



CITY OF SAINT PAUL

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## SITE PLAN REVIEW COMMITTEE MEETING Tuesday, March 20, 2018

**Saint Paul Department of Safety and Inspections  
375 Jackson Street, 2nd Floor Conference Room**

<u>Time</u>	<u>Project Name and Location</u>
9:00	SPR Committee – Old/New Business
9:15	CHS Field Event Parking Lot 396 4 <sup>th</sup> St E Parking Lot Development Tom Whaley – St Paul Saints SPR #18-035273
10:00	Exchange Building Hotel 26 Exchange St E Building Remodel Scott Koester – Rebound Exchange LLC SPR #18-034245
11:00	Science Museum of Minnesota 120 Kellogg Blvd W Construction Staging Area Tom Carlson – Science Museum SPR #18-033515

### **Applicants should attend the Site Plan Review Committee meeting.**

At the Site Plan Review meeting, applicants will discuss their project's site plan with Saint Paul's Site Plan Review Committee. The Committee includes City staff from Zoning, Planning, Traffic, Sewers, Water, Public Works, Fire Inspections, Forestry, and Parks.

The purpose of the meeting is to coordinate Site Plan approval across City departments.

- Applicants are encouraged to bring the project's engineer, architect, and/or contractor to handle technical questions.
- Site plan application and documents were routed for City staff review prior to the meeting.
- City staff will provide comments and ask questions based on review of the site plan.
- At the end of the meeting a decision will be made whether the site plan can be approved as submitted or if revisions are required.
- City staff will document site plan comments in a letter to be emailed to the applicant.

### **Location and Parking:**

The meeting room is at 375 Jackson Street on the 2<sup>nd</sup> floor, skyway level, to your left as you exit the elevator.

A few free parking spaces are available in the DSI visitor parking lot off of 6<sup>th</sup> Street at Jackson. On-street parking meters are also available. The closest parking ramp is on Jackson one block south between 4<sup>th</sup> and 5<sup>th</sup> Street.

Contact Tia Anderson (651-266-9086 [tia.anderson@ci.stpaul.mn.us](mailto:tia.anderson@ci.stpaul.mn.us)) or Larry Zangs (651-266-9082 [larry.zangs@ci.stpaul.mn.us](mailto:larry.zangs@ci.stpaul.mn.us)) if you have questions.

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