



**CITY OF SAINT PAUL**  
*Melvin Carter, Mayor*

*25 West Fourth Street, Ste. 1300  
Saint Paul, MN 55102*

*Telephone: 651-266-6565*

**DATE:** March 1, 2018

**TO:** Comprehensive and Neighborhood Planning Committee

**FROM:** Lucy Thompson, Principal City Planner

**SUBJECT:** Preliminary Draft of 2040 Comprehensive Plan

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### **BACKGROUND**

For the past year, the Comprehensive and Neighborhood Planning Committee has been reviewing very early drafts of the draft 2040 Comprehensive Plan. Over that time, PED staff leading each chapter have considered your comments and those of the Planning Commission, chapter working groups, advocacy organizations, other interested parties, Mayor Carter and his staff, and the City Council/HRA.

Attached is a preliminary draft for your review. Note that this is not the official public review draft of the document. While it is technically a public document, we are not releasing it widely and are not asking for general public comment at this time. This is a draft for preliminary Met Council and adjacent/affected jurisdiction review only.

Once the Planning Commission has authorized release of this preliminary draft (scheduled for March 23, 2018), it will be sent to the Metropolitan Council for its preliminary (voluntary) review, and to adjacent and affected jurisdictions for their mandatory review (per State Statute requirements). The Met Council has said it will get their comments back to us within 30 days; adjacent/affected jurisdictions have 6 months to respond. We will be asking the adjacent/affected jurisdictions to respond within 3 months, and we will be offering meetings to get their feedback in a more compressed time frame. If they take the entire 6 months to respond, we will have to ask the Metropolitan Council for an extension beyond the December 31, 2018 final Comp Plan due date.

### **COMMITTEE REVIEW OF THE PRELIMINARY DRAFT**

In general, we want you to look at this draft with the following questions in mind:

1. Is it complete? Are there any major things we've missed?
2. Are there major inconsistencies or conflicts between chapters?
3. Is it coherent?
4. Is it visually interesting?

Please keep in mind the following:

1. We are still working on some refinements in wording, format, graphics and maps, but nothing that will significantly change the content of the document by the time the Planning Commission authorizes its limited release on March 23, 2018.
2. Though we are not releasing the full draft to the public at this time, we will discuss the draft policies with advocacy groups and district councils from April through June, at open houses in June, and at community events over the summer. Changes may be made to the final draft document based on these conversations. The formal public hearing draft will be released in late July.

3. If the Committee needs more time to consider this draft, we will put it on the agenda for the March 21, 2018 Committee meeting as well.

#### **2018 REVIEW AND ADOPTION SCHEDULE**

March 23	Planning Commission reviews revised plan, authorizes submittal to adjacent/affected jurisdictions and Met Council (preliminary review)
March 26	Staff submits to Met Council for preliminary review (30 days) and adjacent/affected jurisdictions
April-June	Planners present preliminary draft to District Councils, advocacy groups
June 26	Adjacent/affected jurisdiction 6-month review done in 3 months*
Week of June 11	Public open houses (2)
July 11	CPC reviews comments from adjacent/affected jurisdictions and staff response, recommends to full Commission for public release and setting of public hearing
July 27	PC releases draft 2040 Comprehensive Plan, sets public hearing date
September 7	PC holds public hearing
September 19	CPC reviews testimony, makes final recommendation to PC
October 5	PC makes final recommendation to Mayor, City Council
October 17	CC holds public hearing
November 14	CC approves 2040 Comprehensive Plan, authorizes submittal to Met Council for final approval
December 31	Staff submits final plan to Met Council

#### **RECOMMENDATION**

Staff recommends that the Comprehensive and Neighborhood Planning Committee recommend that the Planning Commission release this preliminary draft of the 2040 Comprehensive Plan to the Metropolitan Council for a voluntary 30-day preliminary review and to adjacent/affected jurisdictions for a mandatory review, with a further recommendation that the Planning Commission request adjacent/affected jurisdictions complete their review in 3 months (rather than 6 months).

Attachment

city of saint paul  
planning commission resolution  
file number \_\_\_\_\_  
date \_\_\_\_\_

**WHEREAS**, all incorporated cities, counties and townships within the seven-county metropolitan region are required by MN State Statute §473 to prepare a comprehensive plan with a 20-year timeframe and to update it every 10 years; and

**WHEREAS**, the current update of Saint Paul's Comprehensive Plan is due to the Metropolitan Council by December 31, 2018; and

**WHEREAS**, City staff have been working on the update since 2015, engaging the public, experts, agency and organizational partners, and elected and appointed officials in visioning for Saint Paul's future; and

**WHEREAS**, the Comprehensive and Neighborhood Planning Committee (CNPC) of the Planning Commission has provided oversight on preparation of the draft 2040 Comprehensive Plan, reviewing preliminary drafts and advising staff on plan content; and

**WHEREAS**, State Statute requires each local government to share its proposed plan update with affected and adjacent jurisdictions at least six months before submitting it to the Metropolitan Council for final review; and

**WHEREAS**, affected and adjacent jurisdictions for Saint Paul include adjacent communities and any agency having jurisdiction with the city limits, such as the Saint Paul School District, watershed districts, MnDOT and the National Park Service; and

**WHEREAS**, the Metropolitan Council has offered to conduct a 30-day preliminary review of draft plans prior to final submittal; and

**WHEREAS**, the CNPC reviewed a preliminary draft of the 2040 Comprehensive Plan at its meetings on March 7 and March 21, 2018, and recommended that the Planning Commission: 1) release the preliminary draft to the Metropolitan Council for a voluntary 30-day review; and 2) send the draft plan to adjacent/affected jurisdictions for the mandatory six-month review, with a request that they comment within three months;

**NOW, THEREFORE, BE IT RESOLVED**, that the Planning Commission hereby directs staff to:  
1) release the preliminary draft of the 2040 Saint Paul Comprehensive Plan to the Metropolitan Council for a voluntary 30-day review; and  
2) send the draft plan to adjacent/affected jurisdictions for the mandatory six-month review, with a request that they comment within three months.

moved by \_\_\_\_\_  
seconded by \_\_\_\_\_  
in favor \_\_\_\_\_  
against \_\_\_\_\_