.26

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	12	2083	6238047	Planning Administration	20		\$2,121.51
2017	12	2083	6249136	Planning Administration	20		\$5,000.00
2017	12	2083	6258539	Planning Administration	20		\$25,335.30
					20	Matrix Code 20	\$32,456.81
2015	20	2010	6177519	General Administration	21A		\$82,835.94
2015	20	2010	6192684	General Administration	21A		\$1,599.00
2015	20	2010	6204231	General Administration	21A		\$23,192.51
2017	12	2075	6204231	PED General Administration	21A		\$61,340.04
2017	12	2075	6218341	PED General Administration	21A		\$59,676.17
2017	12	2075	6238047	PED General Administration	21A		\$55,053.30
2017	12	2075	6258539	PED General Administration	21A		\$87,494.73
2017	12	2075	6279008	PED General Administration	21A		\$7,950.25
2017	12	2075	6279663	PED General Administration	21A		\$143,164.30
					21A	Matrix Code 21A	\$522,306.24
2018	12	2142	6192684	Fair Housing Implementation Council	21D		\$5,000.00
					21D	Matrix Code 21D	\$5,000.00
Total							\$559,763.05

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GLOSSARY OF TERMS, ACRONYMS, AND ABBREVIATIONS

Affordable Housing – Defined as housing where the occupant(s) is/are paying no more than 30% of his/her income for gross housing costs, including utilities.

Annual Action Plan (AAP) - are annual plans for the period covered by the Consolidated Plan (typically three to five years) which provide a concise summary of the actions, activities, and specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified in the Consolidated Plan.

Assisted Housing – Housing which is subject to restrictions on rents because of one or more governmental subsidies.

ADA – Americans with Disabilities Act.

AFFH – Affirmatively Furthering Fair Housing is a legal requirement that federal agencies and federal grantees further the purposes of the Fair Housing Act.

AI – Analysis of Impediments to Fair Housing is a comprehensive review of an Entitlement jurisdiction's laws, regulations, and administrative policies, procedures, and practices how those laws, etc. affect the location, availability, and accessibility of housing, both public and private, and the effect on housing choice for all protected classes

AMI – Area median income is the midpoint of a region's income distribution – half of families earn more than the median and half earn less than the median. For housing policy, income thresholds set relative to the area median income—such as 80% of the area median income—identify households eligible to live in income-restricted housing units and the affordability of housing units to low-income households.

B2GNow – City of Saint Paul's online reporting system for firms doing business with the City which allows businesses to submit reports electronically.

Barrier-Free Housing – Housing in which persons who are disabled may live without the need for physical assistance.

CAHS - Coordinated Access to Housing and Shelter is the process that conducts intake assessments to determine the most appropriate referral for homeless families and individuals seeking emergency shelter.

CAPER – Consolidated Annual Performance and Evaluation Report to HUD in which the City of Dallas reports on accomplishments and progress toward Consolidated Plan goals.

CBDO – Community-based development organization which can received funding under the CDBG program to provide community development which benefit low-income citizens.

CDBG - Community Development Block Grant is an annual entitlement grant of federal dollars, from H U D to the City of Dallas, used to fund activities that primarily benefit low/moderate-income citizens.

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CDC – Community Development Corporations are nonprofit, community-based organizations focused on revitalizing the areas in which they are located, typically low-income, underserved neighborhoods that have experienced significant disinvestment.

CERT - Central Certification Program is a small business certification program recognized by Hennepin County, Ramsey County, the City of Minneapolis and the City of Saint Paul. The CERT Program includes certification for MBE, WBE, and SBE.

CFR – Code of Federal Regulations (HUD regulations are at 24 CFR).

CHAS – Comprehensive Housing Affordability Strategy.

CHDO – Community Housing Development Organization, a private non-profit, community based service organization that develops affordable housing for low-income households.

CLT - Community land trusts are nonprofit, community-based organizations designed to ensure community stewardship of land. CLTs can be used for many types of development (including commercial and retail), but are primarily used to ensure long-term housing affordability.

Conduit Revenue Bonds – are tax-exempt revenue bonds issued by the HRA and are used for not-for-profit organization capital improvement projects.

Consolidated Plan (Con Plan) – a required strategic plan for any local unit of government receiving HUD funds which requires the jurisdiction to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions.

