

## Transportation Committee Staff Report

Committee date: October 17, 2016

<b>Project Name</b>	<b><i>St. Paul Public Schools Facilities Master Planning</i></b>
Geographic Scope	<i>citywide</i>
Ward(s)	<i>all</i>
District Council(s)	<i>all</i>
Project Description	<i>SPPS has developed a master plan for building and facilities needs over the coming years, including impact on transportation</i>
Project Webpage	<i><a href="http://www.spps.org/facilities">www.spps.org/facilities</a></i>
Project Contact, email/phone	<i>Tom Parent 651-744-1802, <a href="mailto:tom.parent@spps.org">tom.parent@spps.org</a></i>
Lead Agency/Department	<i>SPPS</i>
Purpose of Project/Plan	<i>Plan for school facilities needs</i>
Planning References	<i>n/a</i>
Project stage	<i>Plan has been adopted; construction approvals being pursued for certain sites</i>
General Timeline	<i>Various projects with different timelines</i>
District Council position (if applicable)	<i>n/a</i>
Level of Committee Involvement	<i>Inform</i>
Previous Committee action	<i>none</i>
Level of Public Involvement	
Public Hearing	
Public Hearing Location	
Primary Funding Source(s)	
Cost	

Action item requested of the Committee	<i>Provide feedback</i>
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## Level of Committee Involvement

<p><b>INFORM:</b> Informational briefings</p>	<p>Projects that are in implementation phase; projects from other jurisdictions; policy documents from other agencies/jurisdictions</p>
<p><b>ADVISE AND CONSENT:</b> Informational briefings with policy discussion, general directives to staff for follow-through</p>	<p>Project and program reviews primarily initiated by staff; or involvement with program development by others</p>
<p><b>INVOLVE:</b> Discussions to develop directions for projects &amp; programs</p>	<p>Policy involvement from inception through design, inc. policy development; environmental documentation,</p>
<p><b>DEVELOPMENT OF PROJECT/PROGRAM:</b> Discussion to form process; screening of ideas; development of recommendations; and managing outreach to the community</p>	<p>Committee has primary responsibility for concept development, and/or overseeing participation process, and/or making specific recommendations to Planning Commission, Mayor and/or City Council</p>



**City of Saint Paul**  
Mayor Christopher B. Coleman

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Telephone: (651) 266-8800  
Facsimile: (651) 266-8541

TO: Saint Paul Community Organizations

FROM: John McCarthy, Budget Manager

DATE: September 22, 2016

RE: Changes for the 2018-2019 Capital Improvement Budget Process

The Saint Paul Capital Improvement Budget (CIB) process is designed to engage the public in evaluating capital needs in the City. The current system has been in place for more than 40 years and the City and the CIB Committee recognize a need to evolve the CIB process to ensure three basic objectives are met:

1. **Strategic investments:** Capital investments all feed into a larger, more comprehensive strategic framework that takes advantage of data and ensures maximum return on investment.
2. **Fiscal responsibility:** Existing infrastructure such as roads, bridges and sidewalks – as well as existing parks and libraries facilities – are well-tended. Maintenance is prioritized.
3. **Equity and inclusion:** Budgeting decisions reflect our commitment to equity. The CIB Committee supports identifying ways to invite more voices to the table and ensure investments are distributed equitably throughout the City.

The upcoming 2018-2019 CIB cycle gives us the opportunity to pause and reevaluate the process, since much of the funding was previously committed by the CIB Committee to the Scheffer Recreation Center and Fire Station 20 projects. For this cycle, a scaled-back CIB process will mean the following:

- Existing approved CIB projects will be honored.
- No new outside proposals will be considered, with the exception of proposals from Community Development Corporations (CDCs) that rely on Community Development Block Grants (CDBG).
- CIB Task Forces will not be convened.
- Limited remaining funds will be allocated to maintenance of existing infrastructure.
- A community-driven process to evolve the CIB process for the 2020-2021 budget cycle and beyond will begin in the coming weeks.

Next week, the City Council will hear a resolution outlining the City's commitment to evolving the CIB process while acknowledging the funding limitations of this cycle. We look forward to meeting with you soon to discuss the future of the CIB process. If you would like to meet to discuss this year's CIB cycle, or if you have any other CIB questions, please contact me or Daley Lehmann.

