### SPRWS Divisions

**Business Division:**
The business division offers support services to the other divisions within the water utility as well as direct contact with individual customers and communities at large. The division includes billing, customer service, meter operations, financial and information services.

**Engineering Division:**
The engineering division includes planning and construction coordination for water main construction, valve replacement and lead service replacement programs.

**Production Division:**
The production division is responsible for processing raw water into finished water including all the equipment required in the process and the water supply chain.

**Distribution Division:**
The distribution division is home to the operation, maintenance and capital construction of the water mains, services, hydrants and related underground piping infrastructure which brings water to our customers.

### SPRWS History

Saint Paul Regional Water Services is a not-for-profit entity of the city of Saint Paul governed by the Board of Water Commissioners. It is heir to a legacy of well-developed water sources and a water distribution system that has served the residents of the city of Saint Paul and the surrounding area for nearly 140 years.

Today, we produce an average of 45 million gallons of drinking water daily and distribute it through more than 1,100 miles of water main to more than 424,000 people. Our mission is to provide reliable, quality water and services at a reasonable cost.
Saint Paul Regional Water Services employs 250 people in a variety of positions in four divisions. The utility offers a positive work environment with an opportunity for career growth and advancement for employees at all levels. As an entity of the city of Saint Paul governed by the Board of Water Commissioners, SPRWS offers excellent pay and a competitive benefits package.

Opportunities exist to work at positions as varied as a customer service representative, water quality specialist, heavy equipment operator, information technology analyst, accountant, engineer, plumbing inspector, maintenance worker, utility aid, laboratory technician, office assistant, storeroom clerk, and vehicle mechanic.

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Benefits overview
Saint Paul Regional Water Services offers the same comprehensive benefits plan provided to city of Saint Paul employees. These benefits are designed to meet the needs of our employees. They include:

- Paid holidays
- Paid parental leave
- Excellent sick leave benefits
- Liberal vacation policy that increases with years of service
- Flexible work scheduling available for some positions
- Excellent pension plan
- Training and development opportunities
- On-site exercise facilities
- Free parking

Applying for a job
Job announcements can be found online at www.stpaul.gov/jobs

Announcements include the type of exam being given and/or the qualifications required

If you meet the qualifications, complete an application by the deadline noted

You must apply directly online at www.stpaul.gov/jobs. You can use the computer kiosk at:

Office of Human Resources
200 City Hall Annex
25 West Fourth Street
Saint Paul, MN 55102

For more information, contact human resources at jobs@stpaul.gov or call 651-266-6500, press 1.

FAQs
How do you know when a job is available?
Job announcements are posted outside the city Human Resources office, at all city of Saint Paul and Ramsey County libraries and most Saint Paul recreation centers. Check out jobs online at www.stpaul.gov/jobs or sign up for email notification by going to www.stpaul.gov/jobs and selecting ‘notify me of future jobs’ under ‘in this section’.

What are the most common examinations?
- Written exam
- Oral interview
- Training and experience exam
- Qualifications rating exam
- Competency testing

Is SPRWS unionized?
Most classified titles are represented by a bargaining unit. Employees have the option to join the union and have voting privileges or contribute a fair share of the monthly dues without voting privileges.

Is SPRWS an equal opportunity employer?
Yes. SPRWS is an equal opportunity/affirmative action employer. Women, persons of color, members of the LGBT community, and individuals with disabilities are strongly encouraged to apply.