

# Brownfield Grant Pre-Application

City of Saint Paul

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**SUBMISSION DEADLINE: August 15, 2016**

**NO PAYMENT IS DUE.**

<b>General Information:</b>	
Applicant/Developer Name:	
Applicant Address:	
Primary Contact Name:	
Primary Contact Address:	
Primary Contact Telephone Number:	
Primary Contact Email Address:	
<b>Property Information</b>	
Property Identification Numbers:	
Area of project (in acres):	
Are any of the properties City-owned?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are any of the properties in a federal, state, or locally designated historic district?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If not, has this property been evaluated and determined a potential historic resource?	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Project Information:</b>	
Project Name:	
Project Address:	
Number of Parcels:	
Describe existing site conditions and if any buildings will be razed as part of this project (50 words or less):	
Project Description: (50 words or less):	

Number of Housing Units:	
Number of Affordable Housing Units:	
Floor area of new Commercial/Industrial Development:	Commercial: Industrial:
Number of Jobs to be Created/Retained:	Created:                      Retained:
<b>Project Readiness</b>	
Level of site control? (Check box that applies.)	<input type="checkbox"/> Ownership <input type="checkbox"/> Purchase agreement <input type="checkbox"/> Purchase option <input type="checkbox"/> Tentative Developer Status (City-owned property) <input type="checkbox"/> No formal control
City approvals needed, if any beyond building permits? (e.g. rezoning, variances, conditional use permits, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Expected ground breaking date:	Click here to enter a date.
Expected completion date:	Click here to enter a date.
<b>Environmental Conditions</b>	
Provide a brief site history and description of environmental concerns. (50 words or less)	
Is the Developer a potentially responsible party?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you retained an environmental consultant?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the site enrolled in the MPCA's Voluntary Cleanup Program?	Yes <input type="checkbox"/> Date: Click here to enter a date. No <input type="checkbox"/>
Is a Phase 1 ESA completed?	Yes <input type="checkbox"/> Date: Click here to enter a date. No <input type="checkbox"/>
Is a Phase 2 ESA completed?	Yes <input type="checkbox"/> Date: Click here to enter a date. No <input type="checkbox"/>
Has a Response Action Plan been completed and approved by PCA?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If yes: Date Submitted: Click here to enter a date. Date Approved: Click here to enter a date.

Grant Information		
What programs are you seeking funding from?	<i>Grant Program</i>	<i>Amount</i>
	DEED – Site Assessment	\$
	DEED – Cleanup	\$
	TBRA – Site Investigation	\$
	TBRA – Cleanup	\$
	TBRA-TOD – Site Investigation	\$
	<i>Total Funding Request</i>	
What will the grant funds be used for? (50 words)		
Who will be preparing the grant application?		
What is their level of experience in preparing these grant applications? (50 words or less)		
Acknowledgements		
<p>The applicant understands that they may be subject to the following compliance requirements.</p> <ul style="list-style-type: none"> <li>• Vendor Outreach Program: Goals apply to <i>all projects</i> receiving city funding</li> <li>• Little Davis Bacon Requirements: Total project costs of \$25,000 or more</li> <li>• Two Bid Policy: Projects receiving \$20,000 or more of city funds</li> <li>• Business Subsidy: <i>May</i> apply to recipients of grants of \$25,000 or more and loans of \$75,000 and over</li> <li>• Affirmative Action: Entities receiving \$50,000 or more of city funds within a 12-month period</li> <li>• Living Wage: Entities receiving \$100,000 or more of city funds</li> <li>• Project Labor Agreement: Entities receiving \$250,000 or more of city funds</li> <li>• Sustainability Initiative: <ul style="list-style-type: none"> <li>○ PED/HRA Sustainability Initiative: May apply to projects of any size.</li> <li>○ Saint Paul Sustainable Building Policy: Applies to projects receiving more than \$200,000 in public investment</li> </ul> </li> </ul> <p>Contact your PED project manager to learn more about how this applies to your specific project. If you do not have a project manager, contact Jamie Radel at 651-266-6614 to have one assigned. Additional compliance requirements may be required for project receiving other funding from the City.</p>	Initial:	
The applicant understands that submission of this pre-application does not guarantee that the City will submit an application on the applicant’s behalf.	Initial:	
The applicant understands that if selected to partner with the City they are responsible for preparing the application.	Initial:	
The applicant understands they are responsible for match requirements.	Initial:	
The applicant understands that, if selected, they are required to pay the application fee with the draft application.	Initial:	
The applicant understands that if the application is not prepared to minimum standards, the applicant misses deadlines, or the project is deemed not ready for grant funds the city will not submit the application to the funding agency.	Initial:	

The applicant understands that approval to move forward with a grant application does not eliminate the need to meet all applicable city requirements and does not guarantee future approvals.	Initial:
The applicant understands that if the city passes through grant funds to them, they are subject to the City's compliance requirements.	Initial:
The applicant understands that they will need to pay a closing fee of 1% on the awarded grant amount.	Initial: