



LIQUOR - EXTENDED SERVICE HOURS
APPLICATION AND REQUIREMENTS
THIS APPLICATION IS SUBJECT TO REVIEW BY THE PUBLIC

CITY OF SAINT PAUL
Department of Safety
and Inspections
375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1806
(651) 266-9090 fax (651) 266-9124

**LICENSES ARE NOT TRANSFERABLE
PAYMENT MUST BE RECEIVED WITH EACH APPLICATION**

Note: Additional licenses and / or permits (not listed) may be required depending on your proposed business plan and location. Your license application can comprise of any variation of license types.

City of Saint Paul Legislative Code Sec. 409.07.1. Extended service license. Establishments applying for or hold an on-sale liquor license may apply to remain open for the sale of food after the standard legal closing time of 1:00 a.m. (or 2:00 a.m. with a Liquor 2AM Closure license) until 3:00 a.m. Such a license, if granted, would allow for the sale of food and non-alcoholic beverages **ONLY**, and would not entitle the owner of the establishment to engage in the sale, display, or distribution of alcoholic beverages of any kind after the hour of 1:00 a.m. (or 2:00 a.m. with a Liquor 2AM Closure license).

The following regulations must be complied with in order to obtain an Extended Service Hours License:

- (1) *Food menu.* The establishment shall, as a condition of issuance and throughout the term of such license, provide as a menu item during such extended hours of service at least four (4) different types of entrees and/or sandwiches and a choice of nonalcoholic beverages. Please include a photocopy of the full menu which will be offered during the extended hours of service.
- (2) *No alcohol.* No alcoholic beverages may be offered, displayed, sold or consumed by anyone in the establishment during such extended hours. No alcoholic beverage container of any kind, whether empty or containing any alcoholic beverage, shall remain on the bar, tables, counters or any other place to which a customer has access, or at any location in the customer areas of the establishment, after 1:00 a.m., if the establishment has an extended service license (or after 2:00 a.m. if the establishment has obtained a permit from the state pursuant to Minn. Stat. §340A.504, subd. 7). All such beverages and/or beverage containers must be properly stored away from customer view in a secure, locked area on or before 1:15 a.m. (or 2:15 a.m. with a Liquor 2AM Closure license). Please submit a copy of the procedure through which these measures will be taken.
- (3) *Alcohol storage.* All alcoholic beverages shall be stored not later than 1:15 a.m. or 2:15 for those establishments which have obtained a permit from the state pursuant to Minn. Stat. §340A.504, subd. 7, which permits later service, and during extended service hours in a cabinet, locker, or storage area which is locked and secure, and which shall remain locked at all times during extended service hours.
- (4) *Entertainment (A) or (B).* (For Neighborhood Establishments Only) No entertainment or extended service shall be provided during the scheduled extended service hours unless the applicant first complies with the petition and consent requirements of section 411.04(b) of the Legislative Code. **Class C entertainment cannot be provided during the hours of extended service.** Please submit proof of compliance.
- (5) *Conditions.* The Council of the City of Saint Paul reserves the right to impose on any applicant any further restrictions they feel necessary in order to insure public safety and welfare. These further restrictions and or requirements shall be made on a case-by-case basis.

Downtown business district. **Applicants for extended service license located in the downtown business district, shall not have to comply with the notice, hearing and consent requirements for either the license itself or the provision of entertainment under an existing entertainment license during the extended service hours.**

The fee for an Extension of Service Hours License shall be **\$355.00**.

Having read the foregoing, I hereby submit an application for an Extension of Service Hours License and/or an Extension of Entertainment Hours License and agree to comply with the above stated requirements. **ANY FALSIFICATION OF ANSWERS GIVEN OR MATERIAL SUBMITTED WILL RESULT IN DENIAL OF THIS APPLICATION:** I hereby state that I have answered all of the preceding questions, and that the information contained herein is true and correct to the best of my knowledge and belief. I hereby state further that I have received no money or other consideration, by way of loan, gift, contribution, or otherwise, other than already disclosed in the application which I herewith submitted. I also understand this premise may be inspected by police, fire, health and other city officials at any and all times when the business is in operation.

Signature (REQUIRED for all applications)

Date