



CITY OF SAINT PAUL - DEPARTMENT OF SAFETY AND INSPECTIONS
 375 Jackson Street, Suite 220
 Saint Paul, MN 55101-1806
 General Information: 651-266-8989 - Fax: 651-266-9124
 Visit our web site: www.stpaul.gov/dsi

FOLDER #
 (For office use only)

APPLICATION FOR RESIDENTIAL OF 3 UNITS OR MORE, COMMERCIAL, AND MIXED CODE COMPLIANCE INSPECTION: VACANT, HAZARDOUS, & ABANDONED BUILDINGS

Vacant Building Address _____

Use of Building (check one): _____ Multi-Family Dwelling (Enter # of Units) _____ Commercial
 _____ Mixed Residential/Commercial (Enter # of Units) _____

Owner _____ Daytime Phone (____) _____

Address _____ Fax (____) _____

City _____ State _____ Zip Code _____

Email Address _____

Your inspection will be conducted sooner if all necessary entry keys are provided on-site in a lock box.
 Lock Box Combination: _____ Send report by (check one): ___ Mail ___ Email

Affidavit of Owner or Responsible Party

I hereby certify that the above information and answers are correct and that I am the legal owner or responsible party of the premises at the above location. I understand that all items listed on the inspection report must be corrected within six months and; where applicable (Category III Building), a \$5,000.00 performance deposit (cash or bond) must be made before a permit will be issued. It may be possible to get an additional six (6) months to complete the project, if work is proceeding expeditiously and is more than 50% complete or if unforeseen conditions have had a significant schedule impact on the completion of work.

I also understand that this property shall not be occupied until all code deficiencies are corrected and written authorization to occupy is obtained.

Category Information

- | | |
|---|---|
| <input type="checkbox"/> #2 | <input type="checkbox"/> #3 |
| *Code Compliance | *Code Compliance |
| *Inspection Report | *Inspection Report |
| *Permits + Sign-Off | *\$5,000 Performance Deposit
(cash or bond) |
| *Remove Boards | *Permits + Sign Off |
| *C of O or Certificate
Code Compliance | *C of O or Certificate of
of Code Compliance |

I understand that a re-inspection fee may be applied if the inspector is unable to access all areas of the building during the pre-arranged inspection or if the building is not cleaned out, secured and sanitary.

Make Checks Payable to the City of Saint Paul

- Residential
 3 Units.....\$606.00
 4 Units.....\$634.00
 5+Units.....\$663.00
- VB Commercial Code Compliance Base Fee.....\$460.00
- Commercial
 1-13,999 sq ft \$185.00
 14,000-48,999 \$14 per 1000 sq ft
 49,000-117,999 sq ft\$721.00
 118,000 or more\$853.00

Example of 15,000 square foot commercial space:

$\$460 + \$210 = \$670$

Mixed: Add together Commercial and Residential inspection fees.

Example of 15,000 square foot commercial space with 3 residential units:

$\$210 + \$606 = \$816$

Signature of Owner or Responsible Party _____ Date _____

Amount \$ _____

Signature of Cardholder (required for all charges):

<input type="checkbox"/> AMEX	<input type="checkbox"/> Discover	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa	Security Code ▶					Expiration Month/Year ▶				
Enter Account Number ▶▶													