



CITY OF SAINT PAUL

DEPARTMENT OF SAFETY AND INSPECTIONS
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Reroofing Inspection Requirements

Notify the area building inspector when the roofing work is to begin. Notification on the day prior to starting the work is preferred, but we realize that roofing work is weather-dependent and often requires a quick response when the weather is favorable. In such a case, notification of the commencement of work should be provided no later than 9:00 a.m. on the day that work is to start.

The inspector responsible for the area in which your project is located is identified on the permit inspection card. **Contact the inspector between 7:30 and 9:00 a.m.**, Monday through Friday, in order to arrange for an inspection for that day. After providing notification for the start of a project, if the project is subsequently delayed by weather or other reasons, notify the area inspector when you have rescheduled the project start date.

If you propose to perform the roofing work after normal inspection hours, contact the area inspector for directives prior to starting the work.

Note: See other side for chimney flashing details. The 2012 International Residential Code requires chimneys (or other vertical projections from a roof) wider than 30 inches to have a “saddle” or “cricket”, with proper flashing and counter-flashing, on the high side of the roof to promote proper drainage and avoid leaks. If such a “saddle” or “cricket” does not exist, it must be provided.

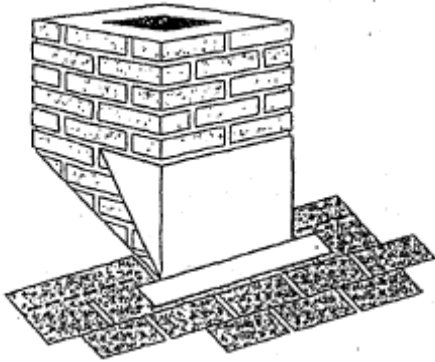
Rev 02/05/2015

Re-roofing: CHIMNEY FLASHING PROCEDURE

Flashing a Chimney

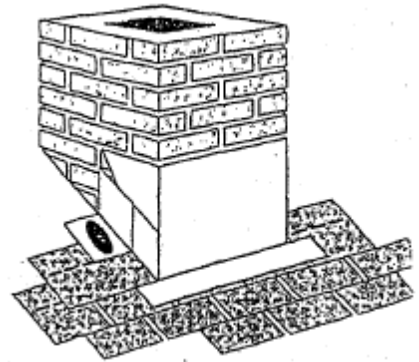
STEP 1

Apply asphalt primer to bricks; apply metal base flashing to front, overlapping shingles 4".



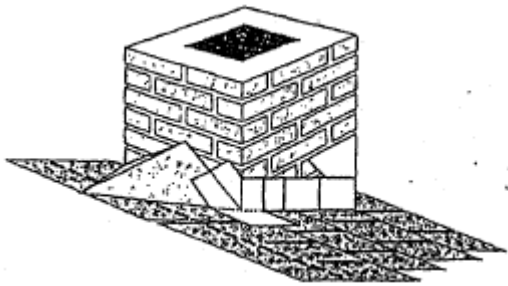
STEP 2

Nail metal step flashing over plastic cement; bed overlapping shingles in plastic cement.



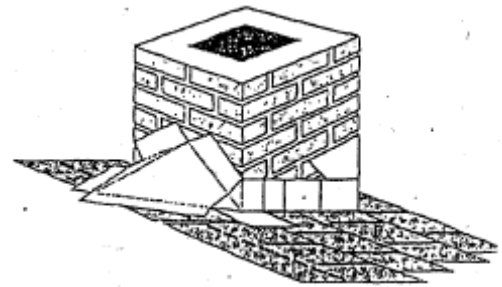
STEP 3

Install wood cricket at rear, and shingle to edge; embed rear corner flashings in cement.



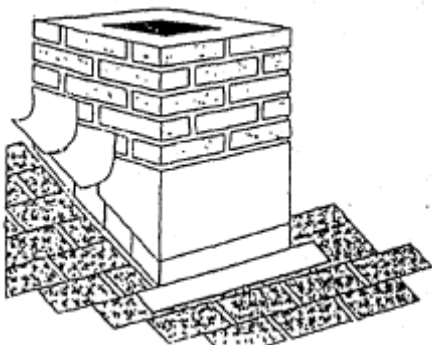
STEP 4

Embed rear base flashing in plastic cement; nail flashing to deck only.



STEP 5

Set front and side cap flashings 1-1/2" into raked joints; refill with mortar.



STEP 6

Install rear corner cap flashings; install rear cap flashing suitable to situation.

