

2026 Adopted Budget: Emergency Management

Department Mission: To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response, and recovery actions.

Learn More: stpaul.gov/departments/emergency-management

Department Facts

- **Total General Fund Budget:** \$6,785,117
- **Total Special Fund Budget:** \$720,586
- **Total FTEs:** 8.00

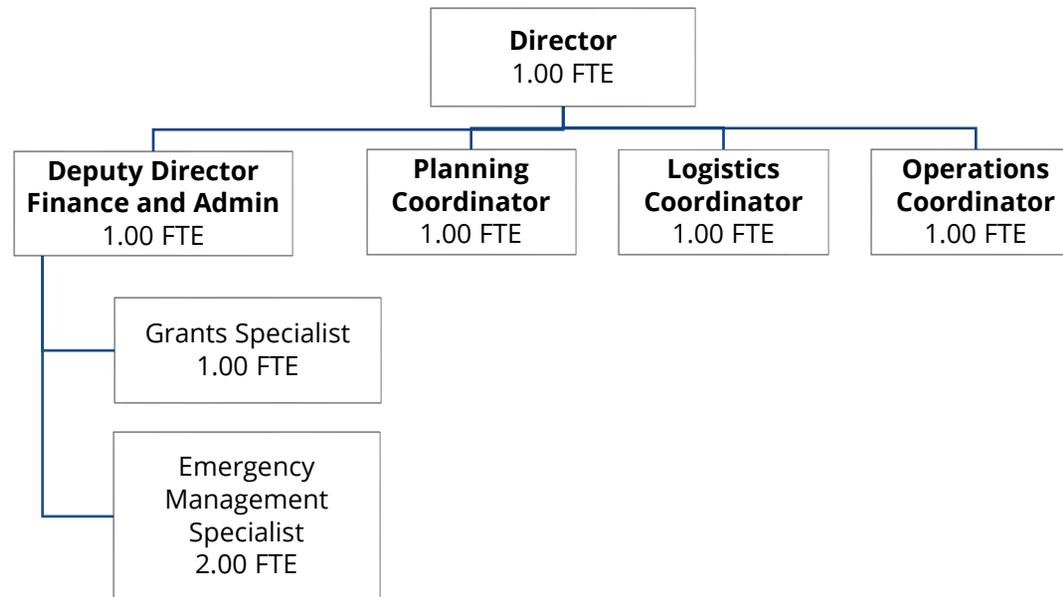
Department Goals

- Maintain organizational charter and secure funding.
- Maintain and enhance existing operations.
- Maintain and improve partner and relationship development.
- Adopt new capabilities.

Recent Accomplishments

- **Cyber Response Operations:** Led citywide emergency management and continuity coordination during the July 2025 ransomware attack, partnering with the Office of Technology and Communications (OTC) and city departments to sustain essential services, support recovery efforts, and maintain public safety operations.
- **Active Threat Preparedness:** Developed and exercised a citywide Active Threat Response Plan; led grant-funded rescue training for Police, Fire, and EMS.
- **Flood Response Operations:** Led response and recovery for the 8th highest crest on record; delivered timely updates to departments and County partners.
- **Cybersecurity Preparedness:** Coordinated a citywide cyber exercise to test the Cyber Response Plan across departments.
- **Financial Recovery Integration:** Led implementation of the Emergency Financial Empowerment initiative with OFE, building a partner network and integrating financial recovery into the City's emergency plans.
- **EOC Technology Upgrades:** Upgraded the Emergency Operations Center with enhanced audio/video tools, redesigned monitor wall, and Microsoft Teams integration.
- **Critical Infrastructure Coordination:** Graduated 24 participants from a certification program to strengthen public-private resilience and disaster planning.
- **Reunification Planning:** Updated and delivered reunification training with Saint Paul Public Schools (SPPS) and Parks using nationally recognized methods.
- **Warning Siren Readiness:** Launched an inspection program to ensure all 36 outdoor warning sirens remain operational.
- **Event Operations Support:** Coordinated emergency support for multiple special events including the Medtronic Twin Cities Marathon and Minnesota Yacht Club Festival.
- **Community Outreach:** Participated in Safe Summer Nights to share preparedness resources and promote household readiness.

