



CITY OF SAINT PAUL

Department of Safety and Inspections
Fire Safety Inspection Division
375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1806
Phone: 651-266-8989 Fax: 651-266-9124

FIREWORKS DISPLAY PERMIT APPLICATION

Incomplete information will result in rejection of application. No work can begin prior to approval.

Applicant instructions: This application must be completed by a MN certified pyrotechnic operator and **returned at least 15 days prior** to date of display.

Name of Sponsoring Organization: _____

Address of Sponsoring Organization: _____

Name of Authorized Agent: _____

Address of Agent: _____

Date of Display: _____ Time of Display: _____

Location of Display: _____

Minnesota state law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal. Permits will only be issued to MN certified pyrotechnic operators.

Name of Fireworks/Pyrotechnics Display Company: _____ Phone # _____

Address of Display Company: _____

Name of Supervising Operator: _____ MN Certificate # _____

On Site Phone # for Supervising Operator: _____

Manner and place of storage of fireworks/pyrotechnic special effect prior to display (no overnight storage in St. Paul):

Type & number of fireworks/pyrotechnic special effects to be discharged (add additional sheets if needed):

I understand and agree to comply with all provisions of this permit and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of Supervising Operator: _____ Date: _____

**** Fireworks Display Permit Fee: \$150.00 ****

THE REQUIRED ATTACHMENTS ON PAGE TWO (2) MUST BE INCLUDED WITH THIS APPLICATION:

The discharge of the listed fireworks on the date and at the location shown on this application is _____

Subject to the following conditions, (if any): _____

Signature of Issuing Authority: _____ Date: _____

Permit Number: _____ Permit Type: _____

Signature of Cardholder (required for all charges):

AMEX Discover MasterCard Visa

Security Code

Expiration Month/Year

Enter Account Number

REQUIREMENTS FOR PERMITS AND USE OF FIREWORKS OUTDOORS AND PYROTECHNICS, FLAME AND SPECIAL EFFECTS INDOORS OR BEFORE A PROXIMATE AUDIENCE

- ✚ The requirements of NFPA 1123, NFPA 1126, NFPA 160, or other appropriate document and the Minnesota State Fire Code must be strictly observed in addition to the directives of the Saint Paul Fire Safety Inspection Division.
- ✚ Only persons Licensed by the Minnesota State Fire Marshal Division to display such effects may receive a permit in the City of Saint Paul.
- ✚ All Federal Alcohol, Tobacco, Firearms, and Explosives permits to purchase, possess, and transport the pyrotechnic products must be in the possession of the licensed person on site.
- ✚ A City of Saint Paul Application for the Display of Fireworks, Pyrotechnic, Flame, and Special Effects must be submitted not less than 15 days prior to the event.

THE FOLLOWING REQUIRED ATTACHMENTS MUST BE INCLUDED WITH THE APPLICATION

- A completed pyrotechnic application form
- **Certificate of Insurance:** In the amount of \$2 Million per occurrence and \$4 million aggregate is required. Events, which due to size, venue, nature of event, or anticipated attendance, may pose additional exposure to the public or the city, may require additional insurance. These designated events require the review and approval of City Risk Management prior to the issuance of the Fireworks Permit. **The City of Saint Paul and the venue must be named as additional insured on the document.**
- An inventory list of the proposed devices or products.
- A diagram of the facility or venue in which the display is to be held must be provided including the location of devices and the fallout radius for each device.
- A written document of knowledge and consent to use the pyrotechnics within the venue must be provided by the venue management.
- A list of names and ages of un-licensed pyrotechnic assistants.
- Application fee in the amount of \$150 payable to the City of Saint Paul.

Unapproved devices are prohibited, regardless of manufacturer, specification or approval by other authority.

Venue management must be made aware of the intent to use pyrotechnics prior to the event and a written document of their knowledge and consent must be submitted with the application for display.

Appropriate and approved portable fire extinguishing equipment and personnel trained in its use must be provided by the permit holder and immediately available to extinguish any accidental fire.

A pre-display inspection and demonstration may be required by the Fire Code Official. Arrangements will be made prior to the event.

All stage areas and set decoration including draperies and carpeting must be non-combustible or documented fire retardant. It must be emphasized that outdoor fireworks & indoor pyrotechnics ARE NOT appropriate for use in all venues. The decision to approve and permit the use of fireworks and pyrotechnics in the City of Saint Paul rests solely with the Fire Code Official.