

## Sample Petition Letter

Date:

City of Saint Paul Assessments  
Attn: Lynn Moser  
1000 City Hall Annex  
25 West Fourth Street  
Saint Paul; MN 55102

Dear Ms. Moser:

This letter serves as a petition to the City of Saint Paul for approval of a special assessment against my property at \_\_\_\_\_ property address \_\_\_\_\_, Saint Paul, Minnesota, to finance the construction of a fire protection sprinkler system.

Attached is a copy of a title insurance commitment or title company ownership report showing that I am the record owner of the property.

I understand that I am responsible for contracting for the installation of the sprinkler system and for presenting invoices and mechanics lien waivers for payment of the work.

I understand that in the event this project is abandoned by me I will reimburse all costs incurred by the City relating to the assessment.

I hereby waive my right to a public hearing and to appeal the assessment.

I have submitted my fire protection sprinkler system plans to the Department of Fire and Safety Services and the Department of Safety Inspections for review and approval.

If you have any questions or if you need additional information, please feel free to contact me.

Sincerely,