Emergency Management Organizational Chart



Total FTE 8.00

Department Division Descriptions

The Emergency Management Department is managed by the Director of Emergency Management and includes the following divisions:

- **Finance and Admin** ensures first responders and leadership have the tools and resources necessary to respond to large-scale incidents.
- **Planning** ensures all emergency plans are up to date, relevant, and appropriately dispersed across disciplines. The division reviews training, exercises, and incidents to ensure plans meet the needs of the city.
- **Logistics** manages day-to-day resource requirements and ensures first responders have the tools and resources needed to respond to incidents and support special events. The division works closely with OTC to maintain technology resources that support operational coordination and situation awareness.
- **Operations** provides a safe environment for training and exercises across disciplines, City departments, and key stakeholders to ensure effective and timely responses based on established plans. The division works closely with City leadership to provide situational awareness updates to ensure effective operational coordination.

Fiscal Summary: Emergency Management

2026 Adopted Budget

Spending	2023 Actuals	2024 Adopted	2025 Adopted	2026 Adopted	Change From Prior Year	2025 Adopted FTE	2026 Adopted FTE
100: CITY GENERAL FUND	5,196,571	5,409,232	5,555,057	6,785,117	1,230,060	3.00	8.00
200: CITY GRANTS	1,100,056	1,533,998	1,431,524	720,586	(710,938)	5.00	-
Total	6,296,627	6,943,230	6,986,581	7,505,703	519,122	8.00	8.00

Financing	2023 Actuals	2024 Adopted	2025 Adopted	2026 Adopted	Change From Prior Year
100: CITY GENERAL FUND	-	-	-	-	-
200: CITY GRANTS	1,155,028	1,533,998	1,431,524	720,586	(710,938)
Total	1,155,028	1,533,998	1,431,524	720,586	(710,938)

Budget Changes Summary

The 2026 Emergency Management budget maintains staffing levels and funding for operations and maintenance of the Emergency Operations Center (EOC) and increases funding for the City's share of Ramsey County's 911 dispatch services by \$535,061. It also contains an increase in other current service level adjustments, including salary and benefit costs.

The 2026 budget shifts 2.0 Emergency Management Specialist FTEs and 3.0 Emergency Management Coordinator FTEs from the Urban Area Security Initiative (UASI) grant to the General Fund. As a result of this change, all department FTEs are now supported by the General Fund, providing long term operational stability.

Other special fund changes include current service level and grant adjustments.

100: General Fund

Emergency Management

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments of line-item budgets to track with recent spending trends. It also includes an increase to the Ramsey County 911 and dispatch service charges. Starting in 2026, the State of Minnesota will begin offering Paid Leave benefits funded by payroll contributions. The budget reflects this premium.

	Change from 2025 Adopted		FTE
	Spending	Financing	
State of Minnesota Paid Leave	1,643	-	-
Ramsey County 911 and dispatch services	535,061	-	-
Other current service level adjustments	27,907	-	-
Subtotal:	564,611	-	-

Mayor's Proposed Changes

Personnel Shift from Grant Fund

The 2026 proposed budget shifted two Emergency Management Specialists from the Urban Area Security Initiative (UASI) grant to the General Fund. An equivalent amount of eligible Police overtime budget was intended to shift from the General Fund to the UASI grant. This funding realignment would have ensured compliance with grant guidelines and would have been budget neutral to the General Fund at a citywide level. During the Council phase of the budget process, the equivalent amount of Police overtime was eliminated from the budget.

	Change from 2025 Adopted		FTE
	Spending	Financing	
Emergency Management Specialists	222,499	-	2.00
Subtotal:	222,499	-	2.00

Adopted Changes

Personnel Shift from Grant Fund

The 2026 adopted budget shifts three Emergency Management Coordinators from the Urban Area Security Initiative (UASI) grant to the General Fund. As a result of this change, all department FTEs are now supported by the General Fund, providing long term operational stability.

	Change from 2025 Adopted		FTE
	Spending	Financing	
Emergency Management Coordinators	442,950	-	3.00
Subtotal:	442,950	-	3.00

Fund 100 Budget Changes Total

1,230,060	-	5.00
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200: City Grants

Emergency Management

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, contract negotiations, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, as well as other revenue and expense adjustments.

	Change from 2025 Adopted		
	Spending	Financing	FTE
Other current service level adjustments	(549)	(549)	-
Subtotal:	(549)	(549)	-

Mayor's Proposed Changes

Personnel Shift from Grant Fund

The 2026 proposed budget shifted two Emergency Management Specialists from the Urban Area Security Initiative (UASI) grant to the General Fund. An equivalent amount of eligible Police overtime budget was intended to shift from the General Fund to the UASI grant. This funding realignment would have ensured compliance with grant guidelines and would have been budget neutral to the General Fund at a citywide level. During the Council phase of the budget process, the equivalent amount of Police overtime was eliminated from the budget.

