CITY OF SAINT PAUL
Public Works-Right-of-Way Division

899 North Dale Street
Saint Paul, MN 55103-1512
Telephone 651-266-6151 Facsimile 651-266-9765
Email: PW-ROWpermits@ci.stpaul.mn.us

SIDEWALK CAFE
Obstruction Permit–New Application

NEW APPLICATION

Public Works Sidewalk Cafe Obstruction Permit   **Fee:** $60.00

Obstruction Permit Number When Assigned: _____

Date of Application: _____   **Anticipated Date of Opening:** _____

Company Name: _____

Name on Business (dba): _____ **Business Phone:** _____

Business Address: _____

Applicant Name: _____ **Contact Phone:** _____
 (Print)   (First and Last Name)   **Contact Cell:** _____

E-mail: _____ **E-mail Permit**   Check if Yes
                                                                    _____

Please check boxes that apply and provide required additional information as needed:

☐ Sidewalk Seating Site Plan for tables, chairs, etc MUST be included   ☐ Check if Alcohol will be served

☐ General Liability (ACORD) Certificate naming the City of St. Paul as additional insured MUST be included. Minimum amount required is $1,500.000

 * If you require additional information regarding this application, contact ROW at 651-266-6151.

Right-of-Way Sidewalk Cafe Obstruction Permit

Effective 2/16/2011, all Sidewalk Cafe's must have an Obstruction Permit to place tables and chairs in the public right-of-way.

The Saint Paul Public Works Department ROW Permit Division must approve the public sidewalk seating area before this permit can be issued. The permit fee is $60.00 and is valid only for the period April 1st thru October 31st of each calendar year. This permit is issued by the Public Works ROW Permit Division at (651-266-6151).

_____ _____
 Signature (REQUIRED for all applications)   Date

We accept payment by Cash, Check (made payable to the City of Saint Paul) or Credit Card (American Express, Discover, MasterCard or Visa). Call the Public Works ROW Division Permit Office (651-266-6151) if you wish to make payment over the phone with a credit or debit card. If you wish to receive your permit and associated documents by e-mail, please include your E-mail address and mark (Y)es.

Revised Feb 2020