



Department of Planning and Economic Development
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HISTORIC PROPERTIES ENVIRONMENTAL ASSESSMENT WORKSHEET (EAW) REQUEST FOR DETERMINATION OF THRESHOLD

*Minnesota law requires that an EAW (Environmental Assessment Worksheet) be completed before the City of Saint Paul may issue any permits for the destruction, in whole or part, and the moving of certain historic properties. This requirement applies to properties which are listed on the State and/or National Registers of Historic Places which is not locally designated. Listed properties may include individual sites, districts (grouping of properties), objects and even landscapes. *Minnesota Statutes 116D.04 and Minnesota Rule 4410.4300 Subp. 31*

For properties which are listed on the State and/or National Registers of Historic Places within the City of Saint Paul, the first step is for property owners to submit an application describing the proposed work. Staff will review the application to determine if the proposal meets the threshold and if further review is required.

PROPERTY INFORMATION

ADDRESS TO BE EVALUATED: _____

PERMIT NUMBER FOR PROPOSED WORK: _____

DATE OF ORIGINAL CONSTRUCTION OF AFFECTED STRUCTURE: _____
(DOCUMENTATION SUPPORTING THIS DATE NEEDS TO BE PROVIDED)

APPLICANT INFORMATION

APPLICANT NAME: _____

APPLICANT ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

APPLICANT PHONE: _____ APPLICANT E-MAIL: _____

PROPOSED WORK

PLEASE CHECK ALL THAT APPLY:

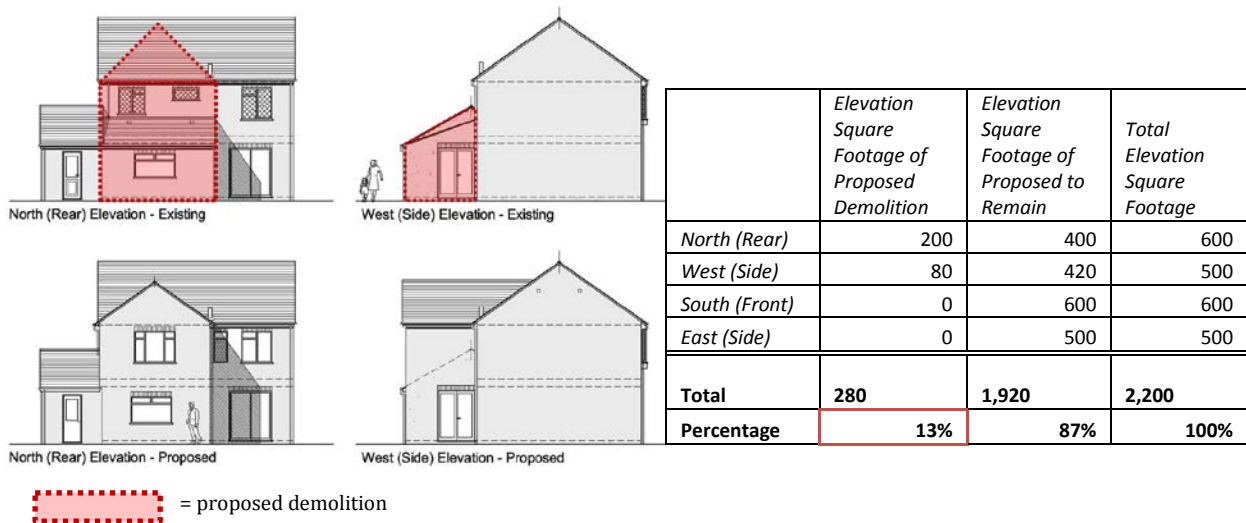
- ☐ *Whole Destruction of any structure - including, but not limited to houses, structures, buildings, garages, carriage houses, sheds, summer kitchens, barns, etc.*
- ☐ *Partial Destruction of any structure - including, but not limited to houses, structures, buildings, garages, carriage houses, sheds, summer kitchens, barns, etc. See 'Percentage of Demolition' worksheet on next page*
- ☐ *The re-establishment of historic features from the period of significance that are supported through physical or documented evidence.*
- ☐ *Removal of (check all that apply):*
 - ☐ *Secondary elevation porches or bays (only if they do not affect the principal elevation and are not visible from the public street)*
 - ☐ *Later Additions which are unsuitable or not genuine to the original architecture*
 - ☐ *Siding*
 - ☐ *Window(s)*
 - ☐ *Roofing*
 - ☐ *Decks*
 - ☐ *Signage*
 - ☐ *Mechanical*
 - ☐ *Skylights or solar*

DETAILED WRITTEN DESCRIPTION OF PROPOSED WORK

(YOU MAY ALSO ATTACH A DETAILED WRITTEN DESCRIPTION)

PERCENTAGE OF DEMOLITION

EXAMPLE:



PLEASE INCLUDE A CALCULATION OF PERCENTAGE OF DEMOLITION AS COMPARED TO THE OVERALL STRUCTURE. YOU MAY USE THE ABOVE EXAMPLE AS A GUIDE AND COMPLETE THE CHART BELOW OR ATTACH YOUR CALCULATIONS SEPERATELY:

<i>Elevation</i>	<i>Elevation Square Footage of Proposed Demolition</i>	<i>Elevation Square Footage of Proposed to Remain</i>	<i>Total Elevation Square Footage</i>
Total			
Percentage	%	%	100%

APPLICATION SUBMITTAL REQUIREMENTS

- ☐ Dimensioned plans of the proposed project showing areas of demolition
- ☐ Calculation of percentage of demolition as compared to overall structure
- ☐ Photographs of all elevations and areas affected by the proposed work
- ☐ Documentation supporting date of construction of the affected property

THIS FORM MUST BE COMPLETED IN ITS ENTIRETY AND ATTACHED TO THE SUBMITTAL REQUIREMENTS TO BE CONSIDERED FOR REVIEW