



If you are paying for your permit by credit card, you may fax your application.  
 Our FAX number is 651-266-9124. (Homeowners must apply IN PERSON for a permit – they cannot fax/send in the application.)  
 If paying by check, please mail the application and the check to us. Make checks payable to: City of St Paul

**\*\*\*TRANSFER OF LICENSE: ANY MASTER PLUMBER TAKING OUT PERMITS IN THEIR NAME FOR USE BY ANY OTHER PERSON, FIRM OR CORPORATION, OR EMPLOYING ANYONE TO DO PLUMBING WORK THAT DOES NOT HAVE A JOURNEYMAN'S CERTIFICATE, SHALL BE GUILTY OF PERMIT VIOLATION.\*\*\***

**Effective: 02/2020**

| Structure type                                                                                                                                                                                                                                                                          |         | Definition                                                                                                |               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------------------------------------------------------------------------------------------------------|---------------|
| New Building:                                                                                                                                                                                                                                                                           |         | New construction only                                                                                     |               |
| Replace:                                                                                                                                                                                                                                                                                |         | To replace with approved materials, fixtures or appurtenances                                             |               |
| Alter:                                                                                                                                                                                                                                                                                  |         | To relocate to an approved location                                                                       |               |
| Addition:                                                                                                                                                                                                                                                                               |         | Construction of an addition to the original structure                                                     |               |
| Repair:                                                                                                                                                                                                                                                                                 |         | To restore to the approved condition                                                                      |               |
| Fixtures                                                                                                                                                                                                                                                                                |         | Sewers/Disposals                                                                                          |               |
| Initial Permit Fee                                                                                                                                                                                                                                                                      | \$84.00 | Storm Sewer                                                                                               | \$78.00 Each  |
| Each Plumbing fixture installed, whether New, Set, Rough-in or replaced, including Waste and/or Piping                                                                                                                                                                                  | \$33.00 | Sanitary Sewer                                                                                            | \$78.00 Each  |
| Each Water Supplied Plumbing Fixture ** New structure do not fill in water piping fixture area, you must apply to St Paul Regional Water Services for new water service. Please call 651-266-6270.                                                                                      | \$6.00  | Private Disposal Systems (Plans required by a designer licensed by the MCPA)                              | \$235.00 Each |
| Clear water (such as condensate, cooling, or any clear water waste) and Storm water <u>cannot</u> drain to a sanitary sewer. Provide an approved connection to the storm sewer or drain to daylight, at grade. Site of discharge must be approved by this office prior to installation. |         |                                                                                                           |               |
| Gas Fitting                                                                                                                                                                                                                                                                             |         |                                                                                                           |               |
| Any gas piping appliance or appurtenances that will not be used for space heating purposes. Any Gas burning water heaters, dryers, ranges, gas fireplace, chimney liner only installation or other devices including gas piping:                                                        |         |                                                                                                           |               |
| For 1 <sup>st</sup> device/appliance                                                                                                                                                                                                                                                    |         | Minimum fee of \$78.00.                                                                                   |               |
| For each additional device/appliance up to 100,000 BTU's                                                                                                                                                                                                                                |         | \$31.00 each                                                                                              |               |
| For each device/appliance in excess of 100,000 BTU's                                                                                                                                                                                                                                    |         | \$13.00 for each additional 100,000 BTU portion thereof, minimum fee of \$78.00, maximum fee of \$919.00. |               |
| Gas fitting only permit, with no other installed plumbing fixtures or sewer or disposal work has a minimum fee of \$78.00. You do not pay the initial fee. State surcharge of 1.00 (one dollar) must be paid.                                                                           |         |                                                                                                           |               |

Exceptions: When the permit fee is greater than or equal to \$10,010.00, call the Permit/License Clerk at 651-266-8989, for the correct computation of the state surcharge.

Miscellaneous Plumbing Projects: Fees for Storm Sewer, Sanitary Sewer and Private Disposal systems are listed on the front of this application. State surcharge of 1.00 (one dollar) must be paid. See special notice about drain connections above.

NOTE: When installing only sewers and/or only gas fittings, with no fixtures, you do not pay the \$84.00 initial fee. State surcharge of 1.00 (one dollar) must be paid.

Additional work not included on original permit: A **new permit must be purchased** for additional work not included on the original permit. Indicate only the additional work. In the comments area of this form provide the original permit number you are adding to. **Do Not pay the initial fee or the state surcharge.**

Plumbing Inspectors are in the office for inspection requests between 7:30 - 9:00 AM, Monday - Friday.  
 Phone number is 651-266-9005.  
 Visit our Web Site at [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)