CoC - Continuum of Care is a comprehensive system designed to move individuals and families from homelessness to permanent housing by providing specialized assistance (e.g., job training, psychological counseling, budget counseling, education, etc.).

Elderly – A person who is at least 62 years of age and older (applies to housing activities). A person who is at least 60 years of age and older (applies to non-housing Community Development Block Grant activities).

Emergency Shelter – Any facility with overnight sleeping accommodations, the primary purpose of which is to provide temporary shelter for the homeless in general or specific segments of the homeless population.

Entitlement Community – A community that receives funding directly from HUD and develops its own programs and funding priorities, for example, the City of Saint Paul.

ESG – Emergency Solutions Grant provides funding to assist homeless individuals/families or prevent individual/families from becoming homeless.

Extremely Low Income – Persons whose income falls below 30% of the median income for the area.

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Fair Housing Act – Federal legislation that provides for equal opportunity for everyone in the sale, rental, and financing of housing and prohibits discrimination on the basis of race, color, religion, handicap status, sex, age, familial status or national origin.

Family Income – Family means all persons living in the same household who are related by birth, marriage or adoption.

FHEO – HUD Office of Fair Housing and Equal Opportunity.

FHIC - Fair Housing Implementation Council was established to coordinate efforts of its participating members to comply with their obligations to affirmatively further fair housing throughout the Twin Cities metro housing market area.

FHPAP – Family Homeless Prevention and Assistance program provides grants to encourage and support innovation at the county or regional level by establishing a comprehensive service system, including prevention services, for families, single adults and youth who are homeless or at risk of becoming homeless.

Frail Elderly – An elderly person who is unable to perform (unassisted) a minimum of three activities required for daily living, including eating, dressing, bathing, grooming and/or household management activities.

HCV - housing choice voucher program is the federal government's major program for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. Housing assistance is provided on behalf of the family or individual who are then able to find their own housing, including single-family homes, townhouses and apartments. The participant is free to choose any housing that meets the requirements of the program and is not limited to units located in subsidized housing projects. The program is administered locally by public housing agencies.

HMIS – Homeless Management Information System is a database to combine data on homeless populations served within a specific geographic area (e.g., St. Paul, Ramsey County).

HOC – Minnesota Homeownership Center provides homebuyer services through classes and one-on-one counseling, and helps homeowners facing foreclosure stay in their homes.

HOME Program – The HOME Investment Partnerships Program which provides formula funding, from HUD to the City of Dallas, for a wide range of affordable housing activities for low-income people which can include rental, homeownership, and rehabilitation of existing housing.

Household – One or more persons occupying a given housing unit (Census Bureau).

Household Income – Household means all persons who occupy a housing unit. Occupants may be a single family, one person living alone, two or more families living together, or any other group of related or unrelated persons who share living arrangements.

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HRA – Housing and Redevelopment Authority is a City of Saint Paul public entity which undertakes housing, commercial and business development activities. The HRA authorizes the acquisition of real estate, housing and commercial loans and grants, and the issuance of bonds.

HREEO - Human Rights and Equal Employment Opportunity at the City of Saint Paul serves to improve the inclusive contracting practices and workforce development strategies of the City.

HUD – United States Department of Housing and Urban Development.

IDIS – Integrated Disbursement & Information System, a nationwide database that provides HUD with current information on the status of HUD-funded activities.

Inspiring Communities - is a City of Saint Paul housing redevelopment strategy providing focused investment in neighborhoods most impacted by foreclosure and vacancy. The program funds assist developers with development gap financing for construction of new housing on vacant lots or rehabilitation of vacant structures.

LIHTC – Low-Income Housing Tax Credits is a program provides tax incentives, written into the Internal Revenue Code, to encourage developers to create affordable housing. These tax credits are provided to each State based on population and are distributed to the State's designated tax credit allocating agency. In turn, these agencies distribute the tax credits based on the State's affordable housing needs with broad outlines of program requirements from the federal government. Tax credit subsidies provide a moderate level of affordability through rent restrictions. Tax credits may be combined with additional sources of federal or state funding

LBP – Lead-Based Paint.

LEP – Limited English Proficient are individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English.

LMI (or low/mod) – Low- and/or Moderate-Income.

Low-Income – Households/persons whose income is below 50% of the area median income.

MACPD – Mayor's Advisory Committee–People with Disabilities advises and makes recommendations to the Mayor and City Council regarding problems, issues, and opportunities facing people with disabilities and specifically focused on issues related to employment, public education, and accessibility.

