**ACTION MINUTES OF THE HERITAGE PRESERVATION COMMISSION**

**CITY OF SAINT PAUL, MINNESOTA**

**City Hall/Court House, 15 Kellogg Boulevard West, Lower Level - Room 40**

**March 22, 2018**

**Present:** Michael Justin, Barbara Bezat, Robert Ferguson, Richard Dana, Steve George, Teresa Kimker, Bill Lightner, Stuart MacDonald, Joe Peroutka, Casie Radford, Steve Trimble, David Wagner

**Staff Present**: George Gause, Christine Boulware, Allison Suhan

1. **Call to Order** 5:00pm
2. **Adoption of the Agenda Commissioner** *Bezat moved to adopt the agenda. Commissioner Peroutka seconded the motion.* ***Motion passed 12-0****.*
3. **Conflicts of Interest** None
4. **Public Hearing/Permit Review**
	1. **731 Fifth Street East – Dayton’s Bluff Heritage Preservation District,** by John Erler LLC, for a building permit to restore and rehabilitate the wood siding and trim on the front elevation of the residence with an option to rehabilitate the side and rear elevations. **HPC File #18-014** (Boulware, 266-6715)

*Commissioners questioned when work occurred and why new siding is ok. Commissioners commented that this work is reversable and restoration of the front façade is closer to preservation of the original.
Commissioner Dana moved to approve application #18-014 to restore and rehabilitate the wood siding and trim on the front elevation of the residence with an option to rehabilitate the side and rear elevations as per the findings of fact, presented testimony, submitted documentation and information provided in the staff report with the 7 conditions. Commissioner George seconded the motion.*

*Commissioner Bezat submitted a friendly amendment to add that this is an exceptional case. Commissioners Dana and George accepted the friendly amendment.*

***Motion passed 12-0****.*

* 1. **St. Agatha’s Conservatory (Exchange Building), 26 Exchange Street East, Saint Paul Heritage Preservation Site -** by Rachel Peterson of Hess, Roise and Company, for building permits for conversion into a boutique hotel. **HPC File #18-018** (Gause, 266-6714)

*Commissioners questioned ADA access, if the side door would be removed and the top floor of the building.
Commissioner Bezat moved to approve application #18-018 for building permits for conversion into a boutique hotel. as per the findings of fact, presented testimony, submitted documentation and information provided in the staff report with the 7 conditions. Commissioner Ferguson seconded the motion.* ***Motion passed 12-0****.*

1. **Old Business** None
2. **New Business** None
3. **Policy & Procedures**
	1. **Street Name Change Policy & Procedure**

*Dana moved to adopt the policy & procedure. Commissioner Bezat seconded the motion.* ***Motion passed 12-0****.*

* 1. **EAW Process Introduction**
1. **Committees** No Report
2. **Chair Announcements** None
3. **Staff Announcements**

*Staff explained the Merriam Park Moratorium which was introduced to City Council by Councilmember Henningsen.*

*Staff announced that the draft of Chapter 73 would be up for deliberation at the May 24, 2018 HPC meeting.*

1. **Adjourn 6:50**pm