

**ACTION MINUTES OF THE HERITAGE PRESERVATION COMMISSION  
CITY OF SAINT PAUL, MINNESOTA  
City Hall/Court House, 15 Kellogg Boulevard West, Council Chambers**

**August 12, 2019**

---

**Present:** Barbara Bezat, Teresa Kimker, Steve George, Paul Nelson, Joe Peroutka, Michael Justin, Stuart MacDonald, Robert Lubke, David Wagner  
**Absent:** Casie Radford, Richard Dana, Leetta Douglas, Bill Lightner  
**Staff Present:** George Gause, Christine Boulware, Allison Suhan  
**Number of Public Present:** 3

---

**I. Call to Order 3:30pm**

**II. Adoption of the Agenda** *Commissioner George moved to adopt the agenda. Commissioner Kimker seconded the motion. **Motion passed 9-0.***

**III. Conflicts of Interest** *None.*

**IV. Minutes**

*Minutes for July 15, 2019 were reviewed.*

*Commissioner Justin moved to recommend approval of the minutes. Commissioner MacDonald seconded the motion. **Motion passed 9-0.***

**V. Old Business**

**A. Merriam Park Historic Resources Survey - review and provide comments on the draft report and contexts (Boulware, 266-6715)**

*Questions were asked about the landscape of the area.*

*Questions about Native American presence in the area.*

*Clarification on paragraphs and general edits to the document.*

*Comments are needed by Friday, August 16<sup>th</sup>.*

**B. 2019 Workplan update**

**i. Chapter 74 (guidelines) consolidation and rewrite (wp#2-Gause)**

*Would like to see reference to architectural styles*

*Need to develop character defining features for each neighborhood*

*HPC formed a sign committee (Bezatz, Lubke and Douglas)*

**ii. System for Survey & Inventory for Saint Paul (wp#11-Boulware)**

*Review of plan outline*

*Will be reviewing the document with the survey and designation committee*

*Will include explanation on survey types and required qualifications*

*Should recent significance be explored?*

**iii. Education and Outreach opportunities (wp#16-Suhan)**

*Are there partnership opportunities?*

*Our week will tentatively be in May*

*Volunteers will be needed*

*Program leads will be needed*

**iv. Open Items (Gause)**

**1. ProjectDOX (pre-approved list, timeframes, submittals)**

**2. Communication Plan**

*These items are progressing*

**v. Closed Items (Gause)**

**1. African-American Cultural Resources Survey**

*The spring intern completed work on the outline*

*This will possibly be added to the 2020 workplan for further work*

**2. Comp Plan 2040**

*The plan is complete, see our Summer newsletter for the story*

**3. EAW Process Changes**

*PED has changed the review to demolition over 60% in the State or National historic districts.*

*HPC does not review these demolitions, staff wanted you to know the update.*

**VI. New Business**

**Guideline Discussion-Porches and Decks:**

*Should find a way to address non-traditional situations*

*Include compatible aesthetic and scale appropriate language*

*Discourage faux detail, especially on the front façade*

**VII. Adjourn 5:20pm**