

ACTION MINUTES OF THE HERITAGE PRESERVATION COMMISSION
CITY OF SAINT PAUL, MINNESOTA
City Hall/Court House, 15 Kellogg Boulevard West, Lower Level - Room 40,
November 19, 2015

Present: Richard Dana, Matt Hill, Barbara Bezat, Robert Ferguson, Michael Justin, Matt Mazanec, Amy Meller, Steve Trimble, Diane Trout-Oertel,

Absent: Barbara Bezat (excused), Bill Lightner (excused), David Riehle (excused), David Wagner (excused)

Staff Present: Amy Spong, Christine Boulware, Allison Suhan

PUBLIC HEARING/DESIGN REVIEW

- I. **Call to Order:** 5:07 pm
- II. **Approval of the Agenda:** *Chair Dana proposed to revise the agenda to include approving the October 8, 2015 meeting minutes. Commissioner Trout-Oertel moved to approve the revised agenda. Commissioner Meller seconded the motion. **Motion passed 6-0.***
- III. **Conflicts of Interest:** *None stated.*
- IV. **Old Business**
 - A. **October 8, 2015 Minutes**

*Commissioner Trout-Oertel moved to approve the minutes. Commissioner Trimble seconded the motion. **Motion passed 6-0.***
- V. **Public Hearings/Design Review**
 - A. **1705 Summit Avenue, Summit Avenue West Heritage Preservation District,** by Todd Wanka of Lake to Lake Construction, Inc., for a building permit to replace three windows, four columns, and metal panning at the front dormer. (Please note there is exterior work by others that was completed without proper review and approvals and will be processed as After-the-Fact Reviews.) **File #16-008** (Boulware, 266-6715)

*Commissioner Meller moved to adopt the resolution with the condition that wood or suitable composite material shall be used for the repair or in-kind replacement, maintaining the appearance of the architectural elements of the dormer. Commissioner Trout-Oertel seconded the motion. **The resolution was adopted unanimously.***
- VI. **Remove or Repair Orders**
 - A. **689 Conway Street, Dayton's Bluff Heritage Preservation District,** for the demolition of a nuisance property declared by the Department of Safety and Inspections, Division of Code Enforcement. The property is a Vacant Building Category 3 and has been issued an Order to Abate. The Legislative Public Hearing is scheduled for November 24, 2015. **File #16-010** (Boulware, 266-6715)

*Commissioner Trimble moved to adopt the resolution. Commissioner Mazanec seconded the motion. **The resolution was adopted unanimously.***
 - B. **805 Hudson Road, Dayton's Bluff Heritage Preservation District,** for the demolition of a nuisance property declared by the Department of Safety and

Inspections, Division of Code Enforcement. The property is a Vacant Building Category 3 and has been issued an Order to Abate. The Legislative Public Hearing is scheduled for December 8, 2015. **File #16-011** (Spong, 266-6714)

*Commissioner Trout-Oertel moved to adopt the resolution. Commissioner Justin seconded the motion. **The resolution was adopted 5-0 with Commissioner Trimble abstaining.***

VII. Discussion

- A.** Presentation and discussion regarding proposed 2016 ordinance amendments for Legislative Code Chapter 73, Heritage Preservation Commission and Administrative Code Title V Committees and Commissions. (Spong, 266-6714)

Staff presented a draft of the proposed ordinance amendments to the Commission that has not yet been formally vetted by HPC, PED, or the City Attorney.

VIII. Chair Announcements- None.

IX. Staff Announcements- None.

X. Adjourn: 7:41 pm

Submitted by A. Suhan