

**Saint Paul Planning Commission
City Hall Conference Center
15 Kellogg Boulevard West**

Minutes March 6, 2020

A meeting of the Planning Commission of the City of Saint Paul was held Friday, March 6, 2020, at 8:30 a.m. in the Conference Center of City Hall.

Commissioners Present: Mmes. Anderson, Grill, Mouacheupao; and Messrs. Edgerton, Hood, Perryman, Rangel Morales, and Vang.

Commissioners Absent: Mmes. *DeJoy, *Underwood, and Messrs. *Baker, *Khaled, *Lindeke, *Ochs, Oliver, *Risberg, and *Rodriguez.

*Excused

Also Present: Luis Pereira, Planning Director; Yaya Diatta, Department of Safety and Inspections, Allan Torstenson, Mike Richardson, Kady Dadlez, Emma Siegworth, and Sonja Butler, Department of Planning and Economic Development staff.

I. Approval of minutes December 6th and December 20, 2019.

Due to lack of a quorum. Commissioner Grill made a motion to lay the approval of the December 6th & 20, 2020 minutes to the next Planning Commission meeting on March 20, 2020. Commissioner Anderson seconded the motion. The motion carried unanimously on a voice vote.

II. Chair's Announcements

Chair Rangel Morales had no announcements.

III. Planning Director's Announcements

Luis Pereira announced that today they will be releasing the public draft of the HUD Consolidated Plan the 2020-2024, there will be a 30-day public comment period. The lead staff is Emma Siegworth, she has been working hard on getting this together working with the HUD team. We recently received information on what the actual HUD allocation amounts are for this year. HUD is very specific, and we need to include that in the draft. We will be releasing the public draft later than we anticipated. The public hearing at City Council is on Wednesday, March 18, 2020. Kristin Guild, himself and other department directors participated in the Capital Region Watershed District annual leadership summit – they do this every year. they are in the process of updating their Watershed Management plan and will be finalizing that by September 2020. They talked about some of the emerging themes from that work and ask some strategic questions. Mr. Pereira spoke with Wes Saunders-Pearce, City staff who is involved as well as Josh Williams. Mr. Saunders-Pearce might come and provide an informational presentation on that plan/effort in the near future.

At City Council on Wednesday, the River Balcony was submitted to the Metropolitan Council for a Livable Communities Act Transit-Oriented Development grant this year working with the Great River Passage conservancy and our Parks Department. The project did receive a grant for schematic design, and that was on the Council agenda to accept those funds. Also, on the agenda was the appointment of Paul Kurtz, Department of Public Works as Interim Director, because Kathy Lantry will be retiring. But she will be working a little for the City after retirement including some lobbying related to infrastructure issues.

IV. Zoning Committee

SITE PLAN REVIEW – List of current applications. *(Tia Anderson, 651/266-9086)*

Three items to come before the Site Plan Review Committee on Tuesday, March 10, 2020:

- Mississippi Market Addition – Building addition at 622 Selby Avenue. Emily Borum, Wilkus Architects. SPR #20-016520
- Tumble Fresh laundry – New Commercial building and site work at 1855 Suburban Avenue. Todd Olin, Sambatek Inc. SPR #20-014346
- Bank of America-New Commercial – New Commercial building with Drive-thru at 1212 Prosperity Avenue East. Brandon Garnett, Nelson World Wide. SPR #20-016489

NO BUSINESS

Commissioner Edgerton announced that the last Zoning Committee meeting was canceled, but he did announce the items on the agenda for the upcoming meeting on Thursday, March 12, 2020.

V. Comprehensive and Neighborhood Planning Committee

District 14 and District 15 Residential Design Standards – Initiate zoning study, release draft for public review and set public hearing for April 3, 2020. *(Mike Richardson, 651/266-6621)*

Due to lack of a quorum. Commissioner Mouacheupao made a motion to lay over the District 14 and District 15 Residential Design Standards to the March 20, 2020 Planning Commission meeting. Commissioner Grill seconded the motion. The motion carried unanimously on a voice vote.

VI. Transportation Committee

Chair Rangel Morales announced that the next Transportation Committee meeting scheduled on Monday, March 9, 2020 has been canceled.

VII. Communications-Nominations Committee

Update on recruitment.

Luis Pereira, Planning Director announced that he spoke with Commissioner Underwood, the Communications-Nominations Committee chair about how they are doing on the applications to

the Planning Commission given the vacancies. There is one opening each for Wards 1, 2 and 4, and there are two vacancies in Ward 6 & 7 on the East Side. We have received a few applications for Ward 1, and maybe more are coming, five applications for Ward 2, nine for Ward 4, and 2 and 4 for Wards 6 and 7. There is no deadline, it is rolling and remains open, communications have been made in terms of social media, and individual emails. Also, he's working with a few of the councilmembers and district councils to put it on their radar to encourage people to apply. The next meeting will be on March 20th, there will be a regular Communications-Nominations Committee meeting at 8:00 am, going through as many as they can and maybe make some recommendations. And if we need to continue the conversation after the Planning Commission meeting if that works the committee.

VIII. Task Force/Liaison Reports

No report.

IX. Old Business

No report.

X. New Business

Informational presentation by staff: Zoning and legal procedure reminders. (*Luis Pereira, and Allan Torstenson*)

Luis Pereira and Allan Torstenson gave a Power Point presentation that is posted on the web page at: <http://www.stpaul.gov/planningcommission>

XI. Adjournment

Meeting adjourned at 9:28 a.m.

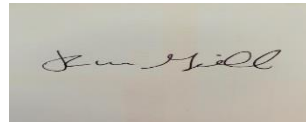
Recorded and prepared by
Sonja Butler, Planning Commission Secretary
Planning and Economic Development Department,
City of Saint Paul

Respectfully submitted,

Approved July 24, 2020
(Date)



Luis Pereira
Planning Director



Kristine Grill
Secretary of the Planning Commission