



## **SITE PLAN REVIEW COMMITTEE MEETING**

### **Microsoft Teams Virtual Meeting**

### **Tuesday, March 24, 2026**

***The meeting link and conference number are distributed directly to the project team(s) and committee. If you have not received this information, contact Site Plan Review via e-mail at [siteplanreview@ci.stpaul.mn.us](mailto:siteplanreview@ci.stpaul.mn.us) or phone at 651-266-9008.***

<u>Time</u>	<u>Proposed Site Plan</u>
9:00	SPR Committee – Old/New Business
9:15	101 Empire Drive New Construction – HEO Sandbox Site Bolton & Menk – Alex Larson SPR# <a href="#">DSISPR-000328-2026</a>
10:30	345 Smith Avenue North Addition – St. Paul ED Remodel and Entrance Expansion GBBN Architects – Michael Grage SPR# <a href="#">DSIPLSPR-000366-2026</a>

***Applicants should participate in the Site Plan Review Committee meeting via the Microsoft Teams call. For the best experience, please join via the link. Dial-in is for audio-only backup.***

At the Site Plan Review meeting, applicants will discuss their project's site plan with Saint Paul's Site Plan Review Committee. The Committee includes City staff from Zoning, Planning, Traffic Engineering, Streets, Sewers, Water, Fire Inspections, Forestry, and Parks.

The purpose of the meeting is to coordinate Site Plan review across City departments.

- Applicants are encouraged to bring the project's engineer, architect, and/or contractor for technical questions.
- Site plan application and documents were routed for City staff review prior to the meeting.
- City staff will provide comments and ask questions based on review of the site plan.
- During the meeting a determination will be made as to whether revisions are required.
- City staff will document site plan comments and conditions in a letter to the applicant.



**SAINT PAUL**  
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)  
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Contact the SPR Coordinators [SitePlanReview@ci.stpaul.mn.us](mailto:SitePlanReview@ci.stpaul.mn.us) or DSI's Zoning Division (651-266-9008) with questions.