



**PLUMBING PERMIT  
APPLICATION  
for SPRWS**

Saint Paul Regional Water Services  
Engineering Division/Plumbing  
1900 Rice Street, Saint Paul, MN 55113-6810  
Phone 651-266-6270 Fax 651-266-6287  
Email: Water-PlumbingPermitApp@ci.stpaul.mn.us

Spacer	yes	no
Asset	_____	
Account	_____	
PRV	yes	no

Project Address \_\_\_\_\_ Water Service Size \_\_\_\_\_ Meter Size \_\_\_\_\_

Description of Work \_\_\_\_\_

Contractor \_\_\_\_\_ Contractor Phone \_\_\_\_\_

(Permit is mailed to contractor's address on file with the City of Saint Paul)

<b>NEW BUILDING</b>	<b>EXISTING BUILDING: INSIDE PIPING</b>	<b>EXISTING BUILDING: OUTSIDE DITCH</b>
<input type="checkbox"/> Inside Piping	<input type="checkbox"/> Addition / Relocate / Repair / Replace	<input type="checkbox"/> Lead Replacement <b>TURN-ON RESET</b> fee:
<input type="checkbox"/> Outside Ditch	<input type="checkbox"/> Lead Replacement	<b>\$100 (1" &amp; smaller meter) or \$125 (1 1/2" &amp; 2" meter).</b>
	<input type="checkbox"/> Well Conversion	<b>Enter TURN-ON RESET fee on line 36.</b>
		<input type="checkbox"/> Well Conversion <input type="checkbox"/> Relocate <input type="checkbox"/> Repair

**INSIDE PIPING**

BASE FEE \$76.00			
FIXTURES	Quantity	\$6.00 ea.	
1	Bath Tub		
2	Wash Basin		
3	Shower		
4	Toilet - Tank		
5	Sink		
6	Dishwasher		
7	Laundry Tub		
8	Auto Clothes Washer		
9	Sill Cocks		
10	Water Heater (only electric)		
11	R. P. Z. Valve		
12	Toilet - Flush Valve		
13	Urinal		
14	Drinking Fountain		
15	Pressure Vacuum Breaker		
16	Other:		
17	TOTAL FIXTURE FEES total of lines 1 through 16	\$	_____
18	NEW METER SETTING _____ Call Engineering: 651-266-6270 size	\$	_____
19	BASE FEE	\$76.00	
Enter totals of 17 thru 19 here and on line 35			
20	<b>INSIDE PIPING - TOTAL</b>	\$	_____

**OUTSIDE DITCH**

21	<input type="checkbox"/> <u>2" &amp; SMALLER</u>	FEE \$90.00 for each 75' of pipe (not prorated)
22	<input type="checkbox"/> up to 75'	\$90.00 \$ _____
23	<input type="checkbox"/> 76' to 150'	\$180.00 \$ _____
24	<input type="checkbox"/> 151' to 225'	\$270.00 \$ _____
25	<input type="checkbox"/> other _____ feet	= \$ _____
26	<input type="checkbox"/> <u>LARGER THAN 2"</u>	
27	<input type="checkbox"/> <u>FIRE SUPPLY</u>	FEE \$210.00 for each 75' of pipe (not prorated)
28	<input type="checkbox"/> up to 75'	\$210.00 \$ _____
29	<input type="checkbox"/> 76' to 150'	\$420.00 \$ _____
30	<input type="checkbox"/> 151' to 225'	\$630.00 \$ _____
31	<input type="checkbox"/> other _____ feet	= \$ _____
32	<input type="checkbox"/> CUT OFF	\$80.00 \$ _____
33	<b>OUTSIDE DITCH - TOTAL</b>	\$ _____
34	<b>Estimated value of plumbing work</b>	\$ _____

**TRANSFER OF LICENSE:** Any master plumber taking out permits in their name for use by any other person, firm or corporation, or employing anyone to do plumbing work who does not have a journeyman's certificate, shall be guilty of a permit violation.

**FEE SUMMARY**

35	INSIDE PIPING - TOTAL from line 20	\$	_____
36	OUTSIDE DITCH - TOTAL from line 33	\$	_____
37	TURN-ON RESET (lead replacements only)	\$	_____
38	STATE SURCHARGE	\$	1.00
Total of 35 thru 38			
39	<b>TOTAL PERMIT FEE</b>	\$	_____ .00

Print Master Plumber Name: \_\_\_\_\_

Signature **X** \_\_\_\_\_

Date \_\_\_\_\_

Telephone Number \_\_\_\_\_

Application may be faxed with payment information to 651-266-6287. Visa, MasterCard, Discover, and American Express accepted.

Credit Card Type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CVV # _____	Amount to be charged \$ _____ .00
Account Number	_____	_____	_____	_____	_____	Expiration Date MM/YY _____
Cardholder Signature <b>X</b>	Print credit card account name _____					ZIP _____
	Billing Address _____					

## LEAD REPLACEMENTS

### INSTRUCTIONS FOR LEAD REPLACEMENTS:

Include the following amount with LEAD REPLACEMENT/OUTSIDE DITCH PERMIT:

**\$100 TURN ON RESET** for 1" and smaller water meters

**\$125 TURN ON RESET** for 1 ½" and 2" water meters

### DEFINITIONS:

<b>Base fee</b>	Minimum charge for each inside piping permit.
<b>City, List</b>	In addition to SPRWS plumbing permits and inspections in the City of St. Paul, permits and inspections are also required for all water services, water meters, inside and outside water piping in buildings located in the following cities: <u>Falcon Heights</u> , <u>Lauderdale</u> , <u>Maplewood</u> , <u>Mendota</u> , <u>Mendota Heights</u> , and <u>West St. Paul</u> ; also a few SPRWS accounts are located near boundary streets in Little Canada, Roseville, South St. Paul and Sunfish Lake.
<b>Fixture</b>	Shall be defined as including, but not limited to, the following: water closet, urinal, faucet, shower, dishwasher, drinking fountain, hose connection, sill cock, water heater, water softener, underground sprinkler, hot tub/spa, clothes washer supply, backflow preventer or any water supplied fixture.
<b>Fixture fee</b>	\$6.00 for each fixture installed. (This fee to be charged in addition to base fees on fixtures installed or roughed-in for new installations, additions, and rehabilitations). No fixture charge on repairs or well conversion.
<b>Lead Replacement</b>	Replacement of an existing lead water service. Check box marked Lead Replacement under <b>EXISTING BUILDING – OUTSIDE DITCH</b> . A <b>TURN-ON RESET</b> fee will also be required. In some situations an inside piping permit may be required by the plumbing inspector.
<b>Meter Setting Charge</b>	The charge for the first meter setting shall be the actual cost of the meter. This charge does not apply to meter resets.
<b>New Building</b>	New water piping and fixtures installed in a new building or an existing building moved to a new site.
<b>Outside Ditch</b>	Charge for each 75 foot (not prorated) increment of underground pipe installed by the plumber.
<b>SPRWS</b>	Saint Paul Regional Water Services.
<b>Well Conversion</b>	Installation of a city water connection to an existing building that has well water.
<b>Cut Off</b>	Physical severing and approved capping of the pipe.

### REMARKS:

---

Plumbing Inspectors' office hours are 7:30 a.m. to 9:00 a.m. Phone Number 651-266-6270

General Plumbing Permit Information 651-266-6270, Fax number 651-266-6287

**NOTE: Mail this application with the required fee or apply in person at the address on the other side.  
Applications with credit card payment will be accepted in person, mailed or faxed.**