

**Goal of the CAC**

Provide community input to help shape the development of plans for the MLS soccer stadium and a master plan for redevelopment of the 35-acre Snelling-Midway site. This includes plans for the physical design of buildings and space but does not include details regarding stadium use, operations or financing.

**Selection Criteria**

**Knowledge and experience in the following areas:**

- Neighborhood desires and concerns south of I-94
- Neighborhood desires and concerns north of I-94
- Small businesses in the area
- Employees from the area
- Large businesses with a regional presence
- Neighborhood and business organizations
- Communities of color
- Soccer industry
- Planning & urban design, especially transit-oriented development
- Sustainable development & environmental practices
- Multi-modal transportation
- Local & regional housing and commercial development markets

**Qualities:**

- Forward thinking
- Positive problem solver
- Collaborative
- Respectful of different perspectives
- Able to see the big picture and tradeoffs
- Variety of skill sets or interests

**Role of the CAC**

- Help to determine community needs and desires for the site.
- Review plan concepts and provide input on major design elements.
- Bring suggestions from community, stakeholders, and respective organizations.
- Help communicate project and plan review process to community.

- Provide guidance to City staff on final recommendations for project and plan approval.
- Ensure that the full range of issues are discussed during the design process.

### **Committee Membership Expectations**

- Meetings will start and end on time. Members must arrive on time to meetings.
- Members will be respectful of the opinions and concerns of other committee members or people meeting with the committee.
- Members will review all written materials distributed to the committee.
- Members will inform PED staff if they cannot attend a meeting, and review materials and results from that meeting prior to the next committee meeting.
- Attendance at all meetings is expected and critical. Unexcused absences from two or more meetings will result in removal from the committee.
- Members have been appointed due to unique sets of skills and experiences. Members should draw on these experiences when participating in committee discussion. While many committee members may be members of other groups and organizations, committee members are not, for purposes of this committee, considered official representatives of another group.
- The goal of this process is an open and fair discussion of the issues during committee meetings. Members will avoid off-line group discussions that are not part of the public process.
- The committee will provide feedback through discussion at meetings and will generally not take votes. However, if a final vote is taken at the conclusion of the process the co-chairs will follow Roberts Rules of Order.
- Members acknowledge that the City's policymakers (elected and appointed) may make decisions they don't agree with but that doesn't mean the process was flawed or unfair.

### **Role of Committee Chairs**

- Start the meeting.
- Maintain order and keep time.
- Keep to the agenda.
- Call on those wishing to speak and facilitate participation by all members.
- Discourage individual members from monopolizing the meeting.
- Ask clarifying questions and attempt to summarize major discussion points.