



CITY OF ST. PAUL

DEPARTMENT OF SAFETY AND INSPECTIONS
 375 JACKSON STREET, SUITE 220
 SAINT PAUL, MINNESOTA 55101-1806
 Phone: 651-266-8989 Fax: 651-266-8951
 Visit our Web Site at www.stpaul.gov/dsi

Certificate of Occupancy Information Sheet

Revised 1/2018

DETAILS OF THE FIRE CERTIFICATE OF OCCUPANCY PROGRAM

RESIDENTIAL POINT SCHEDULE

- CLASS A – Residential buildings with an average of fewer than five (5) points per dwelling unit shall be classified as Class A – Inspected every 6 years.
- CLASS B – Residential buildings with an average of five (5) or more but less than eleven (11) points per dwelling unit shall be classified as Class B – Inspected every 4 years.
- CLASS C – Residential buildings with an average eleven (11) or more but less than forty (40) points per dwelling unit shall be classified as Class C – Inspected every 2 year.
- Class D - Residential buildings with an average forty (40) or more points per dwelling unit shall be classified as Class D – Inspected every 1 year.

* * FIRE CERTIFICATE OF OCCUPANCY INSPECTION FEES * *

Residential Buildings	Commercial Buildings
1 Unit \$206.00	<u>Occupancy Types and Inspection Schedule:</u> A (Assembly) - Inspected every 2 years B (Business) - Inspected every 3 years E (Education) - Inspected every 3 years F (Factory) - Inspected every 3 years H (Hazardous) - Inspected every 1 year I (Institutional) - Inspected every 2 years M (Mercantile) - Inspected every 3 years S (Storage) - Inspected every 3 years Base Fee: up through 13,999 sq ft: \$ 189.00 14,000 through 48,999 sq ft: \$ 15.00 per 1,000 sq ft 49,000 through 117,999 sq ft: \$ 735.00 118,000 and over sq. ft. maximum fee: \$ 870.00
2 Units \$242.00	
3 Units \$252.00	
4 Units \$264.00	
5 Units \$274.00	
6 Units \$285.00	
7 Units \$296.00	
8 Units \$307.00	
9 Units \$318.00	
10 – 15 Units \$329.00	
16 – 20 Units \$362.00	
21 – 25 Units \$453.00	
26 – 30 Units \$538.00	
31 – 35 Units \$622.00	
36 – 40 Units \$707.00	
41 – 100 Units \$773.00	
100 + Units \$913.00	

Please Note: These fees are applicable when the building is inspected for renewal of the Fire Certificate of Occupancy.

Related Fees

- Re-inspection Fee – 50% of the renewal fee outlined above.
- No Entry Fee - \$74.00 for failing to keep a written inspection appointment.