

**ACTION MINUTES OF THE HERITAGE PRESERVATION COMMISSION
CITY OF SAINT PAUL, MINNESOTA
City Hall/Court House, 15 Kellogg Boulevard West, Lower Level - Room 40,
November 5, 2015**

Present: Richard Dana, Barbara Bezat, Robert Ferguson, Bill Lightner, Matt Mazanec, Amy Meller, Steve Trimble, Diane Trout-Oertel, David Wagner

Absent: Matt Hill (excused), Michael Justin (excused)

Staff Present: Amy Spong, Christine Boulware, Allison Suhan

PUBLIC HEARING/DESIGN REVIEW

- I. **Call to Order:** 5:04 pm
- II. **Approval of the Agenda:** *Staff member Amy Spong proposed to amend the agenda to not include the October 8, 2015 minutes. Staff member Spong also proposed to add approval of a resolution on a prior HPC decision for 1812 Summit Avenue to Section VII of the agenda. Chair Dana proposed the agenda be amended to include a New Business item regarding monthly staff reviews. Commissioner Mazanec moved to approve the agenda as amended. Commissioner Ferguson seconded the motion. **Motion passed 9-0.***
- III. **Conflicts of Interest:** *None stated.*
- IV. **Public Hearings/Design Review**
 - A. ~~1705 Summit Avenue, Summit Avenue West Heritage Preservation District,~~ by Todd Wanka of Lake to Lake Construction, Inc., for a building permit to replace three windows, four columns, and metal panning at the front dormer. (Please note there is exterior work by others that were completed without proper review and approvals and will be processed as After the Fact Reviews.) **HPC File #16-008** (Boulware, 266-6715) **Withdrawn due to incomplete application.**
 - B. **928 West 7th Street, Keg House—Schmidt Brewing Company Heritage Preservation District,** by Roger Castle of Riot Creative Imaging, for a sign permit to install ~~five~~ one for lease banner on the west elevation that totals ~~500~~ 567 square feet. **File #16-009** (Spong, 266-6714)

*Commissioner Bezat moved to approve the staff recommendations with minor changes, Commissioner Mazanec seconded the motion. **Motion passed 9-0.***
- V. **Approval of Meeting Minutes**
 - ~~A. October 8, 2015—Business Meeting/Public Hearing~~
 - B. October 22, 2015 – Public Hearing
*Commissioner Mazanec moved to approve the minutes, Commissioner Ferguson seconded the motion. **Motion passed 9-0.***
- VI. **New Business**
 - A. Proposal that monthly staff approval statistics be included in HPC packets effective immediately.
*Commissioner Bezat moved to approve the chair proposal. Commissioner Trimble seconded the motion. **Motion passed 9-0.***

VII. Notice of Appeals on HPC Decisions

- A. 767 E. 4th Street, 716 Wilson Avenue, 737 Plum Street, 700 E. 4th Street, 275 Bates Avenue, Dayton's Bluff Heritage Preservation District,** appellant is the Housing and Redevelopment Authority. **HPC Files #16-001, 16-002, 16-003, 16-004, 16-005.**

Staff member Amy Spong informed the commission that Letters of Appeal from Housing & Redevelopment Authority to City Council were forthcoming.

- B. 216-218 Bates Avenue, 208-210 Bates Avenue, Dayton's Bluff Heritage Preservation District,** appellants are: Elizabeth Matakis, Diane May, Aron Thomas, Casie Radford, Barry and Kristin Madore, Jean Comstock, Carla Riehle, H. Sage Holben, Cliff and Carol Carey, Benjamin and Jennifer Mason, Karin DuPaul, Robert Sebo Lubke. **HPC Files #14-014, 14-015.**

Staff member Amy Spong informed the commission that internal discussion among PED and staff was ongoing.

- C. 445 Smith Avenue, Limestone Houses Thematic Heritage Preservation District,** appellant is owner, Tom Schroeder. **File #15-040.**

Staff member Amy Spong informed the commission that this appeal was currently considered incomplete.

- VIII. Chair Announcements-** *A question was brought forward about HPC member involvement in City Council appeals. Chair Dana applauded the idea of HP commissioners to be more involved in the city council appeal process on HPC decisions.*

- IX. Staff Announcements-** *Staff brought forward a resolution memorializing the conditional approval for a project at 1812 Summit Avenue. Staff will also start using resolutions in place of Decision Letters for all HPC Public Hearing Items. Staff member Amy Spong announced her involvement in reviewing grant applications as a member of the Historic Resources Advisory Committee at their November 5-6 meeting.*

- X. Adjourn:** 6:12 pm

Submitted by F. Counts