

## ANNUAL CERTIFICATE OF RENTS AND INCOMES

This Certificate is made pursuant to that certain [*loan agreement*] dated \_\_\_\_\_, 20\_\_ by and between the [*City of Saint Paul/Housing and Redevelopment Authority of the City of Saint Paul, Minnesota*] and [*name*] (“Agreement”).

This Certificate is for the reporting period beginning \_\_\_\_\_, 20\_\_ and ending December 31, 20\_\_ [or \_\_\_\_\_, the end of the contract term] (“Reporting Period”) for:

Project Name/Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Phone Number: \_\_\_\_\_

The undersigned, a recipient of the City of Saint Paul Rental Rehabilitation Loan (“Landlord”) certifies as follows:

1. As of the end of this Reporting Period the rent of the unit located at \_\_\_\_\_ is \$\_\_\_\_\_. This represents an increase/decrease of \$\_\_\_\_\_ from the previous Reporting Period.

### Income Verification (must check one box in part A and box in part B)

1. Check the box below next to the line that describes the total number of persons in the unit.
2. Check the income level under that line that describes the total family income of the unit. When calculating total family income, please consider all income earned from the sources listed on the reserver side.

Part A	<input type="checkbox"/> 1 person	<input type="checkbox"/> 2 persons	<input type="checkbox"/> 3 persons	<input type="checkbox"/> 4 persons	<input type="checkbox"/> 5 persons	<input type="checkbox"/> 6 persons	<input type="checkbox"/> 7 persons	<input type="checkbox"/> 8 persons
<b>Part B</b>	<input type="checkbox"/> ≤ \$19,000	<input type="checkbox"/> ≤ \$21,700	<input type="checkbox"/> ≤ \$24,400	<input type="checkbox"/> ≤ \$27,100	<input type="checkbox"/> ≤ \$29,300	<input type="checkbox"/> ≤ \$32,960	<input type="checkbox"/> ≤ \$31,140	<input type="checkbox"/> ≤ \$41,320
	<input type="checkbox"/> \$19,000 to \$31,650	<input type="checkbox"/> \$21,701 to \$36,200	<input type="checkbox"/> \$24,401 to \$40,700	<input type="checkbox"/> \$27,101 to \$45,200	<input type="checkbox"/> \$29,301 to \$48,850	<input type="checkbox"/> \$32,961 to \$52,450	<input type="checkbox"/> \$31,141 to \$56,050	<input type="checkbox"/> \$41,321 to \$59,700
	<input type="checkbox"/> \$31,651 to \$47,600	<input type="checkbox"/> \$36,201 to \$54,400	<input type="checkbox"/> \$40,701 to \$61,200	<input type="checkbox"/> \$45,201 to \$68,000	<input type="checkbox"/> \$48,851 to \$73,450	<input type="checkbox"/> \$52,451 to \$78,900	<input type="checkbox"/> \$56,051 to \$84,350	<input type="checkbox"/> \$59,701 to \$89,800
	<input type="checkbox"/> ≥ \$47,601	<input type="checkbox"/> ≥ \$54,401	<input type="checkbox"/> ≥ \$61,201	<input type="checkbox"/> ≥ \$68,001	<input type="checkbox"/> ≥ \$73,451	<input type="checkbox"/> ≥ \$78,901	<input type="checkbox"/> ≥ \$84,351	<input type="checkbox"/> ≥ \$89,801

2. Upon request by the City/HRA the Landlord will promptly produce documents evidencing the above statement.

I certify under penalty of perjury that the information contained in this Certificate is true and correct as of the date this Certificate is executed. I authorize the City of Saint Paul to verify information provided, if necessary.

[*Landlord Name*]

By \_\_\_\_\_  
Its \_\_\_\_\_

Dated: \_\_\_\_\_, 20\_\_.