



**ENVIRONMENTAL ASSESMENT WORKSHEET (EAW)
REQUEST FOR DETERMINATION OF THRESHOLD**

Department of Planning and Economic Development
1400 City Hall Annex, 25 West Fourth Street
Saint Paul, MN 55102-1634
applyHPC@stpaul.gov or (651) 266-9078

APPLICANT

Name _____ Email _____
(Staff will communicate via email unless otherwise noted)

Address _____

City _____ State _____ Zip _____ Daytime Phone _____

Name of Owner (if different) _____

**PROPERTY
INFO**

Address/Location _____

Property type:

Single Family Residential Home or Duplex Commercial, Multi-Unit or Mixed Use

Industrial Civic (School, Church, Institution)

Other _____

PROPOSAL

Complete demolition of any structure on the site.

Demolition/removal of 60% or more of a structure on the site.

Date of construction of affected structure _____
(Please attach supporting documentation)

WRITTEN DESCRIPTION: Please include as much detail as possible. Attach additional sheets if necessary.
See Minnesota Statutes 116D.04 and Minnesota Rule 4410.4300 Subp. 31 for more information.

If you are a religious institution you may have certain rights under RLUIPA. Please check this box if you identify as a religious institution.
* The City of Saint Paul makes reasonable accommodations for ADA.

Applicant's Signature _____ Date _____

Rev 7/12/19

Minnesota State law requires that an Environmental Assessment Worksheet (EAW) be completed before the City of Saint Paul may issue any permits for the destruction, in whole or part, and the moving of properties listed on the State and/or National Registers of Historic Places which is not locally designated. (Minnesota Statutes 116D.04 and Minnesota Rule 4410.4300 Subp. 31) City of Saint Paul staff will review the application to determine if the proposal meets the threshold and if further review is required.

Evaluations are based on National Register of Historic Places criteria C: *The quality of significance in American history, architecture, archeology, engineering, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association, and (C) That embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction*

TYPES OF REQUIRED DOCUMENTATION

- Complete statement and clear scope describing in detail the proposal (see reverse side).
- Photos of project area. Clearly labeled showing proposed work site, location (Street facing façade, north elevation, etc.) and surroundings.
- Plans
 - Demolition Site Plan. Information that clearly conveys what demolition is proposed as part of the proposal with scale and basic overall dimensions showing entire lot from street edge to alley. Highlight and label proposed work area clearly.
- Documentation supporting date of construction.

PLEASE NOTE

- * *All submittals become the property of the City of Saint Paul and are open public records.*
- * *Submittals may be posted online or made available to any party that requests a copy.*
- * *It is the applicant's responsibility to accurately represent the existing conditions and the proposed conditions.*
- * *Review of applications takes time. It may be several days before staff responds to a submittal.*

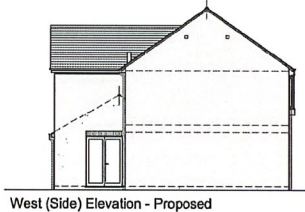
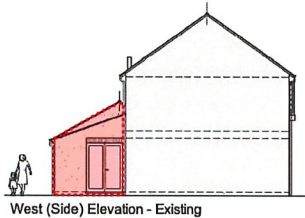
City of Saint Paul staff are available to discuss prospective projects. It is advisable to get as much information as possible while the project is in early planning stages.

The amount of time required for review of the application depends on the work, the complexity of the project and documentation received.

PERCENTAGE OF DEMOLITION WORKSHEET

EXAMPLE:

	Elevation Square Footage of Proposed Demolition	Elevation Square Footage of Proposed to Remain	Total Elevation Square Footage
North (Rear)	200	400	600
West (Side)	80	420	500
South (Front)	0	600	600
East (Side)	0	500	500
Total	280	1,920	2,200
Percentage	13%	87%	100%



= proposed demolition

PLEASE INCLUDE A CALCULATION OF PERCENTAGE OF DEMOLITION AS COMPARED TO THE OVERALL STRUCTURE. YOU MAY USE THE ABOVE EXAMPLE AS A GUIDE AND COMPLETE THE CHART BELOW OR ATTACH YOUR CALCULATIONS SEPERATELY:

Elevation	Elevation Square Footage of Proposed Demolition	Elevation Square Footage of Proposed to Remain	Total Elevation Square Footage
Total			
Percentage	%	%	100%

Address: _____