Thank you,

John McCarthy 651-266-8554 [john.mccarthy@ci.stpaul.mn.us](mailto:john.mccarthy@ci.stpaul.mn.us)

Daley Lehmann 651-266-8825 [daley.lehmann@ci.stpaul.mn.us](mailto:daley.lehmann@ci.stpaul.mn.us)



# City of Saint Paul

## Signature Copy

Resolution: RES 16-1683

City Hall and Court  
House  
15 West Kellogg  
Boulevard  
Phone: 651-266-8560

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**File Number: RES 16-1683**

Adopting a streamlined process for the 2018-2019 Capital Improvement Budget cycle and requesting the Capital Improvement Budget committee, in partnership with the Office of Financial Services (OFS), revise the CIB process for 2020-2021 and future cycles.

WHEREAS, in the 2016-2017 CIB cycle the CIB Committee recommended initial funding for the Scheffer Recreation Center and for Fire Station 20; and

WHEREAS, if both projects (Scheffer Rec and Fire Station 20) were to continue as planned, the projects would take up all available CIB funding in the 2018-2019 cycle and need a large portion of the 2020-2021 cycle funding; and

WHEREAS, after the CIB annual programs, the Scheffer Rec Center, the initial funding for Fire Station 20, and other smaller projects, all that will remain is \$1.27 million of the available funding for the 2018-2019 cycle; and

WHEREAS, the City Council has identified maintenance of existing facilities as a priority; and

WHEREAS, the City Innovation Team is leading a project with the Parks Department to develop a prioritized facilities condition assessment, similar to the Public Works five-year street plan, that will provide Saint Paul with better data to make targeted funding decisions based on need; and

WHEREAS, Saint Paul's racial equity initiative is giving city leaders better insight into how and where the city makes investments, and the current CIB process does not take racial equity into account; and

WHEREAS, City policymakers want to work closely with the CIB Committee and the community over the next two years to evolve the CIB process so that it is more inclusive and data-driven;

NOW, THEREFORE BE IT RESOLVED, the remaining \$1.27 Million in the 2018-2019 CIB funding cycle will go towards capital maintenance; and be it

RESOLVED, that the City Council request that the Office of Financial Services develop a prioritized facilities condition assessment across departments prior to the process beginning for the 2020-2021 Capital Improvement Budget process; and be it

RESOLVED, that the Capital Improvement Budget (CIB) cycle for 2018-2019 will be streamlined, and therefore not seek any new outside proposals in the Community Facilities and Streets and Utilities categories; and be it

RESOLVED, the City will still accept proposals from Community Development Corporations (CDCs) related to Community Development Block Grants; and be it

RESOLVED, that the CIB Task Forces will not meet for the 2018-2019 budget cycle since there

would be no new proposals to review; and be it

RESOLVED, that the City requests the CIB Committee review proposals for maintenance of existing city infrastructure with the limited funding that remains in the upcoming cycle; and be it

RESOLVED, that the Saint Paul City Council values the work of the Capital Improvement Budget Committee and thanks current and past members of this committee and task forces for their work to date; and

FINALLY BE IT RESOLVED, that the City Council compels the CIB Committee, together with the Office of Financial Services, Innovation Team, and Community Engagement Coordinator, to engage in a community-driven process to evolve the Capital Improvement Bonding process for the 2020-2021 budget cycle and beyond.

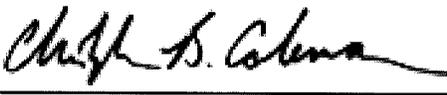
At a meeting of the City Council on 9/28/2016, this Resolution was Passed.

**Yea:** 7 Councilmember Bostrom, Councilmember Brendmoen, Councilmember Thao, Councilmember Tolbert, City Council President Stark, Councilmember Noecker, and Councilmember Prince

**Nay:** 0

**Vote Attested by**  
**Council Secretary**   
Trudy Moloney

**Date** 9/28/2016

**Approved by the Mayor**   
Chris Coleman

**Date** 9/30/2016