

**ACTION MINUTES OF THE HERITAGE PRESERVATION COMMISSION
CITY OF SAINT PAUL, MINNESOTA
City Hall/Court House, 15 Kellogg Boulevard West, Lower Level - Room 40,**

February 11, 2016

Present: Richard Dana, Matt Hill, Robert Ferguson, Michael Justin, Bill Lightner, Matt Mazanec, Amy Meller, Steve Trimble, David Wagner

Absent: David Riehle (Not Excused), Diane Trout-Oertel (Excused)

Staff Present: Amy Spong, Christine Boulware, Allison Suhan, Fred Counts

BUSINESS MEETING

- I. **Call to Order:** 5:05 pm

- II. **Approval of the Agenda:** *Commissioner Ferguson moved to approve the agenda. Commissioner Mazanec seconded the motion. **Motion passed 7-0.***

- III. **Conflicts of Interest:** *None stated.*

- IV. **Approval of the meeting action minutes**
 - A. December 3, 2015 Business Meeting
 - B. December 17, 2015 Public Hearing
 - C. January 14, 2016 Annual Meeting
 - D. January 28, 2016 Public Hearing
*Commissioner Trimble stated that he did not remember expressing concern about the zoning variance on Item IV from the January 28, 2016 Public Hearing. Commissioner Hill moved to approve all four sets of minutes as amended. Commissioner Justin seconded the motion. **Motion passed 7-0.***

- V. **Old Business**
 - A. Capital City Bikeway, by project manager Reuben Collins, Department of Public Works, to adopt a resolution providing recommendations regarding impacts to historic resources. File #16-CapitalBikeway, **this item was laid over from the January 14 Annual Meeting** (Boulware, 266-6715).
*Chair Dana proposed to amend the third request within the resolution to state: "Finally, be it resolved: When bikeways impact historic resources, design guidelines, consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties, shall be written and implemented." Commissioner Meller moved to approve the amendment. Commissioner Ferguson seconded the motion. **Motion passed 7-0.** Commissioner Hill moved to adopt the resolution as amended. Commissioner Ferguson seconded the motion. **Motion passed 7-0.***

- VI. **New Business**
 - A. Presentation by PED intern, Fred Counts, regarding research on demolition/destruction definitions related to historic resources.
Ms. Spong introduced Mr. Counts' presentation and explained that it stemmed from EAW's concerning historic resources not locally designated. Commissioners Trimble and Mazanec inquired if this research would benefit from examination of other cities.
 - B. *Commissioner Trimble introduced a pre-history perspective from the Upper Sioux community of the Dakota Tribe.*

- C. Commissioner Hill announced the arrival of his first born son, George.*
- D. Commissioner Lightner announced his intention to attend Winona C.A.M.P. with HPC Intern Counts for upcoming weekend of February 12-13.*

VII. Chair Announcements

- A. Chair Dana announced press reports regarding the First National Bank sign going dark. Ms. Spong announced she had reached out to the building owners regarding repairs in order to re-light the sign without harming the sign's historic integrity.*

VIII. Staff Announcements

- A. Ms. Spong announced that Saint Paul's on-the-hill Episcopal Church was for sale and that potential buyers were reaching out for further information.*
- B. Ms. Spong announced that the application for a Legacy grant for the Hamline-Midway survey was unsuccessful and that HPC staff would need to reapply. Ms. Spong also announced that HPC staff was working towards meeting the CLG grant deadline.*
- C. Ms. Suhan announced an increase in applications for solar panels within HP districts, explaining that one application may come before the commission.*
- D. Ms. Suhan announced that ApplyHPC cards were now being distributed to applicants.*
- E. Ms. Spong announced that the Highland Villager published a story stating that the HPC was studying a conservation district for the Macalester-Groveland area, and that this was not true.*

IX. Motion to Adjourn: 6:21 pm

Submitted by F. Counts