



SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE (MN), CBO, DIRECTOR

375 Jackson Street, Suite 220

Saint Paul, MN 55101-1806

651-266-8989 | Fax 651-266-9124

Visit our website at: www.stpaul.gov/dsi

Certificate of Competency for Plumbing Examination Application

The City of Saint Paul offers Plumbing Certificate of Competency Examinations for Journey and Master Levels. Please visit the DSI website for exam dates and submit applications through PAULIE (<http://www.stpaul.gov/PAULIE>).

Applications are due thirty days prior to the examination date and subject to approval by the Plumbing Examination Board. Upon approval of an application, a notice will be sent to the applicant with instructions on the exact place, time, and date of the examination.

Questions for this exam are derived from the below listed references and only these will be allowed for reference during the exam:

- Chapter 85 through 105 of the Legislative Code and the City of Saint Paul, commonly known as the Water Code, as recodified and amended January 1, 2006, available by contacting Saint Paul Regional Water Services.
- The 2020 Department of Labor and Industry (DLI), 2020 MN Accessibility Code available at Minnesota's Book Store 660 Olive St. St. Paul, MN 55155 or visit DLI website.
- Department of Labor and Industry (DLI), 2020 MN Rules Chapter 4714, MN Rules Chapter 4716, and MN Statutes Chapter 326B.41-59). Commonly known as the 2020 Minnesota Plumbing Code Chapter 4714 660 Olive St. St. Paul, MN 55155 or visit DLI website.
- Department of Labor and Industry (DLI) 2020 Minnesota Mechanical and Fuel Gas Code with ANSI/ASHRAE Standard 154-2011 available at the Minnesota Book Store 660 Olive St. St. Paul, MN 55155 or visit DLI website.

You must bring the following:

- Valid state issued photo identification or driver's license
- State journeyman level or master level license
- Two #2 lead pencils and a black or blue ball point pen
- Basic function's standard calculator only. No "construction, engineers, scientific" or phone calculators allowed.
- No cell phone will be allowed during the exam and must be turned off.
- Any of the above listed references.

Sincerely,
Nathan Bruhn
Building Official



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Qualifications for Journey Level

- Must possess a State of Minnesota journey level plumbing license.
- Must have a notarized voucher signed by a State of Minnesota master level plumbing license holder.

Qualifications for Master Level

- Must possess a State of Minnesota master level plumbing license.
- Must have notarized vouchers signed by two State of Minnesota master level plumbing license holders.

Additional Information

- Read the instructions sheet for journey or master level plumbing exam.

Testing Procedures

- Applications are due thirty days prior to the examination date and subject to approval of the examining board. Upon approval of an application, a notice will be sent to the applicant with instructions on the exact place, time, and date of the examination.
- Examinations will be graded in the presence of the plumbing examining board within thirty days of the examination.
- If an applicant fails the examination, the applicant may review the failed portion of the exam within thirty days of notification of failure, in the presence of a representative of the Plumbing Exam Board.

Appeal of rejection of application or test results

- Applicant must submit a written request to appear before the examining board. After consideration of the appeal a written response will be sent to the applicant.

Testing Criteria

Exams held a minimum of three times a year as scheduled and more frequently if required and approved by the Plumbing Examination Board.

Passing score:

Journey Level 70%

Master 70%