MBE – Minority-owned Business Enterprise, a business owned by at least 51% minority individuals.

MHFA – Minnesota Housing Finance Agency (a.k.a. Minnesota Housing) is the state's housing finance agency that provides access to safe, decent and affordable housing and to build stronger communities across the state by providing funding for homebuyers and homeowners, single-family projects, rental assistance, and multifamily rental projects.

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Micro-Enterprise Business - A commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise.

Middle-Income – Households/persons whose income is between 81% and 120% of the area median income.

Moderate-Income – Households/persons whose income is between 51% and 80% of the area median income.

Multi-Family Housing – A building with 4 or more residential units, including apartments, condominiums, triplexes, and quadraplexes. Multi-family units are generally attached and share a common lot. Housing type should not be confused with ownership; multi-family units may be owner-occupied or renter-occupied.

NSP - Neighborhood Stabilization Program was created by the federal government to redevelop abandoned and foreclosed homes as part of the Housing & Economic Recovery Act of 2008.

PBRA – Project Based Rental Assistance ties rental assistance to particular rental units and does not travel with the individual tenants. This serves to create a source of long-term affordability.

PSH - Permanent Supportive Housing – Housing with supportive services; an intervention that combines affordable housing assistance with voluntary support services to address the needs of chronically homeless people.

PI – Program Income is income directly generated from a CDBG or HOME Program funded activity (e.g., loan repayments).

PJ – Participating Jurisdiction is a state or local government designated by HUD to receive funding through the HOME Program.

RAB – Resident Advisory Board provides the PHA and the residents with a forum for sharing information about the Agency's Annual Plan, developing and/or making any significant modifications or amendment to the plan. PHAs are required to establish one or more RABs as part of the PHA Plan process and is comprised of individuals who reflect and represent the residents assisted by the PHA.

RRH – Rapid Re-Housing is an intervention designed to help individuals and families that do not need intensive and ongoing supports to quickly exit homelessness and return to permanent housing.

Sage – is the cumulative data base for all ESG recipients to enter their local HMIS homeless data and serves to report outcomes directly to HUD.

SBE - Small Business Enterprise is a business that meets specific economic criteria and is owned, operated, and controlled by one or more persons.

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Section 3 Program - requires that recipients of certain HUD financial assistance, to the greatest extent possible, provide training, employment, contracting, and other economic opportunities to low- and very low-income persons, especially recipients of government assistance for housing, and to businesses that provide economic opportunities to low- and very low-income persons.

Severe Cost Burden – A household/individual which pays more than 50% of their income for housing costs, including utilities.

Single-family Housing – A single-unit family residence which includes conventional homes as well as patio homes, townhomes, and duplexes.

SPHRO - Saint Paul Human Rights Ordinance prohibits discriminatory treatment in employment, real property, education, public accommodations, and public services.

SPPHA – Saint Paul Public Housing Agency.

SRO – Single Room Occupancy is a residential property that includes multiple single room dwelling units. Each unit is for occupancy by a single eligible individual. The unit need not, but may, contain food preparation or sanitary facilities, or both.

STAR Funds – Sales Tax Revitalization funds are derived from a City of Saint Paul half-cent sales tax levy for capital improvements to further residential, economic and commercial development.

Supportive Housing – Housing that includes planned supportive services.

Supportive Housing Services – Services provided to residents of supportive housing to enable them to live as independently as possible.

TBRA – Tenant-Based Rental Assistance is a rental subsidy that helps make up the difference between what a renter can afford to pay and the actual rent for a home or apartment.

TIF – Tax Increment Financing is a public financing method that is used as a subsidy for redevelopment, infrastructure, and other community-improvement projects.

Transitional Housing – A project that is designed to provide housing and appropriate supportive services to homeless persons to facilitate movement to independent living within 24 months.

VASH - combines HUD HCV rental assistance for homeless veterans and their families with case management and clinical services provided by the Department of Veterans Affairs at its medical centers and in the community.

Very Low-Income – Households/persons whose income falls below 30% of the area median income.

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VOP - Vendor Outreach Program is a City of Saint Paul business assistance program aimed at helping WBE, MBE, and SBE have greater access to contracting opportunities with the city.

WBE – Woman-owned Business Enterprise where at least 51% is owned and controlled by a female.

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