



*Saint Paul Heritage Preservation Commission
Department of Planning and Economic Development
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2018 Fiscal Year-Annual Report to the State Historic Preservation Office

2019 Work Plan-February 26, 2019

[In accordance with CLG requirement III.E.2.g]

Design Review

- Monthly HPC topic discussion on guidelines (Legislative Code Chapter 74)
- Initial framing of a Chapter 74 Preservation Plans consolidation and rewrite
 - a. Find ways to add clarity or simplify the guidelines.
 - b. Explore sustainability opportunities in the guidelines.
- HPC Application Process & AMANDA Improvements – DSI ProjectDOX program
- Explore a pre-approved materials expectations list to set expectations early.
- Find ways to clarify and set time expectations publicly.
- Changing submittal requirements
 - a. Creating standards for submittals with enough detail for review.
 - b. Mirror what is required for building permits.
 - c. Develop worksheets for some required documentation.

Survey & Designation

- Completion of the Saint Paul Fire Engine House Context Study
- Hill State and National District Context Survey
- Merriam Park Cultural Resources Survey
- Initiate Saint Paul City Wide African-American Cultural Resources survey
- Develop historic survey guide for department and City staff

Environmental Reviews

- Gold Line BRT Environmental Review, Engineering and Station Area Plan Updates

Education & Outreach

- Develop a formal, public communications plan.
- Develop a list of case studies and timelines for applications.
- Explore sustainability opportunities in education and outreach.
- Explore education and outreach opportunities: Community Preservation Awards, Preservation Fair, Doors Open Saint Paul, Speakers, other.

Other Significant Projects or Activities Anticipated in 2019

- Comprehensive Plan 2040 - City Council Adoption
- Find ways to increase equitable sustainability in the locally designated historic districts and protect the cultural heritage of Saint Paul.
- EAW Process Changes (State and National Districts & Sites).

Items requested by Saint Paul City Council:

- Historic district commercial signage review and possible Chapter 64/74 revisions (fall intern)

On-going:

- HPC Design Review, Administrative Design Review, Federal Environmental Review Consultation, Lot Splits, Boundary Line Adjustments, Site Plan Review, Historic Designation, Federal Telecommunication Reviews, Neighborhood Plans, Compliance Monitoring, Legislative Hearings for Category III Remove & Repair Orders (Structures within Heritage Districts, inventoried properties and potential historic resources), EAW Review.