	Change from 2025 Adopted		
	Spending	Financing	FTE
Emergency Management Specialists	(216,080)	(216,080)	(2.00)
Subtotal:	(216,080)	(216,080)	(2.00)

Adopted Changes

Personnel Shift from Grant Fund

The 2026 budget shifts three Emergency Management Coordinators from the UASI grant to the General Fund.

Emergency Management Coordinators	(430,329)	(430,329)	(3.00)
Subtotal:	(430,329)	(430,329)	(3.00)

Grant Updates

The Emergency Management department receives several grants that enhance the City's preparedness capabilities. Adjustments are made to these budgets to reflect the previous year's spending levels.

Urban Area Security Initiatives (UASI)	(37,566)	(37,566)	-
Emergency Management Performance Grant (EMPG)	(11,708)	(11,708)	-
Cities for Financial Empowerment Fund (CFE)	(14,706)	(14,706)	-
Subtotal:	(63,980)	(63,980)	-

Fund 200 Budget Changes Total

(710,938)	(710,938)	(5.00)
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Emergency Management Spending Reports

Spending Plan by Department: Emergency Management

Fund: 100 - CITY GENERAL FUND

Budget Year: 2026

Spending by Major Account	2023 Actuals	2024 Adopted	2025 Adopted	2026 Adopted	Change From Prior Year
Employee Expense	425,989	440,808	466,953	1,162,515	695,562
Services	4,743,563	4,953,073	5,074,543	5,609,041	534,498
Materials And Supplies	27,019	13,561	13,561	13,561	-
Other Financing Uses	-	1,790	-	-	-
Total Spending by Major Account	5,196,571	5,409,232	5,555,057	6,785,117	1,230,060

Spending by Accounting Unit	2023 Actuals	2024 Adopted	2025 Adopted	2026 Adopted	Change From Prior Year
10021100 - EMERGENCY MANAGEMENT	508,508	526,223	552,432	1,247,431	694,999
10021200 - DISPATCH SERVICES	4,688,063	4,883,009	5,002,625	5,537,686	535,061
Total Spending by Accounting Unit	5,196,571	5,409,232	5,555,057	6,785,117	1,230,060

Spending Plan by Department: Emergency Management

Fund: 200 - CITY GRANTS

Budget Year: 2026

Spending by Major Account	2023 Actuals	2024 Adopted	2025 Adopted	2026 Adopted	Change From Prior Year
Employee Expense	558,203	592,412	626,268	-	(626,268)
Services	350,800	334,862	538,983	462,570	(76,413)
Materials And Supplies	161,626	531,724	191,273	183,016	(8,257)
Capital Outlay	29,426	75,000	75,000	75,000	-
Total Spending by Major Account	1,100,056	1,533,998	1,431,524	720,586	(710,938)

Spending by Accounting Unit	2023 Actuals	2024 Adopted	2025 Adopted	2026 Adopted	Change From Prior Year
20021820 - URBAN AREA SECURITY INITIATIVE	845,425	1,503,998	1,250,975	567,000	(683,975)
20021835 - EMERGENCY MGMT PERFORMANCE	254,630	30,000	30,549	18,292	(12,257)
20021900 - EM PRIVATE GRANTS	-	-	150,000	135,294	(14,706)
Total Spending by Accounting Unit	1,100,056	1,533,998	1,431,524	720,586	(710,938)

Emergency Management Financing Reports

Financing Plan by Department: Emergency Management

Fund: 200 - CITY GRANTS

Budget Year: 2026

Financing by Major Account	2023 Actuals	2024 Adopted	2025 Adopted	2026 Adopted	Change From Prior Year
Intergovernmental Revenue	1,155,028	1,533,998	1,281,524	585,292	(696,232)
Miscellaneous Revenue	-	-	150,000	135,294	(14,706)
Total Financing by Major Account	1,155,028	1,533,998	1,431,524	720,586	(710,938)

Financing by Accounting Unit	2023 Actuals	2024 Adopted	2025 Adopted	2026 Adopted	Change From Prior Year
20021820 - URBAN AREA SECURITY INITIATIVE	886,493	1,503,998	1,250,975	567,000	(683,975)
20021835 - EMERGENCY MGMT PERFORMANCE	268,535	30,000	30,549	18,292	(12,257)
20021900 - EM PRIVATE GRANTS	-	-	150,000	135,294	(14,706)
Total Financing by Accounting Unit	1,155,028	1,533,998	1,431,524	720,586	(710,938)