



**CITY OF SAINT PAUL**  
*Melvin Carter, Mayor*

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## MEMORANDUM

TO: Heritage Preservation Commissioners  
FROM: George Gause, Heritage Preservation Supervisor  
RE: April 20, 2020 HPC meeting – Postcard Property Owner Notices

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### BACKGROUND

As a courtesy, City staff had been sending postcards to property owners within 100' of a public hearing application being heard by the HPC. Those notices were not required by statute or ordinance.

As part of the declared Peacetime State of Emergency in the State of Minnesota by numerous executive orders and an Emergency Declaration by the City of Saint Paul, City offices have been closed and staff are working remotely. Mailings are not possible at this time. The courtesy postcard mailings have been suspended indefinitely by the City of Saint Paul.

Public hearings will continue to be noticed as per Saint Paul Administrative Code Appendix A-11 through the Early Notification System (ENS).

The public can sign up for ENS here:

[https://public.govdelivery.com/accounts/STPAUL/subscriber/new?category\\_id=STPAUL\\_C60](https://public.govdelivery.com/accounts/STPAUL/subscriber/new?category_id=STPAUL_C60)

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